

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 10 JUNE 2019  
AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Messrs A Collingwood, M Fenwick, T Jopling, A Mortimer, D Simpson, S Tate, N Thompson and A Voke

District Councillor Mrs B Fortune

3 members of the public

1. **Vacancies on the Council**

There were three vacancies on the Council – one each for the parishes of Hutton Rudby, Rudby and Skutterskelfe. Two applications had been received for the vacancy in Hutton Rudby. One of the applicants was unable to attend the meeting. Councillors expressed their views about whether to co-opt an applicant who was not present. The Chair proposed that the applicant who was present, Mr T Jopling, be co-opted onto the Parish Council as a Councillor for Hutton Rudby, Councillor Mortimer seconded and all agreed. The Clerk will speak to Hambleton District Council regarding co-option. A resident from Skutterskelfe said he was willing to be co-opted to serve on the Parish Council. The Chair proposed, seconded by Councillor Mortimer, that Mr S Tate be co-opted onto the Council as a Councillor for Skutterskelfe. This leaves one vacancy for Rudby Parish. The Chair said although we have four parishes the Council work together as a whole. She will speak to the other applicant. The Chair welcomed the two new Councillors to the Council. They signed the Acceptance of Office form and were given the Registration of Financial and Personal Interests to complete.

2. Apologies for absence were received from County Councillor Mr D Hugill and Councillor Mr R Readman.

3. The minutes of last month's meeting had been circulated and were agreed as a correct record and signed by the Chair. District Councillor Mrs Fortune asked if the names of members of the public who comment at meetings could be recorded in the minutes. The Clerk will ask YLCA for clarification on this point. The Chair said she is in favour of transparency.

4. **Police Report and Neighbourhood Watch.**

A report had been received from NY Police. There was a report of anti-social behaviour with youths chasing cows in the field near Spar. A garage burglary at Middleton was reported with power tools and bicycles stolen. Enquiries ongoing. Community Messages included: theft of a land rover from Tame Bridge which was found in a field; National Trading Standards scam; tools stolen in Runswick Bay; rogue traders; small business cyber security; scam victims to be refunded by Banks; courier fraud alert. The Clerk was asked to contact the Police saying it had been quite a while since an officer attended our meetings.

5. **Meeting open to the Public.** No comments were received.

**6. Matters Arising**

a. Neighbourhood Plan.

Councillor Mortimer gave a report and said the costs since the last meeting have been £14 for room hire for a meeting. Four people had enquired about joining the Steering Group and he had replied explaining the process and that Group is currently on quota. Two sites, one at Embleton Farm and one at Belbrough Lane are being promoted by agents. Initial responses have been sent to both with requests for clarification. One reply has so far been received. Each will be looked at by a small working group. Our focus is on the preferred site unless anything changes. The Green Space documentation has been through a review. All the documentation is just about there. The Steering Group will have an information stall at the Village Event. Councillor Jopling asked if there had been any movement on allocation. Councillor Mortimer replied hopefully we will get some update from Hambleton District Council.

b. Footpaths.

Councillor Collingwood reported that he had spoken to Fiona Coleman from Broadacres who is still waiting for a meeting with Highways about the proposed footpath from Paddocks End to Spar. He asked if the Council could get the name of the person in Highways that County Councillor David Hugill had spoken to. We need to continue pushing them about this. Councillor Fenwick said he will contact the Tees River Trust when the person to speak to returns from holiday. The Council has received a grant of £5,000 from Hambleton District Council's Make a Difference Grant. Tees River Trust will be asked how much of the river footpath can be upgraded for this amount. Councillor Collingwood thought the Council should ask for assurances from the County Council that the bridge on the footpath from Sexhow Lane to Potto will be repaired.

c. Village Hall and Play Area.

Elliott Consultancy are to inspect the fir tree in the Village Hall Play Area tomorrow.

d. Sports Area

The lock for the gate has disappeared.

e. Village Green

Nothing to report.

f. Village Event

Tasks were allocated to Councillors. Councillor Fenwick will contact the First Aider. Tables and chairs will be collected from Church House from 10.00 am on Saturday morning 22 June.

g. Communications

Councillor Mortimer reported that there was no cost in the Council taking over its website. It was more straightforward than he thought but coding experience is necessary. He will be looking at more options.

