

**DRAFT MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 10<sup>th</sup> JUNE 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY**

Present; Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick, Saxton, Simpson, Tate and Voke

1. **To approve apologies for absence.**  
Councillor Titterton. RESOLVED to accept.
2. **Declarations of interest.**  
None declared.
3. **Meeting open to the public.**  
None Present. Closed to the public.
4. **Works to burial ground and extension to include water/soil testing results, potential additional investigations, and remapping.**

A report from CDS Environmental Solutions has been obtained addressing groundwater quality at the Burial Ground in Hutton Rudby. A lengthy discussion followed on the findings of the report and subsequent recommendations made by CDS for the onward monitoring of the groundwater quality.

It was agreed that the CCTV drainage survey which was recommended by CDS did not offer any advantages or additional information, it was therefore RESOLVED to decline the CCTV drainage survey.

The report recommended further baseline testing of the groundwater quality. Questions were raised about the need for comprehensive testing when the report highlighted only 2 potential problematic readings. The report did not say who would gather the samples and deliver them for testing. It was RESOLVED that the Clerk would make further enquiries with CDS.

One of the potential problematic readings was for the presence of formaldehyde. It was RESOLVED that the Clerk would write to local undertakers to question the feasibility of eradication of formaldehyde in burials.

CDS also offered remapping of the Burial ground by means of a topographical survey. It was RESOLVED that the Clerk should obtain a detailed description of the information and benefits that remapping would give.

**DRAFT MINUTES FOR THE MEETING OF RUBY PARISH COUNCIL HELD ON MONDAY 10<sup>th</sup> June 2024 IN THE HUB, METHODIST CHURCH COMMENCING IMMEDIATELY AFTER THE BURIAL BOARD MEETING.**

Present; Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick, Saxton, Simpson, Tate and Voke

**1. To approve apologies for absence.**

Councillor Titterton. RESOLVED to accept.

**2. Declarations of interest.**

Councillor Tate – 10b.

**3. Confirm the minutes of the meetings held 7 May 2024, monthly meeting 13<sup>th</sup> May 2024 and Annual Meeting 13<sup>th</sup> May 2024 as a true and correct record.**

The council noted correspondence from the landowner of the Paddocks End site in relation to the draft minutes of 7 May 2024.

RESOLVED to accept the minutes as per the published drafts.

**4. Meeting open to the public.**

None present. Closed to the public.

**5. Police Report and Neighbourhood Watch.**

Report contained 2 attempted thefts of fuel from a garage, 1 auto crime and 1 violence against the person. Noted.

**6. Report from North Yorkshire Councillor.**

Councillor David Hugill sent apologies.

**7. New Risk Assessment Document.**

RESOLVE to adopt.

**8. New Financial Regulations Document**

Not available yet.

**9. Matters arising.**

a. **Neighbourhood Plan.** Nothing to report.

b. **Footpaths.**

Leven Grove Footpath. It was understood a meeting was proposed with North Yorkshire Council and the resident to resolve the issues previously raised. RESOLVED that the clerk would write to the resident for an update.

Councillor Puttick raised questions regarding the use of Power tools as defined in the Pathkeepers agreement. RESOLVED that Councillor Puttick would make enquiries with regards to the definition of 'power tools'.

Handrails were requested for some of the steps at Crow Bank. It was RESOLVED that Councillor Puttick would obtain quotes and liase with the landowner.

The RFO invited proposals for projects which could be included in the Footpath budget.

c. **Sports Areas**

i. Station Lane. Awaiting the replacement posts, instructions to proceed have been given.

ii. Middleton on Leven. Nothing to report.

d. **Village Green.**

Tree crown trimming – quote of £1250 plus VAT has been received from Stephen Johnson Tree Surgeons. RESOLVED to accept the quote, once the relevant planning permission has been obtained.

Grass cutting – RESOLVED to authorise 2 extra cuts.

