

MINUTES OF THE REMOTE MEETING OF RUDBY PARISH BURIAL BOARD HELD ON MONDAY, 18 MAY 2020 AT 7.15 PM

Present: Councillor Mrs E Foden (Chair) Councillors Messrs A Collingwood, T Jopling, A Mortimer, D Simpson, S Tate and A Voke

County Councillor Mr D Hugill

1 member of the public

1. Apologies for absence were received from Councillors Messrs M Fenwick, R Readman, N Thompson and G Wilson.
2. **Drainage of new Burial Ground.** It was agreed that further advice will be taken regarding the drainage. Councillor Collingwood asked that the stability of the remnant of a wall between the burial grounds also be looked at.
3. **Grass Seed.** The Chair proposed, seconded by Councillor Jopling, that grass seed be purchased for the area where cremation of ashes will take place. This was agreed unanimously.
4. **Burial Ground Sign.** Councillor Tate suggested there should be a sign in two different areas. Councillor Jopling thought some kind of receptacle for rubbish should be provided. Councillor Tate said there should be a sign asking people to take their rubbish away, e.g. dead flowers. Councillor Collingwood agreed. A sign asking people not to deposit plastic in bin was also suggested. Councillors Fenwick and Jopling will draft wording for a sign. Councillor Mortimer suggested that for now the sign just be laminated.

MINUTES OF THE REMOTE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY, 18 MAY 2020 FOLLOWING THE ABOVE MEETING

Present: As above

1. Apologies for absence were received from District Councillor Mrs B Fortune, Councillors Messrs M Fenwick, R Readman, N Thompson and G Wilson.
2. The minutes of the meeting held on 9 March 2020 had been circulated and were agreed as a correct record with an alteration on page 1528 Item 4 Meeting Open to the Public, in the last sentence change road safety to car parking.
3. **To ratify the written resolution on emergency procedures /delegation of authority.** Councillor Mortimer proposed, seconded by Councillor Simpson that the Council continue with the resolution until a normal meeting can be held. This was agreed unanimously.
4. **Annual Meeting of the Council/Appointment of Chair.** Councillor Mortimer proposed, seconded by Councillor Simpson that the Council waits to hold its Annual Meeting and

appointment of a Chair until we receive the appropriate guide lines on when such meetings can be held. This was agreed unanimously.

5. **Annual Assemblies.** Councillor Mortimer proposed that under the present circumstances Annual Assemblies cannot be held, Councillor Collingwood seconded and all agreed.
6. **Ratification of Decisions made by the Council under emergency arrangements.** The Clerk had circulated a list of decisions on planning applications, payments made and monies received. Councillor Voke proposed, seconded by Councillor Simpson that the decisions be approved. This was agreed unanimously.
7. **Recruitment of Clerk.** It was agreed that an advert should go on the website, the Hutton Rudby Appreciation Page, the Council's notice boards and the Darlington and Stockton Times. A group of Councillors have volunteered to look at all applications and to do a short list after the closing date. The Chair said not everyone will be interviewed. We may have to do virtual interviewing. The sub-group will make a recommendation to the Council for approval of the chosen candidate. Councillor Jopling thought it would be problematic having a Clerk who lived out of the area. Councillor Collingwood said, in spite of the difficult circumstances we find ourselves in, he would like to see some of the candidates other than by remote means. The Chair said socially distant meetings may be possible.
8. **Annual Governance and Accountability Report.** Details have been received from the external auditors PKF Littlejohn and circulated to Councillors. Councillor Thompson will circulate the figures.
9. **Renewal of Insurance Policy.** The Chair proposed, seconded by Councillor Jopling, that the quote from BHIB Insurance be accepted. This was agreed unanimously.
10. **Risk Management Update.** Councillor Thompson had circulated an updated Risk Management. The Council voted to accept it and it will be signed by the Chair.
11. **Update on Neighbourhood Plan.** Councillor Mortimer gave a report. No meetings or consultation events have been held. The draft plan has been circulated to Hambleton District Council and to statutory consultees. We would have hoped to get comments back from HDC but the Local Plan is getting in the way. Good comments have been received from statutory consultees. He had received information from Broadacres Housing Association about the housing survey. Broadacres type of housing is smaller for people who are down-sizing but want to stay in their own community. We are waiting for Hambleton's input to finalise the draft. At some time a consultation will be held.
12. **Footpaths/Pavements.** Councillor Jopling had circulated his reservations about how the Councils money is being spent on the river path. Councillor Collingwood agreed with Councillor Jopling. It was agreed to hold onto the cheque until further information is available. The Clerk will get in touch with Tees Rivers Trust. A resident had complained

about a hedge in Garbutts Lane and this was forwarded to Highways. County Councillor Mr Hugill said he had not received any reply yet but will chase it up.

13. Repairs to bike track and sports field. It was agreed to defer this until Councillor Fenwick was available.

14. Telephone Box. Work will be carried out as soon as materials are available.

15. Planning Application

a. Extensions and alterations to 1 Greenlands and construction of a detached sensory garden room 20/00895/FUL. The Council recommended approval.

16. Accounts

| | |
|--|-----------|
| a. U Hire Ltd. – Excavator and Dumper for work in Burials Grounds | £200.00 |
| Invoice date 25 April 2020 | |
| b. GGN Sportscare Ltd. – Grass cutting Burial Ground | £156.00 |
| Invoice dated 30 April 2020 | |
| c. GGN Sportscare Ltd. – Grass cutting Village Green, Play Areas, etc. | £1,014.00 |
| Invoice dated 20 April 2020 | |
| d. Newsquest Media Group – Advertisement for Clerk | £475.20 |
| Invoice dated 13 May 2020 | |
| e. Viking Direct – 4 Ink Cartridges | £53.53 |
| Invoice dated 5 May 2020 | |
| f. Clerk’s Monthly salary + broadband | £576.93 |
| Invoice dated 18 May 2020 | |

Monies Received

Hambleton District Council – 1st half of precept £21,500.00

The Chair declared the meeting closed at 8.30 pm.