

**MINUTES OF THE REMOTE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12 April
2021 at 7.15pm**

In attendance: Councillor E Foden (chairman), Councillors K Clifford, A Collingwood, T Jopling, A Mortimer, D Simpson, S Tate, N Thompson, A Voke, County Councillor D Hugill, District Councillor Fortune, one member of the public.

A minute of silence was held to respect the passing of the Duke of Edinburgh, Prince Philip, with respect and gratitude for his long and distinguished service to the country and with condolences to Her Majesty the Queen and the rest of the Royal Family.

- 1. Apologies for absence.** None
- 2. Minutes of the meetings held on 8 March 2021.** Councillor Foden that these be agreed, seconded by Councillor Mortimer, all were in favour.

- 3. Meeting open to the public.** Zoom Meeting ID: 837 5432 4438 Passcode: 710869

No member of the public wished to speak. The meeting was closed to the public.

- 4. Police Report and Neighbourhood Watch.**

The Police report has been received. There has been an increase in the incidents of fraud and there are several telephone scams circulating. The report was noted.

- 5. Matters arising.**

- a. Neighbourhood Plan.**

Broadacres asked for clarification on a number of issues. This has been provided and Councillor Mortimer has asked for a meeting within the next couple of weeks to discuss housing numbers and other issues on the Paddocks End site.

The grant procedure has changed; anything not spent within the financial year must be returned and a new application has to be submitted.

Hambleton DC have launched a consultation on the Local Plan, to include the gypsy site capacity paper. There are currently 5 sites within the parish assessed in the capacity study. Final hearings are expected to be around the end of May.

The loosening of Covid restrictions means that it should be possible to carry out in person consultation on the draft Neighbourhood Plan in the early summer.

- b. Footpaths.**

Councillor Collingwood said that the Pathkeepers' scheme can now re-start.

Chappies Field - Andy Brown has met with Councillor Hugill on site. The landowner was invited but did not attend. Andy Brown has written to the landowner and has given them one month to remove the fence and restore access to the lawful location of the footpath. Councillor Hugill confirmed that he has left several messages for the landowner but has not had a response so is unable to engage with him, either in relation to the restoration of the correct lawful footpath or with a view to possibly agreeing a new safe and accessible route.

Councillor Hugill advised that NYCC may be able to provide funding for repairs to the river footpath and/or path from The Wynd to Sexhow. It was agreed to delay any further work until the funding position is clear.

c. **Village Hall and Play Area.**

There have been no meetings. Legal advice is being sought on who is responsible for what and it is expected that a further update should be available at the next meeting.

Councillor Foden proposed that funding be provided to enable a plaque to be erected in memory of John Bennett and all his hard work for the village hall over many years. Councillor Clifford seconded; all were in favour.

d. **Sports Area.**

Following the "rule of 6" being restored on the first day of the school Easter holidays lots of rubbish was left. Various people were involved in clearing it up. The Clerk has contacted Hambleton DC to ask for the removal of the collected rubbish and for a second bin to be installed by the car park.

Councillor Jopling has met with Charlton Services who have provided a quote for the repairs to the BMX track. Repairs will also be carried out to the goal mouths so that the football equipment organised by Councillor Tate can be installed. If there is any left-over stone it can be used to patch up the car park. Councillor Jopling proposed that the repairs be carried out by Charlton Services in term time to minimise disruption to users, seconded by Councillor Thompson, carried unanimously.

Members of the public have been observed taking dogs onto the sports area even though dogs are not permitted in any part of the sports area. Councillor Tate proposed that a budget be agreed for more signage, seconded by Councillor Collingwood, carried unanimously. It was also agreed that the Chair will put a reminder on social media.

e. **Village Green.**

The Council placed on record its thanks for the work done to the area outside the Bay Horse. Many thanks also to all those who have been doing litter picking around the village.

6. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on www.hambleton.gov.uk/homepage/16/planning

- a. 21/00424/FUL 23 Enterpen, Hutton Rudby. Construction of a detached house, garage, and stable building. The Council recommended approval. Noted.
- b. 21/00511/FUL 12 Belbrough Lane, Hutton Rudby. Loft conversion with dormer window. The Council recommended refusal. Revised drawings were submitted removing the front dormer, there is to be no further consultation because the new proposal is within permitted development rights . Noted.
- c. 21/00530/FUL 3 Woodside Hutton Rudby. Change of front of house to provide pitched roof above existing flat roof, adding an open porch over front door and render the whole building. The Council recommended approval. Noted.
- d. 21/00625/FUL Hillcrest, Middleton on Leven. Single storey rear extension with chimney stack. Remove rear dormers and replace with larger dormers. Replace all windows and doors. Alterations to front dormers and internal alterations. The Council recommended approval with qualifications on the proposed design. Noted.

