

**MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 12<sup>th</sup> AUGUST 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY**

Present; Councillor Mortimer (Chairman), Councillors Bragg, Horvath, Puttick, Simpson, Titterton and Voke

**1. To approve apologies for absence.**

Councillors Barker, Jopling, Saxton and Tate. RESOLVED to accept.

**2. Declarations of interest.** None.

**3. Meeting open to the public.** None present. Closed to the public.

**4. Works to burial ground and extension to include water/soil testing results and remapping.**

The impact of the Environmental Permitting Regulations 2023 which introduced new requirements with effect from 2nd October 2023 were discussed. The Environment Agency have issued further guidance on the 24<sup>th</sup> July 2024 including further consultations for medium risk burial grounds (which we believe the burial ground to be).

RESOLVED to wait for the updated guidance from the Environment Agency for medium risk burial grounds before proceeding with further testing.

Clerk to contact the companies who have provided quotations and advise accordingly

It was further RESOLVED for the Clerk to ask CDS for details of the remapping of existing and future burial plots, including costings (not the topographical survey or CCTV survey previously quoted).

**5. Grave reservation renewals**

Following a review of the Burial Ground records it appears that some previously reserved burial plots have not been renewed, some in excess of 30 years.

RESOLVED that the Clerk should endeavour to make contact where possible and renew (if required) at the current rates giving time allowed to renew and pay until the end of 2024 whereupon any not renewed will be released.

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12<sup>th</sup> AUGUST 2024 IN THE HUB, METHODIST CHURCH COMMENCING IMMEDIATELY AFTER THE BURIAL BOARD MEETING.**

Present: Councillor Mortimer (Chairman), Councillors Bragg, Horvath, Puttick, Simpson, Titterton and Voke

**1. To approve apologies for absence.**

Councillors Barker, Jopling, Saxton and Tate. RESOLVED to accept.

**2. Declarations of interest.**

Item 21 Cllr Horvath. 8d Cllr Simpson

**3. Confirm the minutes of the meeting held 8<sup>th</sup> July 2024 as a true and correct record**  
RESOLVED to accept.

**4. Meeting open to the public.**  
None present. Closed to the public.

**5. Police Report and Neighbourhood Watch.**  
Report contained 2 thefts from shops, 1 auto crime, 2 violence against the person and 1 anti-social behaviour nuisance. Noted.

**6. Report from North Yorkshire Councillor.**  
North Yorkshire Councillor Hugill sent apologies

**7. Matters arising.**

a. **Neighbourhood Plan.** Nothing to report

b. **Footpaths.**

Middleton on Leven Footpath. Following email from a resident advising a newly erected fence was blocking the footpath, Councillor Puttick attended and reported that whilst narrow and overgrown the footpath is accessible, but only just. He also advised there was a notice from North Yorkshire Council Countryside Access Service giving the landowner notice to respond, which had now expired. RESOLVED that the Clerk would report the issues via NYC reporting portal and contact NYC Countryside Access for an update on the situation. The Clerk would also respond to the resident.

Leven Grove Footpath. NYC Public Rights of Way Officer reported no communication with landowners. RESOLVED that the Clerk would write to homeowner to request a meeting to facilitate a resolution of the proposed diversion.

It was noted that the Footpath behind fishing ponds has been cleared, thanks to whomever was responsible.

- c. **Sports Areas**
- i. Station Lane.
  - ii. Middleton on Leven.

Clerk reported annual inspection by RoSPA Play Safety has been booked for September (on a reoccurring basis) for all 3 play areas (including The Village Hall). RoSPA have also offered this year to include a template checklist to assist when carrying out the weekly inspections at a cost of £40 plus VAT per area.

RESOLVED to accept with additional template checklists.

Hedge cutting Station Lane play area – Previous reports have given advice to rotate hedge cutting areas. It was therefore proposed to rotate the three sides of hedging over a three-year period. RESOLVED to start with hedge opposite side to the car park facing the road. Clerk to obtain quotations for the work.

d. **Village Green.**  
Tree crown trimming. Planning permission has been granted and the work will commence Monday 26<sup>th</sup> August and anticipated to take 3 days to complete.

The most recent arborist report detailed deadwood amongst some trees which should be removed. RESOLVED that the Clerk submit planning permission accordingly and obtain quotations for the removal.

Further RESOLVED to contact the arborist to obtain a quote for the re-reporting prior to the 2<sup>nd</sup> year anniversary.

Grass cutting.

Following an email from a resident regarding unadopted land at the corner of Northfields and North End, investigations revealed that the land had been registered to Rudby Parish Council. RESOLVED that an immediate tidy of the area be undertaken and the area to be added to the Village Green grass cutting schedule.

A resident enquired about uneven ground on a vehicular access across the Village Green outside 37 South Side. RPC wrote to the homeowner of 37 South Side to request repairs be carried out in accordance with the deed dated 20/3/2009 giving responsibility for maintenance of the access road to the property owner of 37 South Side. No response has been received yet. RESOLVED that the Clerk would wait until a month had passed before further action.

e. **Speed limits signs.**

Following the readings taken last month the Clerk wrote to The Deputy Mayor for Policing, Fire and Crime in North Yorkshire. As we have received no response it was RESOLVED that the Clerk would write again.

