

**AGENDA OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL TO BE HELD ON MONDAY 13TH MAY 2024 AT THE HUB (METHODIST CHAPEL), HUTTON RUDBY AT 7.30PM**

- 1. To approve apologies for absence.**
- 2. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.**
- 3. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 4. To receive any declarations of interest in any agenda items, to include receipt of any gifts or hospitality over £25.**
- 5. Matters Arising.**
- 6. Finance. To review and approve the financial regulations of Rudby Parish Council.**
- 7. To appoint an Internal Auditor.**
- 8. Appointment of members to existing committees in the Council:**
  - a. Finance.**
  - b. Care for our Village.**
  - c. Neighbourhood Plan Steering Group.**
- 9. Appointment of members to committees outside the Council:**
  - a. Village Hall Management Committee.**
  - b. Yorkshire Local Councils Association.**
  - c. Bathurst Education Foundation.**
- 10. Review and adoption of appropriate standing orders to include the following:**
  - a. Complaints procedure**
  - b. policy for dealing with the press/media.**
  - c. policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation.**
- 11. Codes of Conduct for approval and adoption:**
  - a. North Yorkshire Standards arrangements.**
  - b. Councillor- Officer protocol.**
- 12. Review of inventory of land and other assets including buildings and office equipment.**
- 13. Review and adoption of arrangements for insurance cover in respect of all insurable risks.**

- 14. Review and adoption of the Council's employment policies and procedures to include procedures for dealing with changes to pay and annual leave.**
- 15. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 since the last annual meeting on 9<sup>th</sup> May 2023.**
- 16. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. It is proposed that the ordinary meetings be held on the second Monday of each month unless that falls on a public holiday, in which case the meeting will be held on the first working day after the second Monday of each month.**

**Agenda Published 7<sup>th</sup> May 2024**