

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 14
JANUARY 2019 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mr S Cosgrove (Chairman) Councillors Mesdames E Foden and D Medlock,
Messrs N Bennington, A Collingwood, M Fenwick, J Nelson, R Readman, N Thompson and A Voke

District Councillor Mrs B Fortune

County Councillor Mr D Hugill

26 members of the public

1. An apology for absence was received from Councillor M Jones.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. A report from the Police had been received and circulated. Items included 7 reports of burglaries in Skutterskelfe. Power tools and a quad bike were stolen. Community messages included 2 quad bikes stolen from Chop Gate; burglary from workshop at farm in East Harlsey; quad bike stolen from Ingleby Cross; arrest of suspicious persons near Great Broughton. The Police and Fire Commissioner's consultation on the precept ends on 20 January.
4. **Meeting open to the public**

A resident whose property had been burgled in Skutterskelfe said Police should be asked to patrol the area in more suitable vehicles as they are not allowed to pursue in transit vans. He said 20% of the residents in Skutterskelfe had been burgled in the last 2/3 months. The Chairman said the Council will write to the Police. A resident raised his concerns about the Council discussing items which were not on the agenda. He thought it did not help transparency. When the Enterpen site was under consideration a Heritage Impact assessment was commissioned and he thought one should be commissioned also for the Belbrough planning application. Another resident spoke about the Nolan Principles in public life. The seventh was about leadership. He thought the Council should challenge any behaviour that goes against these principles. He was concerned that a company, of which the Chairman of the Council is a Director, has put in a planning application when the Parish Council, which has overall responsibility for the Neighbourhood Plan, is trying to get it right for the whole village. Another resident thought it would be entirely wrong to make a decision on the Belbrough Lane planning application tonight. It has come in at the last minute and was not on the agenda. Most people have not heard about the application because it has not been publicised by the Council. A resident said they received a letter about the application from Hambleton District Council 2 days ago. Another resident thought that villagers will question the Parish Council's actions. Another resident said that the Parish Council has heard all the arguments today and we do not want it to be done sneakily. It should be done in an open manner. One resident had been unable to access the application on the District Council's website.

District Councillor Mrs Fortune explained that the District Council has had a problem with its IT. Parish Councils have no control over when they receive planning applications. A resident said

the application was received by HDC on the 14 December and validated on 19 December so there should have been plenty of time for HDC to post it out. Other residents were concerned that they had not received a letter from HDC although they had when the previous application was submitted. District Councillor Mrs Fortune explained what validated means at the District Council and said there is a statutory period of consultation. One resident commented that HDC have a track record for not getting things out in a timely fashion and it is not acceptable. A resident spoke about the Planning Statement which is on the HDC website and thought that some of the statements were incorrect. Another resident said the Parish Council should reflect the opinion of the parishioners it represents. A resident asked if this planning application would automatically be referred to the HDC Planning Committee or does this have to be requested. District Councillor Mrs Fortune replied that it will be automatically called in to be decided by the Planning Committee and gave the reasons why. She said the Steering Group are doing a fantastic job but the Neighbourhood Plan is not yet completed and it carries very little weight right now in planning.

A resident suggested that volunteers could be asked to patrol the village to make it more secure.

5. Matters Arising

- a. Neighbourhood Plan. Mr Mortimer, Chairman of the Steering Group, said the Steering Group deals with the Neighbourhood Plan and not planning applications. The Neighbourhood Plan in its current state is not sufficiently advanced if the planning application was being decided today. Steering Group members do not have a role in deciding planning applications.

A member of the Steering Group has tendered her resignation. Her hard work has been much appreciated. There has been no expenditure since the last report. The Housing Needs Report had been received and is on the Neighbourhood Plan website. Various meetings have taken place with Hambleton District Council, the Steering Group and Parish Council. The Parish Council Chairman has been involved in these which brings us into a conflict of interest. The Parish Council has overall responsibility for the Neighbourhood Plan and it delegated the development of a plan to the Steering Group. A lot of time and effort has been invested in it. We are in the home straight now but still have some work to do. It is about being open and transparent and we have to manage areas of conflict. The Parish Council and the Steering Group had a lengthy discussion about conflicts of interest with Councillor Jones as Parish Council Chairman. We came to a pragmatic solution. We agreed that at some stage we would reach a stage that Armstrong Richardson's land and the Neighbourhood Plan would come into a conflict of interest. We have managed previously by Councillor Jones asking me if I am going to raise anything that would raise a conflict of interest. We have now reached the line with the submission of the planning application. Conflict of interest is not the same as bias. Conflict of interest is when you are in a position where the decision you make can make you a financial gain. The planning applications may take a long time to reach a conclusion, this one will probably be later this year or even next year. Sometime in that period I hope the Neighbourhood Plan will have reached a stage that it is of material consideration when HDC make their decision. In my view, as a result of the planning application, we are now at the stage where we cannot continue as we have in the