**8. Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update. This did not go to planning committee in August. Further consultations have been held with NYC who have requested more information from the applicant. Anticipated this will be included within the September planning committee meeting.

b. **ZB24/01293/CAT 29 North End, Hutton Rudby.** Application for tree works in a conservation area.  
RESOLVED to recommend approval.

c. **ZB24/00549/FUL & ZB24/00550/LBC 3 East Side, Hutton Rudby.** Application for replacement conservatory and rear extension to create garden room and study, including Listed Building consent.  
RESOLVED to recommend approval.

d. **ZB24/01288/MRC Land to the north of Hutton Fields and The Wickets, Garbutts Lane, Hutton Rudby.** Application for variation of condition 1 to previously approved application 22/011252/MRC (variation of conditions 2 & 8 following grant of planning permission 16/01836/FUL for the construction of 25 dwellings).  
RESOLVED to recommend approval.

e. **ZB24/01415/FUL Saw Mill House, 1 School Close, Hutton Rudby.** Application for demolition of timber sunroom and construction of a new sunroom.  
RESOLVED to recommend approval.

**9. Decisions of North Yorkshire Planning** None received.

**10. Hutton Bank.**

No response yet from Harrison Hix.

Hutton Bank Wall – Resident had informed the council that the beech hedge planted last year had, in places, died. It was noted that some of the hedge plants had survived showing growth near the base. It was felt that the bushes which were planted could have been too large to root in the well drained area. RESOLVED that councillor Simpson would obtain costings for smaller bushes and Clerk to write to the resident requesting assistance with watering the new bushes.

**11. Village Event Report.**

Charitable Donations of £165 were received and divided between the two nominated charities, Zoe's place and The Literacy Club. Thanks to those who donated. It was noted that the donations should be reported as Section 137 expenditure.

In order to co-ordinate with other events in the Village next year and to assist reservations with stallholders it was RESOLVED that next year's Village Event would be held on 28<sup>th</sup> June 2025.

**12. EcoGreen project.** Work on the questionnaire is due to commence next week.

**13. Chappies Field.** No update.

**14. Steps across the village green to Church House.** Quotes for the revised work still being obtained.

**15. Website.** Review of quotations obtained from providers due to commence next week.

**16. Fireworks**

Quotation has been obtained from G2 Fireworks for a 15 minute display, without using rockets as damage and accidents can be caused from the sticks. It is expected that the display will fire over 300ft into the air so rockets are not needed. The display will be mounted to boards with linked fuses making the display much safer. RESOLVED to accept G2 fireworks quote, with not less than 15 minutes display time and to obtain prices to extend to 20 minutes.

It was further RESOLVED to order a banner and display posters advertising the event in early October. The advertisement is to confirm this is a free event but cash donations will be welcome.

**17. Remembrance Sunday**

Recent training by Community Traffic Management Ltd for Councillors and representatives from the Scouts has been completed to assist with road closures. Community Traffic Management have submitted the TTRO required by North Yorkshire Council.

**18. Village Hall/Tennis Club Lease**

The Solicitor dealing with this matter at Jacksons Law is no longer with the Company. A new Solicitor has been appointed and will report back as soon as they are up to speed.

**19. Finance.**

- a. Employer's summary June 2024
- b. 1<sup>st</sup> Qtr. 24/25 Budget Monitoring Report
- c. The allotment account still holds a small amount of money and is no longer in use for further collections of rent. Therefore, it was RESOLVED to close the allotment account and if possible, utilise the funds to provide a noticeboard for the allotments.

**20. Accounts**

Staff salary July 2024, paid in accordance with contract.	
Ink payment HP July-Aug 2024	£ 11.99
The Countryside Charity membership renewal (DD)	£ 36.00
Station Software (Website Hosting & Registration)	£ 40.00
Lebara Mobile Phone Contract (DD)	£ 5.00
Inside Outside Services (Climbing wall repair)	£ 390.00
Village Event Prizes The Hub	£ 68.94
Ink Cartridges (S Horvath)	£ 70.64
Zoe's Place Charity Donation	£ 82.50
The Literacy Club Charity Donation	£ 82.50

**Money received.**

Charity Donations Village Event	£ 165.00
Charity Donation Bench	£ 1320.67
Allotment deposits	£ 90.00
Interest	£ 2.55
Interest	£ 328.87
Barclaycard Cashback	£ 15.00

**21. Correspondence for decision.**

2 July 2024 Email from Stokesley Community Care Association – Representative request. RESOLVED to decline.

24 July 2024 Email from Resident regarding flooding at Rudby Lea.

Councillors have spoken with NYC Councillor David Hugill regarding this unacceptable flooding. RESOLVED that Council will write to NYC.

3 August 2024 Email from resident requesting clarification on ownership of unmanaged land, corner of North End and Northfields. RESOLVED in Item 7d.

5 August 2024 Email from resident regarding Hutton Bank hedge. RESOLVED in Item 10.

6 August 2024 Email from resident regarding footpath in Middleton on Leven. RESOLVED in item 7b.

**22. Correspondence for noting.**

3 July 2024 Email Resident query regarding Conservation area works

3 July 2024 Letter Hutton Rudby Wednesday Club. Thanks for Bottle donation for stall at VE

10 July 2024 Email Resident report of uneven kerbstones Southside

23 July 2024 Email David Knowles Funeral Services opening invitation

25 July 2024 Email NYC Litter campaign

2 August 2024 Email Tour of Britain Cycle Race Schedule

2 August 2024 Email Parish Sector Information

5 August 2024 Email Living Leven

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