

DRAFT MINUTES FOR THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 11th NOVEMBER 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Puttick, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill

1. To approve apologies for absence.

Councillor Jopling. Approved.

2. Declarations of interest.

None Declared.

3. Meeting open to the public.

2 Members of the public present.

4. Burial Ground plot renewals.

Following a review of the burial ground records the Clerk has found several historic grave reservations which had not been renewed every 15 years as is the current rules. The Clerk has attempted to trace the people and/or the families of those who made the reservations to confirm whether the plots are still required. The majority has been traced and either renewed or released. It was RESOLVED to continue trying to trace the last few, prior to releasing them for use.

DRAFT MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD IMMEDIATELY AFTER THE BURIAL BOARD MEETING IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Puttick, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill

1. To approve apologies for absence.

Councillor Jopling. Approved.

2. Declarations of interest.

Councillors Barker and Tate – Item 23

Councillor Bury – Item 11

3. Confirm the minutes of the meeting held 14th October 2024 as a true and correct record.

One amendment to Item 7(e), cars should be 900 (not 90). RESOLVED to accept.

4. Confirm the minutes of the co-option meeting held 4th November 2024 as a true and correct record.

RESOLVED to accept.

5. Meeting open to the public.

2 Members present.

6. Police Report and Neighbourhood Watch.

1 Anti-social behaviour and 1 auto crime reported this month.

7. Report from North Yorkshire Councillor.

Councillor Hugill wanted to give his reasoning for abstaining from voting on the recent planning committee meeting at the Paddocks End development. Generally, he is not in favour of any more developments, unless there are direct benefits to the village and community. He did expect more of an update at the planning meeting which did not materialise. Having made a statement of transparency he felt voting against the development was not correct, so made the decision to abstain.

Councillor Hugill reported following the consultation 'Let's talk rubbish' which had a response from more than 10,000 people, NYC have decided to adopt the Selby model which is collections every 2 weeks (alternate recycling/residual waste) with larger recycling bins (Blue for recycling including glass, brown cardboard, green garden waste and black residual waste). This will be a slow roll out over 2-3 years

Councillor Tate requested assistance from NYC for litter collection within the parish. Councillor Hugill agreed to escalate the request. Councillor Tate also requested urgent attention be given to various Highways safety issues within the parish which have been identified as far back as April 2022 and notified to NYC Highways. Councillor Tate expressed frustration at the lack of investigation to resolve any of the issues by NYC. Councillor Hugill agreed to look into the matter.

The Clerk expressed disappointment that the Parish Portal for reporting Highway issues is to be disused and revert to the public reporting portal. It was a useful tool to escalate issues and concerns are now that the reports on the public portal will be too long to have any real impact.

8. Matters arising.

a. Finance

- i. Employers Summary. Noted
- ii. Local government services pay increase. RESOLVED to approve the national pay grade, effective from April 2024.
- iii. Budget preparation update 2024/25. Projects and budget allocation was requested from Councillors. Clarification on the rules for holding reserves was requested. RESOLVED that the Clerk and Chairman would commence preparation of the budget and clarify reserves.

b. Parish Neighbourhood Plan and NYC Local Plan

Actions which were decided at the last meeting had been initiated, including a meeting with Mr Baird (Landowner) and contact made with Katie Atkinson (KVA Planning, used previously) and James Campbell (NYC Planning Officer). An initial meeting with KVA is scheduled for 20th November and we are waiting for NYC to identify the officer who will be assigned to assist. Former steering group members had been contacted to ask if they would still be willing to help, some have said yes with some still to respond. Fact finding has commenced but likely that further consultations will be needed.

After a discussion regarding timings, it was RESOLVED that the EV Charging/EcoGreen project will be combined with the Neighbourhood Plan and NYC Local Plan agenda item.

c. Footpaths.

HAM-2024-09-DO White House Farm. Proposed diversion of public footpath No. 10.72/15. RESOLVED to recommend approval with a caveat asking for no barbed wire, if possible.

Councillor Jopling had obtained quotes to repair the flood damage at Levenside, with some remedial preventative measures. RESOLVED to accept the quotation from Charlton Services at £2180, plus VAT.

d. Sports Areas

- i. Station Lane. S106 Funding 2021 has been received.
- ii. Middleton on Leven.

