

RUDBY AND SKUTTERSKELFE PARISHES

**THE ANNUAL ASSEMBLY FOR THE ELECTORS OF RUDBY AND
SKUTTERSKELFE WILL BE HELD ON TUESDAY 4 MAY 2021 AT 7.00 PM ONLINE
VIA ZOOM**

Zoom Meeting ID: 865 3581 5586 Passcode: 797886

1. Apologies for absence.
2. Approval of the minutes of the meeting in 2019.
3. Finance.
4. Chairman's Annual Report.
5. Annual Report from County and District Councillors.
6. Views and comments from Parishioners.

EVERYONE IS WELCOME TO ATTEND

**HUTTON RUDBY PARISH THE ANNUAL ASSEMBLY FOR THE ELECTORS OF
HUTTON RUDBY WILL BE HELD ON TUESDAY 4 MAY 2021 AFTER THE ABOVE
MEETING ONLINE VIA ZOOM**

Zoom Meeting ID: 865 3581 5586 Passcode: 797886

1. Apologies for absence.
2. Approval of the minutes of the meeting in 2019.
3. Finance.
4. Chairman's Annual Report.
5. Annual Report from County and District Councillors.
6. Views and comments from Parishioners.

EVERYONE IS WELCOME TO ATTEND

AGENDA FOR THE ANNUAL ASSEMBLY FOR THE PARISH OF MIDDLETON ON LEVEN TO BE HELD ON TUESDAY, 4 May 2021 AFTER THE ABOVE MEETING ONLINE VIA ZOOM

Zoom Meeting ID: 865 3581 5586 Passcode: 797886

1. Apologies for absence.
2. Approval of the minutes of the meeting in 2019.
3. Finance.
4. Chairman's Annual Report.
5. Annual Report from County and District Councillors.
6. Views and comments from Parishioners.

EVERYONE IS WELCOME TO ATTEND

AGENDA OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL TO BE HELD ON Tuesday 4 MAY AFTER THE ABOVE MEETING VIA ZOOM

Zoom Meeting ID: 865 3581 5586 Passcode: 797886

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. Apologies for absence.
4. To receive any declarations of interest in any agenda items, to include receipt of any gifts or hospitality over £25.
5. Matters Arising.
6. Finance. To review and approve the financial regulations of Rudby Parish Council.
7. To appoint an internal Auditor.
8. Appointment of members to existing committees in the Council:
 - a. Planning.
 - b. Finance.
 - c. Footpaths.
 - d. Allotments.

- e. Village Event.
 - f. Fireworks.
 - g. Care for our Village.
 - h. Neighbourhood Plan Steering Group.
9. Appointment of members to committees outside the Council:
- a. Village Hall Management Committee.
 - b. Yorkshire Local Councils Association.
 - c. Bathurst Education Foundation.
 - d. Stokesley & Villages Community Regeneration Group.
10. Review and adoption of appropriate standing orders.
11. Code of Conduct. For approval and adoption.
12. Review of inventory of land and other assets including buildings and office equipment.
13. Review and adoption of arrangements for insurance cover in respect of all insurable risks.
14. Review and adoption of the Council's complaints procedure.
15. Review and adoption of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.
16. Review and adoption of the Council's policy for dealing with the press/media.
17. Review and adoption of the Council's employment policies and procedures.
18. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 since the last annual meeting on 13 May 2019 (there being no meeting in 2020 due to Covid restrictions).
19. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. It is proposed that the ordinary meetings be held on the second Monday of each month, to be held remotely whilst Covid restrictions remain in place.

