

**MINUTES OF THE MONTHLY MEETING OF RUDBY PARISH COUNCIL HELD ON
MONDAY, 13 JANUARY 2020 AT 7.15 PM IN THE CHAPEL SCHOOLROOM**

Present: Councillor Mrs E Foden (Chair) Councillors Messrs A Collingwood, M Fenwick, A Mortimer, R Readman, D Simpson, S Tate, N Thompson, A Voke and G Wilson

District Councillor Mrs B Fortune
County Councillor Mr D Hugill

PCSO Nicki Dunn

2 members of the public

1. An apology for absence was received from Councillor Mr T Jopling.
2. The minutes of last month's meeting had been circulated and were signed by the Chair after being agreed as a correct record. The April meeting of the Council was due to be held on Monday, 13 April which is Easter Monday. It was agreed that the meeting will be moved to Monday, 20 April at 7.15 pm in the Chapel Schoolroom.
3. **Police Report and Neighbourhood Watch**

PCSO Dunn sent in a report which has been circulated to Councillors. She said that fly tipping has become an issue that is spread right across North Yorkshire. NY Police are co-operating with other Police Forces which border North Yorkshire. Unfortunately no vehicles have been seen carrying out the fly tipping which makes it difficult to catch anyone. District Councillor Mrs Fortune said the remnants of a cannabis farm had been dumped at Black Horse Lane and it looks like it has come from West Yorkshire. It is costing Hambleton tax payers a lot of money to clean up this fly tipping. She recommended that the Police contact Hambleton District Council Depot at Darlington Road, Northallerton for more details.

4. **Meeting open to the Public**

Councillor Collingwood said a resident present had previously raised a point about car parking in the village and that he had a solution. The resident said he did not say he had a solution but that there were opportunities to be explored. Councillor Collingwood asked that the resident put them in writing.

5. **Matters Arising**

a. Neighbourhood Plan. Councillor Mortimer gave a report. Costs to date are at £14,108. Completion will probably take about another £6,000. There is £3,600 from grants and an additional grant of £1,300 from Locality with about £1,000 required from the precept. They are in the writing up phase. A substantially complete draft of the Neighbourhood Plan has been circulated and was reviewed at the last Steering Group meeting. There were no major revisions. It has also been circulated to the Parish Council. A meeting has been arranged with Hambleton District Council to get together a joint schedule. Councillor Tate asked about the

questions for the referendum. Councillor Mortimer said it is defined by law. The referendum is run through the Electoral Authority. There are consultation stages before that so people can make suggestions.

- b. Footpaths.** The footpath from Paddocks End to Spar has been completed. Councillor Fenwick reported on the meeting held on Friday with Tees Rivers Trust and Councillors Jopling and Wilson on the river path. The previously repaired area was examined and ways discussed on how to solve the problem. Councillor Fenwick explained what was suggested by Tees Rivers Trust. Secondly, there would be resurfacing of the path from this area to the bridge. At the bottom of the steps near the bridge there was a post and wire fence. It is proposed to re-instate this where the path is very near the river. Thirdly, going south from the repair area it is proposed to do some more re-surfacing of the path hopefully to enable wheelchair access. The footpath will have to be closed so it would be better to do all the work in one go. Councillor Fenwick proposed that all the work be carried out, Councillor Collingwood seconded and this was agreed unanimously. Residents will be informed as soon as we are aware of the start date. County Councillor Mr Hugill said he will put in a bid for the bridge over the footpath to Potto to be repaired.
- c. Village Hall and Play Area.** A report on the Play Area by Playforce has been circulated to Councillors and to the Chairman of the Village Hall Management Committee. An e mail had been received from the Chairman about the broken stepping stump in the Play Area and also about the wall between the car park and the Village Hall being badly eroded. He asked if the Parish Council would consider turning the patch of grass where the chestnut tree used to be into additional parking. Councillors did not agree with this suggestion and thought a replacement tree should be planted there. Councillor Fenwick proposed, seconded by Councillor Mortimer that the area be used to re-plant a tree. This was agreed.
- d. Sports Area.** A report on the Sports Area by Playforce had been circulated to Councillors. The Clerk had sent the report to Sovereign who installed the equipment. They are sending an Inspector out to the Sports Area tomorrow. Councillor Tate will ring Sovereign and hopefully meet the Inspector on site.
- e. Village Green.** The Clerk said that the joiner who is going to do the work inside the telephone box has reported that the door is stuck shut. Councillor Wilson will have a look at it. Councillor Wilson asked if we could supply power to the telephone box. County Councillor Hugill said BT will only allow this if it is for a defibrillator.
- f. 75th Anniversary of VE Day.** Another planning meeting will be held on 15 January at 7.00 pm in the Chapel Schoolroom. Councillor Collingwood had been interviewed on Leven Online Radio concerning the Village celebrations planned for 9 May 2020. A quote had been received from Stockton & Thornaby Scouts to provide a PA system. A resident said he may be able to obtain equipment from his firm. Another resident has offered a supply of bunting. The Chair will meet with the headmaster of Hutton Rudby School to ask about the children's involvement.
- g. Trees for Tomorrow.** Councillor Simpson gave a report. 45 possible areas have been identified. Discussion are being held with the Tennis and Cricket Clubs as well as other Village organisations. He has applied for free trees from the Woodland Trust. People have also registered their interest in sponsoring a tree. It is hoped that a tree can be planted in every Parish to commemorate the 75th Anniversary of VE Day. Another meeting is being held next Monday. Councillor Simpson proposed, seconded by Councillor Foden, that the Parish Council plant a tree in Hutton Rudby, Rudby, Skutterskelfe and Middleton on Leven to commemorate the 75th Anniversary of VE Day. This was agreed. Councillor Collingwood suggested the British

