

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 14th OCTOBER 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present:- Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick Saxton, Simpson, Tate and Voke.

1. To approve apologies for absence.

None

2. Declarations of interest.

None

3. Confirm the minutes of the meeting held 9th September 2024 as a true and correct record.

Resolved to accept.

4. Meeting open to the public.

None present.

5. Police Report and Neighbourhood Watch.

Report received showing incidents of 2 Antisocial behaviour, 3 commercial burglary and 1 arson/criminal damage. Noted.

6. Report from North Yorkshire Councillor.

Councillor Hugill sent apologies.

7. Matters arising.

a. Parish Neighbourhood Plan and NYC Local Plan

Following the approval in principle of the 50-home planning application at Paddocks End it was agreed that the Neighbourhood Plan can now move forward. It was felt that the work done previously on the Neighbourhood Plan did have some positive impact on the planning decision, ie. The reduction from 79 to 50 houses and the inclusion of the amenity land.

There was a discussion on the potential impact of the new government policies and bigger targets for North Yorkshire Council in the North Yorkshire Local Plan, however how the parish situation will be impacted is as yet unknown.

Some of the previous evidence which was gathered is now outdated, mainly around housing need and environmental updates. Community engagement consultations and technical support will be needed.

RESOLVED to reactivate the process and that Councillor Mortimer will contact NYC for updated guidance and contact KVA Planning (the consultant previously used).

b. Footpaths.

Sarah MacDonald, NYC Footpaths officer has reported no further updates on the footpaths at Leven Grove House and Middleton on Leven, both of which have been referred to NYC legal department.

Councillor Jopling noted that the Levenside footpath had been damaged during the recent heavy rainfall/flooding and suggested remedial action be taken for a short-term remedy, until spring when a more permanent solution can be sought. **RESOLVED** that Cllr Jopling would obtain quotations for the repairs.

c. Sports Areas

i. Station Lane -

ii. Middleton on Leven.

RoSPA Play Safety reports have been received with only minor servicing and repairs of the equipment needed. The report did question the need for roadside warning signs on the approach roads to the areas. NYC Highways have been contacted who will inspect and report back. **RESOLVED** to obtain quotes for the servicing/repairs of the equipment as noted in the reports.

NYC S106 Funding Grant has been submitted for work previously carried out at Station Lane Sports Area.

It was noted that there was limited information at the sites for reporting any equipment damage or other incidents. RESOLVED to update signage with council contact information.

d. **Village Green.**

Christmas Tree – RESOLVED to accept delivery on Friday 29th November.

Elliot Tree Services report. Stephen Johnson has provided a quotation to carry out the recommended work. RESOLVED to accept.

It was noted that the weather is forecast to be relatively mild for the rest of the month. RESOLVED to request a further grass cut, should it be needed.

Village green Clock. It was noted it has stopped working. RESOLVED to request a quote for service and repair from the installers of the new motor in 2020.

e. **Speed limits signs.**

Recordings showed the Stokesley Road unit is recording 1400 vehicles daily (on average) with approx.. a third speeding. Belbrough Lane unit is showing 900 vehicles daily (on average) with approx.. 15% speeding. Noted.

We have still not received a reply from the deputy Mayor. The Mayor and Deputy Mayor have launched a public consultation for their plans for the next 4 years for North Yorkshire Police, North Yorkshire Fire & Rescue Service and victims services across York and North Yorkshire. It was RESOLVED that RPC would produce a consultation response.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings.

The planning application has been approved in principle by NYC. It was RESOLVED that Councillor Mortimer would contact the landowner about the amenity land proposals.

b. **ZB24/01651/FUL Windy Hill Farm, Stokesley Road, Hutton Rudby.** Application for 2 storey extension to existing farmhouse.

RESOLVED to recommend approval.

9. **Decisions of North Yorkshire Planning**

ZB24/01512/FUL Chestnut Cottage 29 Enterpen Hutton Rudby Yarm, Single storey glass roof located on the rear of the property. **GRANTED**

ZB24/01415/FUL Saw Mill House, 1 School Close, Hutton Rudby. Demolition of timber sunroom and construction of a new sunroom. **GRANTED**

ZB24/013898/LBC Gardenstone Cottage, Gardenstone Farm, Station Lane, Hutton Rudby. Additional semi internal window and amended layout to approval ZB23/02072/LBC. **GRANTED**

ZB24/01660/CAT Works to Trees, South Side, Hutton Rudby. **GRANTED**

10. **Hutton Bank.**

Harrison Hix's Structural Engineer's report suggested no immediate repairs to the wall is necessary and ownership enquiries continue. However, damage to the railings is a safety concern. RESOLVED to obtain quotations to repair the railings and write a Disclaimer to NYC that repairs to the railing do not constitute the Parish Councils' acceptance of ownership of the wall.