7. Reports from County and District Councillors.

Councillor Fortune advised that she is attending an HDC meeting tomorrow to discuss how best to meet traveller needs in the emerging Local Plan. There is a large site at Seamer which is not fully occupied. Some travellers have said that more sites are needed. There will be an equality impact assessment in accordance with the Equality Act. There is a distinction between a pitch and a site. Councillor Jopling said that as he reads the report demand for up to 65 pitches has been identified, there needs to be clarity on numbers and movements to reduce the risk of applications being granted on appeal. The Parish cannot sustain any increase in numbers. Councillor Tate said that if a site is designated a rural exception site then it should not be able to be further sub divided.

The Ingleby Arncliffe Neighbourhood Plan referendum to be carried out by end of summer.

Councillor Hugill was thanked for his work in bringing about the successful resurfacing of Doctors Lane. Councillor Hugill advised that it represents a major change of mindset where community concerns will be prioritised.

Councillors Fortune and Hugill left the meeting.

8. Website accessibility audit and accessibility statement. For agreement.

Councillor Mortimer explained that there is a legal requirement that websites must be useable for people with impaired vision and hearing or motor skills. The Parish website now meets an acceptable standard. Councillor Foden proposed that the accessibility

statement to be published on the website, seconded by Councillor Simpson. Carried unanimously.

9. Annual meeting date. For a decision.

Clerk explained the issues around timings, it would be better to hold the Annual meeting in the first week of May in order to avoid any issues in relation to holding the meeting online. Councillor Foden proposed that the meeting be held on 4 May, seconded by Councillor Mortimer, carried unanimously. The Clerk to research whether we can have one meeting instead of four for each part of the Parish.

10. Format of meetings after 7 May. For a decision.

There was a detailed discussion. Taking account of the age and risk profile of both Councillors and parishioners, as well as the lack of a venue within the Parish until Covid restrictions are lifted, Councillor Foden proposed that meetings should continue to be held online via Zoom with parishioners able to participate via Zoom too, seconded by Councillor Mortimer. Carried unanimously.

11. Litter pick confirmation of proposed date of 28 June. For a decision.

Councillor Collingwood proposed that this should take place on 28 June to enable the cubs and scouts to participate and because it is hoped that Covid restrictions should have been lifted by then. He and Councillor Voke will collect the equipment in advance, the date can be promoted in early June. Carried unanimously.

12. Finance.

Employer's summary March 2021, end of year summary and P11 deductions were noted. The accounts should be ready in the next few days for Councillor Thompson to then finalise. Councillor Foden will contact Barclays regarding her signature so that the Clerk can be added to the mandate.

13. Activities list. Updates and progressing the relevant items.

Allotments – Councillor Clifford advised that not all allotment holders have copies of the rules and regulations. It is incumbent on allotment holders to use them fully or they risk losing them. Councillor Thompson to investigate the position on public liability insurance. Annual fees are well below others in the area. It was agreed that these will be reviewed as usual in October with an increase likely.

Environment – Councillor Simpson proposed that the working party of Councillors Saxton, Simpson and Voke will create a questionnaire to be circulated to parishioners with a view to formulating strategy and design principles, a budget of £50 will be needed. Seconded by Councillor Collingwood, carried unanimously.

A further budget of £250 will then be needed for the consultation period which is expected to last three weeks. Councillor Thompson proposed that it be approved, seconded by Councillor Tate, carried unanimously.

Drainage of burial ground – Councillor Clifford has carried out some research on the restrictions applicable so that water pollution can be prevented and as things stand only small parts of the new burial ground are likely to be useable for the intended purpose. Councillor Tate drew attention to the restrictions set out in the original planning approval. The Clerk has contacted two specialist contractors (one of which has already done work in Hambleton) to ask for an initial idea of fees with a view to get detailed expert advice on how to proceed.

Speedwatch – this can now re-start but is limited in what it can do as there are so few volunteers. Councillor Foden to ask for more volunteers via social media. Speeding has increased as lockdown eases. It was agreed to investigate the possibility of getting permanent signs like those on the Spittal in and out of Yarm, these do not require volunteers or any further input from Councillors. Councillor Foden will contact Councillor Hugill in the first instance.

Hub Clock access – the Clerk has obtained a quote for a loft ladder and boarding. It was agreed that a second quote should be obtained.

Notice board – one more quote is needed, and a decision can then be made.