past. Councillor Jones needs to be separate from the Neighbourhood Plan or we will have a conflict of interest which might undermine the Neighbourhood Plan. He no longer should participate in meetings on the Neighbourhood Plan and he should not receive any reports. Councillor Fenwick said he agreed that Councillor Jones should not have anything to do with the Neighbourhood Plan. Is he able to continue as Chair and be excluded from the Neighbourhood Plan? Mr Mortimer said his point was purely connected with the Neighbourhood Plan. Councillor Collingwood said that Councillor Jones carries out a lot of excellent work for the village but thought he should stand down as Chairman and continue as an active Councillor. The Neighbourhood Plan is a very big project for the Village. Councillor Bennington agreed with Mr Mortimer's sentiments concerning the Neighbourhood Plan. Other Councillors agreed. The Chairman said are we proposing that Councillor Jones steps away from being Chairman or steps away from all communication with the Neighbourhood Plan? Councillor Bennington proposed that Councillor Jones does not have anything more to do with the Neighbourhood Plan, Councillor Medlock seconded and this was agreed.

- b. Footpaths. Councillor Jones has a meeting with representatives from Spar and Broadacres on 29 January to try and progress the issue of the footpath. A Make A Difference Grant from the District Council has been applied for to help with the cost of resurfacing part of the river footpath.
- c. Village Hall and Play Area. Councillor Jones had met with John Bennett, Chairman of Village Hall Management Committee and a tree sculptor today. His recommendation is that we have a large bold structure. Councillor Collingwood had suggested involving the School and he agreed to contact the Head Teacher.
- d. Sports Area. Moles are in the area and Councillor Cosgrove will monitor the situation.
- e. Village Green. Nothing to report.
- f. Village Event. Councillor Bennington had provisionally booked the security for the event from 1.00 – 9.00 pm. It was agreed to make this a firm booking. The event this year on Saturday, 22 June, will be day time only. A meeting to plan the event will be held on Wednesday, 13 February at 7.00 pm in the Chapel Schoolroom. Councillor Foden will publicise this on the HR Appreciation page and tell the school. Everyone is welcome to come and give their views and offers of help. Birds of Prey had been in touch and it was agreed to ask them to attend this year's event.
- g. Communication. No progress to report.
- h. Elections. The Clerk had received Guidance Notices from HDC. The Parish and District Council Elections will be held on Thursday, 2 May 2019. Notice of the Election will be published by HDC on 19 March. The deadline for nominations is 4.00 pm on Wednesday, 3 April. Posters downloaded from NALC will be put on the notice boards and on the website. Information on "How to become a Councillor" is on the Parish Council's website at the bottom of the list showing the current Councillors.
- i. Telephone Kiosk. Three quotes had been e mailed to Councillors for the work to be carried out on the telephone kiosk. Councillor Bennington proposed, seconded by Councillor Thompson that the lowest quote be accepted. This was agreed unanimously.
- j. Community Speedwatch. The Annual Review had been circulated to Councillors and is also on the website.

6. Planning Applications

- a. Alterations to form 1st floor accommodation including changes to roof height of secondary roof, construction of new pitched roof over part of existing garage and conservatory, dormer windows to front and back elevation. Installation of stone plinth to all walls at 17 Blue Barn Lane. 18/02631/FUL. The Council recommended approval subject to the concerns of the neighbour being addressed.
- b. Single storey extension to side of 6 North Meadow with associated ramp and level paved platform area. 18/02679/FUL. The Council recommended approval.
- c. Single storey extensions to side and rear of 2 Hundale Road for Mr I Bailey 18/02716/FUL. A letter had been received from a neighbour and circulated to Councillors. The Council recommended refusal because it was over development of the site. It would create parking problems. The Council request a site visit.
- d. Proposed annexe extension to Glenavon, Garbutts Lane plus detached double garage 18/02687/FUL. The Council recommend approval.
- e. Application for outline planning permission with some matters reserved (considering access) for the construction of a new dwelling and vehicle access at Four Gables, Stokesley Road 18/02591/OUT. The Council recommend refusal as this is building in a domestic garden and may set a precedent. There were also concern about the access.
- f. Outline application with all matters reserved for the construction of up to 5 no. dwellings at OS field 4548 Belbrough Lane for Armstrong Richardson & Co Ltd. 18/02675/OUT. The Council agreed to request an extension to the date by which observations had to be received by the District Council. The next meeting of the Council is on Monday, 11 February and a delay until after that meeting will be requested.
- g. Demolition of existing conservatory. Construction of new single storey extension to rear of 1 Doctors Lane and associated internal alterations. 19/00019/FUL. The Council recommended approval.