Stephen Johnson Tree Services has kindly offered to replace the failed beech hedging plants, which has been accepted with our thanks.

11. **EcoGreen project.**

No further progress to date.

12. Chappies Field.

There has been no positive engagement or response with the landowners' representatives and the route remains dangerous. RESOLVED to accept that the risk of injury remains with the landowner. Further RESOLVED to write to the landowner and the landowners representative one last time with a request to replace the barbed wire with smooth wire.

13. Steps across the village green to Church House

Councillor Jopling still making enquiries.

14. Website.

3 costing indications have been received showing an initial production cost of circa.£2000 with ongoing costs in the region of £300-500.

There was a discussion on the requirements of individual email accounts for Councillors and full back-office support. It was RESOLVED to produce detailed specifications (which should include the provision of email accounts and full back-end service) and firm up quotes with suppliers.

15. Fireworks

Risk assessment produced and Councillor roles confirmed.

16. Remembrance Sunday

Scouts have produced risk assessments and liaised with Community TMC Ltd for road closures and safety requirements.

Wreaths ordered. RESOLVED that Councillor Jopling would lay the wreath on behalf of RPC.

17. Staffing Committee/updated Scheme of Delegation

Updated Scheme of Delegation, suggested amendments:

Consistency with reference to RFO throughout.

6.5 © changed to 'Environment Group'

8.2 Noted that members of the Disciplinary & Grievance Committee cannot also be members of the Staffing Committee.

RESOLVED to adopt the document, subject to the amendments.

18. Village Hall/Tennis Club Lease

Jacksons Law have requested additional information. RESOLVED to set up a meeting to discuss in depth. Councillors Mortimer and Simpson to attend.

19. Councillor Vacancy

Deadline for applications is 28th October 2024. RESOLVED to send eligibility form to applicants and if there is more than one application, the co-option meeting will be held on 4th November 2024.

20. CCTV

Ongoing. Investigations into the feasibility and costs of installing a system within the parish continue.

21. Finance.**a. Employer's summary Sept 2024****b. Q2 Accounts**

RFO reported that we have underspent so far this year on grounds maintenance. Income is on target with VAT returns received for the last financial year. Going forward VAT receipts will be shown only in the balance sheet within general reserves. RESOLVED to accept the accounts.

Bank account reconciliation to accounts summary is required each quarter. RESOLVED that Councillor Simpson would perform the checks.

c. NYC – 2025/26 Budget preparations and parish precept requirements.

Preparations have commenced.

22. Accounts

Staff salary September 2024, paid in accordance with contract.	
Staff Pension contribution paid in accordance with contract	
Ink payment HP Sept-Oct 2024	£ 11.99
Lebara Mobile Phone Contract (DD)	£ 5.00
LRSS Groundworks – Village Green grass cut 12/8	£ 450.00
LRSS Groundworks – Village Green grass cut 28/8	£ 450.00
LRSS Groundworks – Burial Ground grass cut 28/8	£ 360.00
LRSS Groundworks – Burial Ground grass cut 12/8	£ 360.00
Microsoft 365 renewal	£ 59.99
Wave Water (Allotments)	£ 62.74
Stephen Johnson Tree Surgeons (Crown lifting)	£ 1500.00
PWLB	£ 5373.93
TP Jones Payroll Preparation Q2	£ 64.40
SLCC – CCTV Training Clerk	£ 36.00
Esset Renewal	£ 24.90
ROSPA Play Safety Report and Checklists	£ 328.80

Money received.

NYC Precept 2 nd Instalment	£25,000.00
--	------------

23. Correspondence for decision.

4 September 2024	Email	North Yorkshire Citizens Advice Bureau – Donation RESOLVED to decline.
------------------	-------	---

24. Correspondence for noting.

4 September 2024	Email	Resident regarding Pot Holes at North End
5 September 2024	Email	Ryedale Environmental Group
6 September 2024	Email	NYC LDS Business Support. Meeting
6 September 2024	Email	Parish Precept Process
7 September 2024	Email	Northern Powergrid Foundation – Grants
9 September 2024	Email	NYC Lets Talk Active
9 September 2024	Email	Resident response regarding Tree Pruning, North End
11 September 2024	Email	Area2Thirsk Parish Workshops
16 September 2024	Email	Care for our Village watering machine
19 September 2024	Email	Living Leven Sub Catchment Group
24 September 2024	Email	Sarah McDonald, Public Rights of Way Office, HDC
8 October 2024	Email	Living Leven Meeting Agenda