Raised Manhole on Southside. RESOLVED that the Clerk would write to the householder to check on the right to repair contained within the deeds of the property.

e. **Speed limits signs.**

The readings taken show that during a 9 week window the unit at Garbutts Lane recorded out of 90,112 vehicles, 9782 were doing 40mph, 2037 doing 45mph, 289 doing 50mph, rising to 5 doing 65mph and 1 at 70mph in a 30mph speed limit area.

Residents should be encouraged to report any irresponsible driving to the Police using 101.

RESOLVED that the Clerk would write to the Chief Constable and The Mayor to ask what the policy approach is to help Villages combat excessive speeding.

**10. Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings.

This application has not been recorded in the Agenda for the June Planning meeting of North Yorkshire County Council. Councillor Mortimer who usually attends the NYC Planning meetings will be absent in July, Councillor Simpson agreed to attend instead.

b. **ZB24/00875/LBC Hutton Tower, 2 East Side.** Listed building consent for replacement of metal up and over door with side hinged traditional wooden doors. RESOLVED to recommend approval.

**11. Decisions of North Yorkshire Planning****ZB23/02600/LBC Rudby Green Farm** - Granted**ZB23/02599/FUL Rudby Green Farm** - Granted**ZB24/0490/FUL Sandstones, Stokesley Road.** Granted.**ZB24/00711/TPO Cornerways, Blue Barn Lane** – Granted**ZB24/00195/FUL Land Adj to 2 Church Wood Drive** - Granted**12. Hutton Bank.**

Harrison Hix who provided the Structural Stability Report of the wall has also offered assistance with ownership investigations with a quote of £325 plus VAT. RESOLVED to accept.

With regards to repair of the railings, it was RESOLVED to wait for the findings of Harrison Hix investigations before proceeding.

**13. Village Event planning 29 June 2024.**

Budget for road closure with TM Community at £695 plus VAT. RESOLVED to accept budget.

**14. EcoGreen project.** Nothing to report.**15. Chappies Field.** Nothing to report.**16. Steps across the village green to Church House tender.**

After a lengthy discussion on the potential costs involved to replace the steps, remove the steps or repair the existing steps it was RESOLVED to repair, on a like for like basis.

Clerk to obtain 3 quotations to remove and replace the stone steps and replace the handrail on the footpath approach to the steps with a metal one similar those on the steps.

**17. PA equipment.**

Equipment received.

**18. Website**

Postponed until August.

**19. D Day**

Thanks to Councillors Tate and Titterton for organising a well attended event. Also to Chris Wastell and Rob Martin for their assistance.

**20. Finance.**

a. Employer's summary May 2024

b. RPC mobile phone. RESOLVED to purchase as 12 month contract at £6 pcm.

c. Revised NALC Financial Regulations. To be included in the revised financial document being prepared.

**21. Accounts**

Staff salaries May 2024, paid in accordance with contracts.	
Ink payment HP April-May 2024	£ 11.99
Invoice YLCA Training (Cllr Bragg)	£ 70.20
Thomann Music (PA System)	£1468.90
LRSS (Grass Cutting Apr & May)	£1560.00
Clear Councils Insurance	£ 373.78
Carol Banks, Auditor	£ 180.00
CDS (Burial Ground Assessment)	£3459.00

**Money received.** None

**22. Correspondence for decision.**

- 4 May 2024 NALC Revised Model Financial Regulations. As 20(c)
- 24 May 2024 NYC consult letter 30mph speed limit. RESOLVED to respond with no further update on our previous response.

**23. Correspondence for noting.**

- 7 May 2024 Email from resident regarding Village Green near Greenbank Terrace
- 7 May 2024 Email from resident regarding article in Telegraph (1857 Village Green Law)
- 9 May 2024 Email Living Leven Meeting Minutes
- 9 May 2024 Email from resident regarding Village Green – North End
- 14 May 2024 Email complaint from resident regarding Grass Cutting
- 17 May 2024 Email from resident regarding Hutton Wall
- 20 May 2024 Email from resident regarding Wildflowers
- 20 May 2024 Email NYC, Extension of 30mph speed limit notification.
- 20 May 2024 Email Safety of Lithium ion Batteries
- 29 May 2024 Email Ryedale Folk Museum – resident query

Meeting Closed 10.15pm