AGENDA FOR THE REMOTE MEETING OF RUDBY PARISH BURIAL BOARD TO BE HELD ON TUESDAY 4 May FOLLOWING THE ABOVE MEETING VIA ZOOM

Zoom Meeting ID: 865 3581 5586 Passcode: 797886

- 1. Apologies for absence.**
- 2. Drainage of Burial Ground – appointment of a contractor.**

AGENDA FOR THE REMOTE MEETING OF RUDBY PARISH COUNCIL TO BE HELD ON TUESDAY 4 May 2021 FOLLOWING THE ABOVE MEETING VIA ZOOM

Zoom Meeting ID: 865 3581 5586 Passcode: 797886

- 1. Apologies for absence.**
- 2. Minutes of the meetings held on 12 April 2021.**
- 3. Meeting open to the public.** Zoom Meeting ID: 865 3581 5586 Passcode: 797886
- 4. Police Report and Neighbourhood Watch.**

5. Empowering the Clerk.

It is proposed that Rudby Parish Council empowers the Clerk to do anything expedient and necessary to ensure the continuous business of the Council, and to deal with mandatory undertakings in order to prevent the Council from incurring liability during the period that the delegation is applicable which shall be until such time as either in person meetings can be resumed safely and in accordance with the legal position at the time or the legal position in relation to online meetings has been clarified in favour of being able lawfully to hold meetings online, which ever occurs first. It is further proposed that the Clerk will consult with the chairman and/or vice-chairman in the decision making but councils must acknowledge that it is the officer that is the decision maker.

6. Matters arising.

- Neighbourhood Plan.
- Footpaths.
- Village Hall and Play Area.
- Sports Area.
- Village Green.

7. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on www.hambleton.gov.uk/homepage/16/planning

- a. 21/00734/FUL New Close Farm, Black Horse Lane, Hutton Rudby. Alterations to the first floor of the existing garage/domestic games and hobbies room/storage building to create an internal access and additional living accommodation for the main house.
- b. 21/00774/FUL 17 Belbrough Close, Hutton Rudby. Proposed two storey side extension to side/rear, demolition of existing conservatory and single storey extension to rear.
- c. 21/00827/FUL Lowfields, 6 Enterpen, Hutton Rudby. Application for alterations and single storey rear extension to existing dwelling.
- d. 21/00735/REM Plot 1 OS Field 3100, Stokesley Road, Hutton Rudby. Application for approval of reserved matters - Plot 1 - (considering access, appearance, landscaping, layout and scale) following an outline application re 20/01979/MRC for application for the variation of condition 3 (housing mix) relating to planning application 19/02068/OUT - application for outline planning permission with access and scale to be considered (all other matters reserved) for a residential scheme of five dwellings.

8. Monthly reports from County and District Councillors.

9. Finance.

Employer's summary April 2021.
 Fourth quarter accounts.
 End of year accounts/AGAR.

10. **Activities list.** Updates and decisions needed on funding and progressing the relevant items.

11. Decisions of Hambleton District Planning

- a. 21/0068/NEWDEL Leven House, Levenside, Hutton Rudby. Certificate of Registration for Split of Property into Bridge View and Leven House Levenside Hutton Rudby Yarm Yarm TS15 0EU. For noting.

12. Accounts

Clerk's salary April 2021	£587.77
TP Jones & Co fourth quarter payroll	£ 58.00
KVA Planning Neighbourhood Plan meeting	£100.00
Northumbrian Water allotments	£ 79.74
GGN sportscare burial	£250.00

Money received

Fishing club annual rent	£ 1.00
Barthrams internment Mrs B Payne	£357.00

13. Correspondence

- a. YLCA Training bulletin 9 April 2021. For noting.
- b. Hambleton DC weekly briefing 9,16, 23 April 2021. For noting.

- c. NALC online event on reopening and reimagining your community buildings, taking place on 23 June 2021. For noting.
- d. The future of the Stokesley & Villages Community Partnership. For comments to District Councillor Fortune. For noting.
- e. Hambleton DC litter signage email 16 April 2021. For noting.
- f. Government advice on flag flying. <https://www.gov.uk/guidance/designated-days-for-union-flag-flying>. For noting.
- g. Hutton Rudby Primary School Fayre stall holder opportunity. For a decision.
- h. Hambleton DC Local Plan hearing date 1 June 2021. For noting.
- i. TGMS email 19 April 2021 with quote for initial survey of burial ground. For a decision.
- j. White Rose update 23 April 2021. For noting.
- k. NALC chief executive bulletin 23 April 2021. For noting.
- l. Email and attached letter from Andrew Garrens of Broadacres dated 27 February 2021. For noting.