

MINUTES FOR THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 8 APRIL 2024 AT 7.40PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Jopling, Horvath, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill, 2 members of the public.

1. **To approve apologies for absence.**
RESOLVED to accept the apologies of Councillors Puttick and Titterton.
2. **Declarations of interest.**
None declared.
3. **Meeting open to the public.**
2 attended.
4. **Works to burial ground and extension to include water/soil testing and plot marking.**

Following new rules for burial grounds from the Environment Agency, advice was sought for potential pollution avoidance. CDS is a company previously used by the Council who have proposed a risk management solution based on river water sampling upstream and downstream of the burial ground and also the ditch at the back of the burial ground. This would be reviewed quarterly in the first year, then every 1 or 2 years thereafter. The quote for this service was £2882.50 plus VAT.

RESOLVED to accept the quote and request the work to be carried out as soon as possible.

Meeting closed 19.45

MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 8th April 2024 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY FOLLOWING THE BURIAL BOARD COMMITTEE MEETING STARTING AT 7.40PM

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Jopling, Horvath, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill, 2 Members of the public

1. **To approve apologies for absence.**
RESOLVED to accept the apologies of Councillors Puttick and Titterton.
2. **Declarations of interest.**
Councillor Tate declared an interest in Item 7. (c).
3. **Confirm the minutes of the meetings held 11 March 2024 as a true and correct record.**
It was RESOLVED to accept the minutes. Two Councillors abstained who were not present at the meeting.
4. **Meeting open to the public.**
Two present. One member of the public, Mr Baird stated he had attended to update the Council that revised drawings had been submitted in relation to item 7a and to answer any questions. Councillor Mortimer asked if anyone had any questions, no one did. Meeting closed to the public.
5. **Police Report and Neighbourhood Watch.**
Report received for March. Report was noted.
6. **Matters arising.**
 - a. **Neighbourhood Plan.** Nothing to report.

b. Footpaths.

Cllr Puttick reported via email: works to commence soon for resurfacing of the footpath at the end of The Grove, residents have been notified. The disputed line of the footpath at Rudby Bank remains unresolved.

The Clerk reported that uneven kerbstones and footpath has been reported to NYC highways numerous times. Engineers have attended and marked the areas, but as yet not repaired. Clerk will continue to request repairs. Issues with the NYC reporting portal should also be resolved within the next few days.

c. Sports Areas

- i. Station Lane. Nothing to report.
- ii. Middleton on Leven. Nothing to report.

d. Village Green.

Grass cutting will commence end of next week (18/19th April).

Plants, seeds, rope and posts to mark areas not to be cut at North End requested with a budget of £100, RESOLVED to accept budget.

e. Speed limits signs. Nothing to report. Noted.**7. Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

- a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update. Mr Baird, the landowner, attended the meeting to advise that revised drawings had been submitted and to answer any questions. Cllr Hugill expected consultations will be held on the revised drawings. Councillors thanked Mr Baird for the update and confirmed when they receive notification of the revised drawings from NYC they would be able to make further comments.
- b. **ZB24/00448/FUL Land South East of All Saints Church, Rudby Bank, Hutton Rudby.** Application for retention of barn for a mixed use of agricultural and private leisure purposes and partial change of use of land for a mixed use of agricultural and private leisure purposes. RESOLVED to object to the proposed change of use on the grounds of impact on the conservation area and the setting of the Grade II listed church and the issues raised by the Environment Agency.
- c. **ZB24/00490/FUL Sandstones, Stokesley Road, Hutton Rudby.** Application for additional attic conversion and to extend rear dormer. RESOLVED to recommend approval.
- d. **ZB24/00549/FUL 3 East Side, Hutton Rudby.** Replacement of conservatory to the rear with a part two storey and part single storey rear extension to create a garden room and study. RESOLVED to recommend approval.
- e. **ZB24/00550/LBC 3 East Side, Hutton Rudby.** Listed Building planning consent for the replacement of conservatory to the rear with a part two storey and part single storey rear extension to create a garden room and study. RESOLVED to recommend approval.

8. Decisions of North Yorkshire Planning.

Application Ref. ZB23/02574/FUL – 26 Doctors Lane (retrospective application for fence to front of property).