7. Reports from County and District Councillors

County Councillor Mr Hugill asked if anything had been heard from Highways about the pavement in North End which is in need of repair. A response had been received acknowledging the report. He asked if the Council had any grit heaps in the Parish. The Parish has grit bins only.

District Councillor Mrs Fortune said crime should be reported to the Police rather than residents challenging people. The District Council Elections are also being held on 2 May 2019. Councillor Collingwood congratulated District Councillor Fortune on her actions concerning the shop opposite the Village Hall. He asked what was happening about the decking at the Bay Horse. District Councillor Mrs Fortune said it has to be removed.

8. Finance

The employer's summary for December and employer's tax summary for October – December were received from T P Jones & Co. LLP. Councillor Thompson will carry out a review of the Risk Management document and Financial Regulations. The balances in the Council's accounts are as follows:

Community Account

£5,000.00 (14 December 2018)

Burial Account	£15,918.94 (14 December 2018)
Business Premium Account	£107,537.99 (14 December 2018)
Allotment Account	£1,381.10 (14 December 2018)

9. Correspondence

- a. An email was received from a resident expressing his concerns about parking at the entrance to Levendale and asking the Council to support his request for yellow lines on the first few metres of the entrance/exit of Levendale. It is the responsibility of all residents to park considerately. Councillor Collingwood thought this was an instance for the Police to have a look at. The Council agreed that they did not support the request for yellow lines but would write to the Police to ask them to check in this area for inappropriate parking.
- b. Letter from NYCC asking if the Parish Council will continue to arrange for cutting of certain grass verges in the Parish. The Council agreed that this will continue. The funding from NYCC will be £246.54.
- c. E mail from YLCA giving details of Play Area Inspection Course training. Forwarded to Councillors.
- d. Legal Briefing from NALC on Section 137 expenditure received by e mail from YLCA and circulated.
- e. North Yorkshire Now newsletter received by e mail and circulated.
- f. NALC Chief Executive's Bulletin received by e mail from YLCA and circulated.
- g. White Rose Update and note on Committees of the Council received by e mail from YLCA and circulated.
- h. Rural Bulletins received by e mail from Rural Services Network and circulated.
- i. Clerks & Councils magazine. Circulated to Councillors.
- j. E mail from NYCC on the budget consultation. Circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Proposed loft conversion, as amended 16 October 2018, at Wellwood House, 26 North Side.18/02062/FUL. Granted.
- b. Works to trees in a Conservation Area at 6 East Side. 17/02263/CAT. Granted.
- c. Works to trees subject to TPO 1988/04 on land to rear of Wynd Close and Enterpen. 18/02095/TPO. Granted.
- d. Construction of a detached timber carport at Enterpen Cottage, 27 Enterpen 18/02313/FUL. Granted.
- e. Demolish existing conservatory and construct single storey rear extension at 7 Eden Close. 18/02341/FUL. Granted.
- f. Application for variation of conditions 6, 7, 10, 11, 15, 16 and 18 and removal of condition 12 (location of events within the grounds of the Hall) to previously approved application 15/00961/MRC at Rudby Hall, Skutterskelfe 18/01008/MRC. Refused.

11. Accounts

- a. Station Software – Renewal of ESET antivirus £30.00

1461

b. J M Barnfather Ltd – Work on new Burial Ground	£5,525.40
c. GGN Sportsclub – Interment of Ashes	£30.00
d. Hambleton District Council – supply and site litter bin at Sports Area	£319.80
e. HMRC – 3 rd Quarter Tax	£477.40
f. T P Jones & Co LLP – Payroll preparation October – December 2018	£58.50
g. Northumbrian Water – Tap Allotments	£57.09 DD
h. NYCC – Replenishment of 10 grit bins	£900.00
i. Clerk – Monthly salary December + broadband	£523.67

The Chairman declared the meeting closed at 9.00 pm.