**7. Planning Applications**

- a. Construction of boarding kennels (Noise Impact Assessment) at South Lund Farm, Tame Bridge. 18/00165/FUL. The re-consultation period expired on 30 May and the Planning Officer was unable to grant an extension to this date. After a separate meeting the Council's decision was to recommend refusal because they were still concerned about the impact on neighbours and

to request a site visit so the Planning Committee could see the proximity of other dwellings. There has not been a change of use application from agricultural to commercial. If granted the conditions from Environmental Health should be included and it was noted that Highways have a condition on the proposed access.

- b. Application for variation of condition 3 (external materials) to previously approved application 05/01505/FUL – Variation of condition to state external materials “as built” at Football Pitch, Skutterskelfe 19/00651/MRC. The Council recommended refusal. The Council support the Planning Inspector’s condition that it should be clad in timber.
- c. Application for variation/removal of condition 2 relating to Planning Application 17/00290/FUL – Construction of an amenity building and garage at Hillside View Farm, Tame Bridge 19/00990/MRC. The Council recommend refusal as it would be an unnecessary impact on the rural environment and cumulative development. It also needs to be consistent with the drawings submitted.
- d. Construction of a single storey rear extension and internal alterations 21 South Side 19/00986/FUL. The Council recommend refusal as it is over development of the site. The Council ask for a site visit so the Planning Committee can see the impact it is going to have on neighbouring property.
- e. Demolition of Millhouse, 56 North End and outbuildings. Construction of detached house and garage. Change of use of land to domestic for siting of field shelter/garden store. 19/00175/FUL. Amended plans or further information. The Council recommended approval with 6 votes for and 2 against.

## **8. Reports from County and District Councillors**

District Councillor Mrs Fortune had been contacted by Rounton Parish Council about speeding traffic. There were similar problems in Crathorne also. When the contract with the County Council for the VAS signs expires she wondered if the Parish Council would be prepared to consider sharing the cost of any equipment between three villages. Councillor Thompson said the County Council are looking at a scheme for Councils to buy their own equipment but a lot more information is required on costs, maintenance, etc. District Councillor Mrs Fortune recommended that representatives from the Parish Council attend the Hambleton Parish Liaison meeting.

County Councillor Mr Hugill had sent an e mail report which was read out by the Chair. He spoke about Doctors Lane and mentioned that there had been more complaints following some repairs which he had managed to persuade Highways to carry out. Funding has been received from Central Government for resurfacing works but the road needs to be in a reasonable condition for this treatment to work. Doctors Lane is not up to that standard. To make an effective repair, areas will need patching before resurfacing and currently there is no funding for roads outside of the current work programme to be repaired in this way. He has asked Highways to price up using his locality budget but unless it could attract extra funding it would probably only be able to do about 80 metres so it is probably a non-starter.

He had spoken to Highways about the proposed footpath from Spar to Paddocks End and they say they are continuing to chase the developer to complete this work. They are fully supportive of the footpath being constructed but the responsibility lies with the developer.

The Chair thought Doctors Lane had been appallingly patched up. Councillor Collingwood suggested we ask Highways what the criteria and scoring they use. Councillor Tate said the footpath in Doctors Lane is also not up to standard.

Councillor Collingwood said the sight line at the junction is Station Lane and Belbrough Lane is very poor due to overgrown vegetation. He had asked the Parish Council grasscutters to trim the area but thought County Councillor Hugill should be asked to ensure that the County Council trim this area back in future.

## **9. Finance**

The year end figures had been circulated to Councillors as had Section 1 the Annual Governance Statement, Section 2 the Accounting Statements from the Annual Governance and Accountability Return for the financial year ended March 2019. The Internal Auditor's report had also been circulated. The Chairman and Clerk signed Section 1 at the meeting after approval had been given by the Council. The Chairman and Clerk signed Section 2 after approval from the Council that the figures were agreed. The Internal Auditor had completed her section of the Return. All sections of the Return plus the Statement of Accounts and Variances and Bank Reconciliation prepared by Councillor Thompson will be sent to the external auditors PFK Littlejohn. The Notice of Public Rights, Sections 1 and 2 of the Annual Governance and Accountability Report and the Internal Auditor's report will be available on the website. The Council accepted the Internal Auditor's report and her recommendations. A query had been raised about the money in the Allotment Account and whether this account could be closed and the money put into the Community Account. The Clerk will check with YLCA. The Employer's Summary for May was received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (14 May 2019)
Burial Account	£12,032.99 (14 May 2019)
Business Premium Account	£112,683.48 (14 May 2019)
Allotment Account	£1,381.10 (14 May 2019)