Councillor Tate reviewed the application on the planning portal and found it had been granted. A discussion regarding planning decisions identified that NYC planning decision notifications to Rudby Parish Council were at best erratic. Councillor Hugill was asked to investigate further. Councillor Tate requested that it be minuted that in his opinion this fencing is unsafe. The road is 5m wide, the footway outside the house is 0.75m wide, the footway across the road is 1.2m wide and the opening to the house is 47m from the school 'no stopping' zigzag lines. It is less than 10m from where a car previously mounted the pavement, narrowly missing a child. Furthermore, Councillor Tate noted that Highways had not made a response on the application and wondered whether they had in fact been consulted? Councillor Tate requested that Councillor Hugill raise questions with Planners about whether the application process considered safety aspects in their decision.

9. Hutton Bank.

Engineer attending to report this week.

10. Litter pick 15 April.

Councillor Jopling is coordinating with the Scouts and Councillor Hugill is supplying some equipment, he is also arranging for disposal of litter that has been collected.

Councillor Hugill mentioned safety guidance outside of any 30mph speed limits. Guidance noted.

11. Village Event planning 29 June 2024.

Proposal for Animal Story to attend at a cost of £475. RESOLVED to accept.

Proposal for woodcarving display to attend. RESOLVED to accept only if electric chainsaws are used, it was agreed that petrol chainsaws would be too loud and would disrupt the event.

12. EcoGreen project. Next meeting Apr 22nd.

13. Chappies Field. No update

14. Steps across the village green to Church House tender. Unable to contact the engineer, ongoing.

15. PA equipment. Nothing to report.

16. Website.

RESOLVED that an alternative supplier would be sought. Clerk and Chairman to source quotations based on the previously agreed specifications.

17. Co-option

RESOLVED to hold a meeting 22nd April 2024 to consider applications received.

18. Annual Meeting.

RESOLVED to hold the meeting on 13th May 2024.

19. Report from North Yorkshire Councillor.

NYC held meetings inviting farmers to attend to discuss Nature recovery, with positive outcomes.

20. Finance.

a. Employer's summary April 2024. Noted.

b. 4th Quarter and year end accounts. In progress.

c. RPC credit card or other options.

With the ongoing trend of online purchases, the Council requires use of a purchasing card. RESOLVED TO obtain either a charge Card or credit card, at the Clerk's and RFO's discretion.

21. Accounts . Noted.

Staff salaries April 2024, paid in accordance with contracts.

Ink payment HP March-April 2024	£ 11.99
PWLB Loan	£ 5478.10
Fourth quarter tax and NI	£ 1224.61
YLCA Training -AGAR	£ 25.00
The Chapel Hub room hire	£ 108.00
Lawnmower Services Strimmer service	£ 87.08
Wave Water Dec 23-Mar 24	£ 14.33
T P Jones & Co LLP Payroll	£ 64.40
Charlton Services (Allotments) (Add. £140 Labourer inc)	£ 1176.00
YLCA Annual Subscription	£ 634.00

Money received. Noted.

Allotments payments to include deposits for new allotment holders	£ 450.00
Interest	£ 5.16

22. Correspondence for noting.

- a. 5 March 2024 YLCA Breakthrough Communications Webinar
- b. 5 March 2024 YLCA Photograph request for YLCA annual review.
- c. 6 March 2024 YLCA Law and Governance Bulletin March 24.
- d. 6 March 2024 NALC Newsletter.
- e. 7 March 2024 Living Leven Catchment Area.
- f. 8 March 2024 NYC Passenger Transport. Change of Supplier.
- g. 8 March 2024 YLCA Information and Training Bulletin.
- h. 14 March 2024 NALC Bulletin.
- i. 15 March 2024 Analec.
- j. 15 March 2024 YLCA White Rose Bulletin.
- k. 15 March 2024 YLCA Planning Appeals Webinar.
- l. 16 March 2024 CPRE Newsletter.
- m. 18 March 2024 LNRS Webinar.
- n. 18 March 2024 York and North Yorkshire Mayoral Election.
- o. 19 March 2024 NALC Newsletter.
- p. 20 March 2024 NALC Practitioners Guide.
- q. 21 March 2024 NALC Chief Executive's Bulletin.
- r. 22 March 2024 YLCA New Practitioners Guide 1/4/24.
- s. 26 March 2024 NALC Events
- t. 27 March 2024 NALC Newsletter
- u. 28 March 2024 Living Leven Group meeting.
- v. 28 March 2024 YLCA White Rose Bulletin.
- w. 2 April 2024 NALC Events

The Clerk, following consultation with YLCA, suggested that mailing list items, ie. emails not specifically addressed to the Council need not be listed on the Agenda, unless specifically requested by a Councillor. RESOLVED to trial for a month.

23. Correspondence for decision

- a. 18 March 2024 Federation – Public Consultation Synergy School
Comments final submission date 10/5/24 – RESOLVED to support proposal.

Meeting closed 20.40

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