Following the RoSPA Play Safety annual inspection report it was recommended to carry out regular inspections, utilising checklists obtained from RoSPA Play Safety. Inside Outside Services had quoted £120 per annum to inspect fortnightly and report issues. RESOLVED to confirm and accept the quotation.

Awaiting further information from NYC Highways regarding approach warning signs.

Contact information for any problems at both sites should be updated. RESOLVED to add to the existing board at Station Lane and place contact details in the notice board at Middleton.

e. **Village Green.**

Wildflower areas. A meeting is planned for next week to review next year's activities, including a possible addition of a wildflower area at the Burial ground.

Village Clock is still not showing the correct time. Repairs are attending the site again (under warranty) to resolve.

Christmas Tree delivery is 29th November 2024. RESOLVED to agree the lighting date as Monday 2nd December 2024.

Access across the Village Green at 37 South Side is still unresolved with no communication from the residents. RESOLVED to write to homeowner to instruct repairs as per the Deed currently in force.

f. **Speed limits signs.**

Noted that an ANPR camera has been installed in the Village.

9. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

- a. **ZB24/01783/FUL Willow Meads, Skutterskelfe.** Application for first floor side extension and internal alterations. Noted that this has been GRANTED.
- b. **ZB24/02002/TPO 18 Linden Close, Hutton Rudby.** Application for works to trees subject to a tree preservation order. RESOLVED to recommend approval.
- c. **ZB24/02027/TPO 7 Goldie Hill, Hutton Rudby.** Application for works to a tree subject to a tree preservation order. RESOLVED to recommend approval.
- d. **ZB24/02059/CAT 2 The Holmes, Rudby Bank, Hutton Rudby.** Application for works to trees in a conservation area. RESOLVED to recommend approval.

10. **Decisions of North Yorkshire Planning**

- a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Granted in principle.

The Chairman reported on a meeting he had with the Landowner on 4th November. The Landowner has since invited comments from RPC on his proposals for delivering community benefits on the land adjacent to the development which could be secured through a S106 agreement. Councillors asked how the proposed footpaths might achieve PRoW status and whether anything could be done to improve the existing PRoW to the south of Paddocks End (e.g. by re-routing). Councillors expressed a view that the paths should have a surface which is useable in all weather and be accessible for wheelchair users and prams/pushchairs. RPC's preference is that the paths would achieve PRoW status.

The Landowner addressed the meeting. Progress on the S106 agreement is in 2 phases. In Phase 1 he is inviting comments on practical issues such as gate designs (accessibility issues) and surface quality. Phase 2 would be the consultation stage. He suggested that if the permissive footpath was used properly that he was amenable to RPC proposing it became a right of way. He thought that NYC would likely support, but this process wouldn't fit within the S106 timeframe.

Councillors asked the Landowner to explain his understanding of the discrepancy between the 'walked route' and the 'definitive map' of the existing PRoW. He explained his understanding and said that the point where the existing 'walked route' crosses to the south of Hundale Gill is not on land controlled by him.

RESOLVED that RPC would provide a response to the Landowners proposals.

- b. **ZB24/01288/MRC Land to the north of Hutton Fields and The Wickets, Garbutts Lane, Hutton Rudby.** Application for variation of Condition 1 of previously approved application 22/01152/MRC. WITHDRAWN. **Noted.**

11. Hutton Bank.

A letter from a resident had been received concerning the hedging alongside the Village Green access road which was noted. As we are still waiting on quotations for repair of the railings it was RESOLVED to respond once a plan of action had been decided.

12. Boundary Commission

Councillor Mortimer had drafted a response to the consultation which had been circulated to Councillors. RESOLVED to accept.

13. EcoGreen project.

RESOLVED that the EV Charging/EcoGreen project would be incorporated into the Neighbourhood Plan/NYC Local plan project.

14. Chappies Field.

There has been no response from the Landowner or agent following our correspondence. It was therefore RESOLVED that no further action can be taken and the matter is closed.

15. Steps across the village green to Church House

Still awaiting revised quotations.