## **10. Correspondence**

- a. Earlier in the year a member of the public had written a letter complaining that a Councillor had breached the Code of Conduct. The Parish Council referred the matter to the District Council's Monitoring Officer. An e mail reply had been received saying an assessment of the allegations had been carried out and in accordance with the Member Code of Conduct Allegations Procedure the allegations will not be referred for investigation.
- b. A resident had sent an e mail concerning land available for housing. This has been passed to the Neighbourhood Plan Steering Group.
- c. An e mail was received from a resident concerning the Green Space designation of Leven Valley. This has been forwarded to the Neighbourhood Plan Steering Group.
- d. An invitation to the Chair to attend the licensing of an assistant priest on 24 June at All Saints Church at 7.00 pm. The Chair is unable to attend. The Clerk will attend.
- e. The Parish Council is invited to send two representatives to the Hambleton Parish Liaison meeting to be held at 7.00 pm on Thursday, 18 July at the Civic Centre. Councillors to let the Clerk know if they are able to attend.
- f. E mails from residents concerned about the condition of Doctors Lane. This had been discussed earlier in the meeting. The County Council will be contacted and asked to provide information on the criteria and scoring they use for repairing roads.

- g. E mail from Bishop Monkton Parish Council via YLCA asking for information from Parish Councils about traffic calming and Community Speedwatch. Councillor Thompson will reply.
- h. E mail from YLCA concerning resolutions for debate at the YLCA Joint Annual Meeting to be held on 13 July. Circulated to Councillors.
- i. E mail from YLCA giving details of a Councillor's right to time off work. Circulated to Councillors.
- j. E mails from SSAFA, Armed Forces Charity, YLCA and Bruno Peek concerning the 75 Anniversary of VE Day on 8 May 2020. The 8 May will be a Bank Holiday. Councillor Collingwood suggested that next year's Village Event should be combined with the celebration of the anniversary of VE Day. He hoped the community would get involved with this.
- k. E mail From YLCA with an invitation to attend Yorkshire Day in Whitby on 1 August. Circulated to Councillors.
- l. Training programme for June – November received by e mail from YLCA. Circulated to Councillors.
- m. E mail from YLCA giving details of the Play Area Training Event to be held on 25 July in Knottingley. Circulated to Councillors.
- n. Note from BHIB on Reducing the Risks of Displaying Fireworks. The Clerk will circulate this.
- o. White Rose Update received by e mail from YLCA and circulated to Councillors.
- p. Chief Executive's Bulletins received by e mail and forwarded to Councillors.
- q. E mail from Herriot Hospice Homecare advertising a Walk for Herriot to be held on 14 July at Jervaulx Abbey.
- r. Rural Bulletins received by e mail from Rural Services Network and forwarded to Councillors.
- s. Letter from Hambleton District Council saying that Peter Hull from Tanfield Parish Council has been appointed as a Parish Council representative on the Standards Hearing Panel.

**11.** There were no Planning Decisions from Hambleton District Council.

**12. Accounts**

a. NYCC – Installation of 2-way public footpath signpost in Middleton	£240.00
b. AR Entertainments – Equipment, generator, etc for Village Event	£3,378.00
c. Stockton, Thornaby District Scouts – PA for Village Event	£260.00
d. GGN Sportscare – Interment	£190.00
e. GGN Sportscare – Grass cutting Burial Ground	£153.60
f. GGN Sportscare Ltd. – Grass cutting Village Green, Play Areas, Verges, etc.	£978.00
g. Clerk – Monthly salary May + broadband	£576.93
h. Clerk – Petty Cash	£40.00
i. Lucid – Posters for Village Event	£89.00
j. Mrs C Banks – Internal Audit	£120.00

The Chair declared the meeting closed at 8.35 pm