Legion could be consulted about the type of tree. Councillor Simpson said in the short term for this planting season we will plant willow in the new Burial Ground and hedging and hedging along the boundary of the Parish Council's land at the bottom of Hutton Bank. This was approved. Councillor Simpson gave details of other possible sites and will work on a priority list. Councillor Mortimer suggested an item on the website before any planting is done. Councillor Simpson asked if the Council were happy to accept sponsorship. This was agreed with conditions. Councillor Thompson proposed, seconded by Councillor Fenwick that a budget of £500 be set. This was agreed by all. The Chair thanked Councillor Simpson for all his work.

- h. Communications.** Councillor Mortimer said the cost of a website security certificate is about £40 a year. It was agreed that this should be purchased. Councillor Mortimer had attended a YLCA Webinar on Website Accessibility Regulations. He said we are reasonably well on the way with it but we will need to do an audit. We do not have to be fully compliant but we have to say where we are not compliant. We need a volunteer to do an audit. Councillor Thompson volunteered. Councillor Collingwood said we contacted Spar about having a notice board on their fence but have not had a reply. He suggested we should write again asking for a response. This was agreed.
- i. VAS.** Councillor Thompson said the 5 volunteers have already agreed to continue for another year with speedwatch. He would like to have another try to see if we can get any more volunteers by using the website and Facebook. Training is given. This was agreed.
- j. Christmas Tree Lighting.** The Chair thanked all those involved in erecting and taking down the Christmas tree. A resident who works for a lighting company said the rest of the main road is very dark and suggested having lights through the trees, around the trees or picking out a few trees and lighting them. The Chair said we may have to think about out-sourcing putting up the Christmas tree and lighting it. The resident said it was not something his company would do. The Chair said the Christmas tree does need more lights on it. The resident said he would be prepared to help put them up. Councillor Thompson said to light up Village Green trees would need an access to power. The resident said LED lights would only use one socket for lighting from the Wheatsheaf to along South Side. Councillor Tate said we can ask Stokesley how they do their lighting.
- k. Allotments Drainage.** Councillor Wilson had been to the allotments and thought some more soil was needed on the allotment concerned. There is a drain there – a 4" pipe. He did not think it was a land drain. Councillors Wilson and Tate will have another look at it.
- l. YLCA – Disciplinary & Grievance Arrangements.** The Chair proposed, seconded by Councillor Readman that the Council adopt these policies. This was agreed.
- m. Burial Ground.** Councillor Fenwick reported on an inspection visit with Councillors Jopling and Wilson. The wall which separates the Parish Burial Ground from the Churchyard is held by metal stanchions. The area in front needs to be dug out and levelled so that it can be used for cremation plots. The new Burial Ground could be power harrowed and a decision made if more soil is required. The stream running behind the burial ground needs clearing out and maintaining. Councillor Voke suggested that the culvert may be blocked. Councillor Fenwick suggested the work to be done includes maintaining the ditch behind the new grill and using a digger to level the new Burial Ground and the new area for cremations when the area dries out.

6. Planning Applications

- a. Planning Committee Site Visit. Construction of a 3 bedroomed dormer bungalow at Blue Barn Cottage, Middleton Road on 6 January. 19/00912/FUL. Councillor Mortimer had attended.