16. Website.

Councillor Mortimer had produced and circulated a draft specification. RESOLVED to accept and firm up quotations.

17. Fireworks

Firework display had been a great success with the addition of music and virtual bonfire. There had been one emergency incident (not related to the event) and the emergency vehicle had attended quickly and easily. Donations of £2272.59 had been collected at the gate. Thanks to everyone who participated. A discussion on changing the format of charging was RESOLVED to continue with the present format, with the possibility of additional electrical type of payment system next year.

A resident had written with a complaint about parking and obstruction of emergency vehicles. RESOLVED to reply stating that an emergency vehicle had attended successfully, and a large tractor had also manoeuvred along the lane successfully. RPC feel that the benefit to the community reducing the nuisance from large numbers of private displays and reduced risk of injuries far outweighs the inconvenience of parking congestion around the event area for a relatively short period of time.

An email from the Cricket Club Bar had been received. RESOLVED to reply inviting them to a meeting.

18. Remembrance Sunday

The Remembrance Day parade was a great success. Thanks to the Scout volunteers for assisting with the road closure.

RPC would like to thank Councillor Bury for his reading at the Service at All Saints Church and laying of the wreath.

RESOLVED to write to 'Care for our Village' group for the fabulous job cleaning and preparing the cenotaph and surrounding area.

It was also RESOLVED to obtain quotes for more 'Tommys' and a possible replacement memorial bench.

19. Staffing Committee

Staffing committee held its first meeting last week. Confidential minutes to be circulated to Councillors.

20. Village Hall/Tennis Club Lease

Meeting with Councillors and Solicitors this week to progress further.

21. CCTV

Clerk produced a preliminary report on benefits, costings and feasibility. RESOLVED that Councillor Bragg would continue to investigate.

22. Accounts

Staff salary October 2024, paid in accordance with contract.	
Staff Pension contribution paid in accordance with contract	
Ink payment HP Sept-Oct 2024	£ 11.99
Lebara Mobile Phone Contract (DD)	£ 5.00
Camden Tools	£ 7.46
Vistaprint Firework Banner	£ 50.49
Eset Security Software Renewal	£ 24.98
Microsoft 365 renewal	£ 59.99
Whitegates Nursery	£ 355.00
First Aid Kit	£ 46.79
Countryside Charity CPRE	£ 36.00
G2 Fireworks	£ 2400.00

Money received.

VAT Return Q1 & Q2 2024 Burial A/C	£1116.50
VAT Return Q1 & Q2 2024 Parish A/C	£2706.66
Ashes Plot Renewal Y45	£ 45.00
Barthram & Sons Burial Swales	£ 875.00
S106 Grant	£ 3688.65
Burial Plot renewal N59	£ 85.00
Burial Plot renewal F26 F27	£ 170.00
Burial Plot O62 Renewal	£ 85.00
Burial Plot O52 Renewal	£ 85.00
Burial Plots M57, M58, M59 Renewal	£ 255.00
Burial Plot K55 Renewal	£ 85.00

23. Correspondence for decision.

19 October 2024 Email Resident email, East Side, Hutton Rudby

An email was received regarding cobbles which had been removed from outside 15 East Side and replaced with bushes and paving. It was RESOLVED that as permission was not obtained from RPC to remove the existing cobbles the Clerk should write to the homeowner requesting that the cobbles be reinstated to the original and bushes and paving be removed.

24. Correspondence for noting.

10 October 2024	Email	Harbus Bus Service improvements
14 October 2024	Email	Resident regarding Planning requirements.
15 October 2024	Email	YLCA – Hambleton Parish queries
17 October 2024	Email	Tees River Trust. Leven update.
21 October 2024	Email	Rural EV Charging.
24 October 2024	Email	Sarah McDonald, NYC Footpaths Officer, update.
24 October 2024	Email	NYC Strategic Finance
29 October 2024	Email	Area 2 Thirsk Highways. Closure of Parish Portal
4 November 2024	Email	Tees River Trust – electrofishing pictures
4 November 2024	Email	YLCA – D Day 2025
4 November 2024	Email	Tees River Trust. Events
5 November 2024	Email	Mr R Baird, Community benefits.

Meeting closed 21.36