Telephone box – Councillor McCluskey has drawn up a list of work needed. The Clerk will draft an application for listed building consent so that repairs can be organised by an expert company given that it is a focal point in the village.

14. Decisions of Hambleton District Planning

- a. 21/00043/FUL Skutterskelfe House, Skutterskelfe. Proposed double storey and single storey extension to existing dwelling. The application was granted. Noted.
- b. 21/02846/FUL Hunter Hill, Skutterskelfe. Change of use from home office to holiday accommodation. The application was granted. Noted.
- c. 20/02573/FUL 19 Woodside. Two storey side extension. The application was granted. Noted.
- d. 21/00034/FUL Indian Farm, Middleton on Leven. Change of use Change of use of land to equestrian for the purposes of an outdoor horse arena and construction of a timber stable block consisting of x3 stables, tack room, store room and storage area for private use only. The application was granted. Noted.

- e. 21/00304/MRC Plot 1 OS Field 2719 Stokesley Road, Hutton Rudby. Application for variation of condition 2 (approved drawings) for previously approved application 20/01673/FUL. As new drawings S563(PL)03B, S563(PL)04B and S563(PL) 05B received by Hambleton District Council on 5 February 2021. The application was granted. Noted.

15. Accounts

YLCA grants webinar	£ 15.00
Clerk's pay March 2021	£ 587.77
YLCA year end accounts webinar	£ 30.00
Tees River Trust repayment of over payment from them	£1129.00
Sports area football nets and other equipment	£ 281.81
Defibrillator pads	£ 37.20
Good Councillor's Guide and Guide to Finance and Transparency	£ 9.31
YLCA Off to a Flying Start Webinar x 2	£ 96.00
Stephen Johnson tree surgery per Elliott report	£ 504.00
YLCA annual membership	£ 588.00
HMRC tax and NI fourth quarter	£ 441.45
PWLB loan repayment	£6103.15

Money received

Nil.

16. Correspondence

- a. YLCA consultation on local government re-organisation dated 2 March 2021, deadline 19 April 2021. Noted.
- b. YLCA and NALC advice on being able to create a safe access to the clock on the Methodist Chapel. Noted.
- c. NYCC notification of works on Rudby Bank 8 March 2021 for 5 days. Noted.
- d. Letter from Hutton Rudby school regarding summer fayre on 17 July 2021. Noted.
- e. YLCA training programme 4,12 March 2021. Noted.
- f. Notice of Confirmation of a Public Path Diversion Order, Highways Act 1980, North Yorkshire County Council, Footpath No. 10.123/4, Blue Barn Farm, Rudby, Diversion Order 2020. On 05/02/21, North Yorkshire County Council confirmed the above Order made under Section 119 of the Highways Act 1980. Noted.
- g. White Rose update 5,19 March, 1 April 2021. Noted.
- h. HDC weekly briefing 5, 12, 19 March, 1 April 2021. Noted.
- i. Police Fire and Crime Commissioner Notice of Election. deadline for nominations 4pm on 8 April, poster displayed on notice boards and website with further details. Noted.
- j. CPRE update 11 March 2021. Noted.

- k. Request from a choir master to use the sports area for choir practice on 22 and 29 April. The Council recommended agreement subject to non-exclusive use, removal of any rubbish and no on road parking. Noted.
- l. Notice of Richmond Area Constituency Committee meeting on 24 March 2021. Noted.
- m. Correspondence from a resident regarding the handrail at Rudby Bank, hedge cutting at Broadmeadows, drainage at junction of Stokesley Road and Middleton Road (accidentally omitted from March agenda then followed up on 22 March). The Clerk responded. Noted.
- n. Keep Britain Tidy launch of Spring Clean week 28 May to 13 June 2021. Noted.
- o. Correspondence with a resident regarding memorial plaque for John Bennett in recognition of his many years of service at the Village Hall. It was agreed that a plaque will be erected at the Village Hall when covid restrictions allow. Noted.
- p. NYCC Highways confirmation of resurfacing works on Doctors Lane for 4 days commencing on 6 April. Noted.
- q. Correspondence from a resident regarding Chappies Field. This was referred on to NYCC. Noted.
- r. Emails from residents regarding planning application 21/00511/FUL 12 Belbrough Lane, Hutton Rudby. The emails were passed to Councillors. Noted.
- s. Request from a trainer to be able to use the sports area for exercise classes. The Council recommended agreement subject to non-exclusive use, removal of any rubbish and no on-road parking. Noted.
- t. Email from the Hub regarding the provision of tables on the village green for the service of refreshments out of the Hub. Permission was granted. Noted.

There being no further business the meeting closed at 2059.