- b. Councillor Mortimer had attended the Planning Committee meeting held on 9 January.
- c. Construction of an annexe at Hunters Hill, Skutterskelfe. 19/02475/FUL. Withdrawn.
- d. Change of use of adjacent farmland to accommodate the construction of residential annexe to existing farmhouse, including ancillary space at Embleton Farm, Garbutts Lane. 19/02530/FUL. The Council recommends approval provided that the Planning Officer is satisfied that it complies with the Supplementary Planning Document for domestic extensions paragraph 4.3. One Councillor abstained.
- e. Works to trees subject to TPO at 5 Levenside 19/02662/TPO. The Council recommends approval.
- f. Application for removal of roof to a single storey extension at the rear of existing terraces cottage, internal alterations, re-roofing of the main cottage and single storey and two storey extensions to rear of cottage at 30 South Side. 19/02646/FUL. Councillor Simpson declared an interest and did not vote. The Council recommends approval but would ask that the Planning Officer looks at the blocking of light – paragraph 4.6 of the Supplementary Planning Document.
- g. Proposed variation of condition 2 (approved drawings – new drawing S463 004A and 003C – for the addition of 2 no dormer windows above the garage) to previously approved application 19/00302/FUL. 19/02727/MRC. The Council recommends approval.

7. Reports from County and District Councillors

County Councillor Mr Hugill congratulated everyone concerned with the Spar footpath. The County Council is busy with the budget and has had its financial settlement. There is no mention of any money for repairing potholes.

District Councillor Mrs Fortune said the Christmas tree was lovely. She reported on a distressing incident when an elderly woman fell outside the Chapel and waited on the Green for one and a half hours for an ambulance.

8. Finance

The Employer's Tax Summary for October – December 2019 and the Employer's Summary for December 2019 were received from T P Jones & Co. LLP. The balances in the Council's accounts are as follows:

Community Account	£5,000.00 (31 December 2019)
Burial Account	£13,955.14 (31 December 2019)
Business Premium Account	£103,030.09 (31 December 2019)
Allotment Account	£1,381.10 (31 December 2019)

9. Correspondence

- a. Letter from NYCC giving details of the urban grass cutting payments for 2020/21.
- b. E mail from Councillor Mortimer concerning a website security certificate for the Council's website. It was agreed to purchase a certificate at a cost of £40.00
- c. E mail from resident concerning the planting of trees and darkening of road surface through the Village. It was agreed to reply giving details of the tree planting scheme for the village. The road surface is a highways responsibility.

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- d. E mail from Climate Action giving details of meetings to be held on 14 and 23 January at The Globe, North Road, Stokesley. Circulated to Councillors and on the website.
- e. E mail from Hambleton District Council confirming the registration of a new property at 21A Belbrough Close. Circulated to Councillors.
- f. E mail from YLCA giving details of the Spring Training Conference. Circulated to Councillors.
- g. E mail from Hambleton District Council giving details of a planning training session to be held on 20 January at Stone Cross, Northallerton. Circulated to Councillors.
- h. E mail from Hambleton & Richmondshire Rural Transport and Access Partnership enclosing a copy of the minutes of meeting held on 3 December 2019. Circulated to Councillors.
- i. E mail from Herriot Hospice Homecare giving details of a Virtual Marathon. Posted on notice board.
- j. North Yorkshire Now received by e mail from NYCC and circulated to Councillors.
- k. White Rose Update received by e mail from YLCA and circulated to Councillors.
- l. Chief Executive's Bulletin received by e mail from NALC and circulated to Councillors.
- m. Rural Bulletins, Rural Funding Digest received by e mails from Rural Services Network and circulated to Councillors.
- n. Clerks & Councils Direct magazine received and circulated to Councillors.

10. Planning Decisions of Hambleton District Council

- a. Application for construction of detached dwelling and double garage at land adjacent to 24 Belbrough Close 19/02007/FUL. Granted.
- b. Works to trees subject to TPO 2004/15. T10 -10% crown thinning, T9 – 5% crown thinning, T3 – crown lift to 4 metres and 15% crown thinning, T2 – crown maintenance and 20% crown thinning at Cornerways, Blue Barn Lane. 19/02262/TPO. Granted.
- c. Construction of extension to existing detached garage at 6 North Meadow. 19/02342/FUL. Granted.
- d. Construction of 3 bedroomed dormer bungalow at Blue Barn Cottage, Middleton Road. 19/00912/FUL. Refused.
- e. Porch extension and single storey extension to the rear of 7 Linden Crescent 19/02437/FUL. Granted.

11. Accounts

a. T P Jones & Co. LLP – Payroll preparation October – December 2019	£58.50
b. Northumbrian Water – Tap Allotments	£16.56 DD
c. HMRC – 3 rd Quarter Tax . Invoice 17 December 2019	£523.34
d. YLCA – Webinar – Accessibility Regulations	£15.00
e. Playforce – Inspection Reports. Invoice 31 December 2019	£410.40
f. Clerk – Monthly salary December + broadband. Invoice 13 Jan 2020	£576.93

Monies Received

Barthram Funeral Services – Interment fees, etc. £306.00

The Chair declared the meeting closed at 9.10 pm.