MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 8 JANUARY 2024 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY AT 7.30PM

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Horvath, Puttick, Saxton, Simpson, Stones, Tate, Titterton. North Yorkshire Councillor Hugill, one member of the police, one member of the public.

1. **To approve apologies for absence.** It was RESOLVED to accept the apologies of Councillors Jopling and Voke.

2. **Declarations of interest.** None were declared.

3. **Minutes of the meetings held 11 and 21 December 2023.** It was RESOLVED to accept the minutes subject to one amendment to item 9.

4. **Meeting open to the public.** None wished to speak. Meeting closed to the public.

5. **Police Report and Neighbourhood Watch. Report 1-31 December 2023 and local news.** A member of the police reported one attempted burglary. Councillor Mortimer thanked the police for coming as it some time since the police were in attendance. The Police officer advised that the Community messenger service available to members of the public on request at https://www.northyorkshire.police.uk/advice/advice-and-information/wsi/watch-schemes-initiatives/as/ny/north-yorkshire-community-messaging

6. **Matters arising.**

a. **Neighbourhood Plan**. Nothing to report.

b. **Footpaths.** Nothing to report.

c. **Sports Areas**
i. Station Lane.
ii. Middleton on Leven.

Nothing to report.

d. **Village Green. Hutton Bank ownership.**

An email has been received from a resident regarding the removal of the sign at the Church car park for the tennis club and also the First Responders sign on the village green. The Clerk will advise the resident that the tennis club sign is not on Parish Council land, and they will need to contact the landowner or the tennis club. The First Responders sign is temporary. More First Responders and people to inspect the defibrillators around the village are needed. The sign could be moved to a different location in order to draw it to the attention of different residents.

With regards to the retaining wall at Hutton Bank there was a discussion as to whose land this is, the maps considered to date do not provide a definitive answer; however, it is believed that Highways will have installed the retaining wall, possibly when the bridge was widened. It was RESOLVED to investigate with more senior residents of the village and to seek advice from Jacksons Solicitors as to whose land and whose responsibility it is likely to be.

e. **Speed limits signs.**

Nothing to report.

7. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update. Nothing to report.

b. **ZB23/02574/FUL 26 Doctor's Lane, Hutton Rudby.** Retrospective permission for fence to the front of the property. Councillor Tate proposed that the Council object on grounds that it is dangerous in terms of visibility and to protect the street scene. Seconded by Councillor Titterton. 7 in favour, two abstentions.

8. Decisions of North Yorkshire Planning.

a. 28 Doctor's Lane, Hutton Rudby. No further action to be taken in relation to fencing installed more than four years ago. Noted.

9. Allotments. Division of allotments, work to the tip, creation of compost stores. Revised rules.

It was RESOLVED to obtain quotes to improve the tip with a view to creating a further wildflower area, to divide the two spare allotments into four, and to create some compost areas but with a view to encouraging allotment holders to do their own composting. Funding is available from the allotments account. Also, to revise the rules to make clear the requirement to keep the allotments well used and tidy. All of this work to be delegated to the allotments committee and the Clerk.

10. Bio diversity duty policy for adoption.

It was RESOLVED that the policy be adopted.

11. Dignity at work policy.

It was RESOLVED to adopt the policy subject to the removal of the reference to an equality and diversity policy as RPC does not have such a policy.

12. Social media policy

It was RESOLVED to adopt the policy subject to re-ordering it to move the policy to the start and the notes to follow on.

13. Scheme of delegation.

It was RESOLVED to adopt the policy as previously circulated, subject to merging the Trees for Tomorrow and pollinator groups.

14. Grass cutting contract – invitation to tender.

Councillor Simpson has prepared an invitation to tender with options to tender for one and/or three years and it was RESOLVED to approve it. Ideally three invitations to tender will be sent out, last time only two tenders were received. Councillor Hugill will provide the name of the person who cuts the verges as he may be interested in tendering.

15. Village Event – dates and working group.

It was RESOLVED to hold the village event on the last weekend of June or first weekend of July, subject to consultation with other groups around the village. AR Entertainments to be asked to provide a quote for games and inflatables as in previous years. The cricket club to be asked to host evening music again.

16. Recording and dissemination of emails.

There was a lengthy discussion about emails received by the Council via the Clerk, as to which should be circulated to Councillors and/or included on the agenda. Some Councillors wanted as few as possible to be circulated but placed on the agenda, others preferred that more be circulated but that they then not be included on the agenda unless a decision was needed. It was RESOLVED to delay a decision until the new Clerk is in post.

17. EV charging points.

Councillor Tate, Voke, Mortimer, Barker have carried out an initial possible site inspection. They were approached by one resident who indicated support for alterations to the village green to enable charging points to be installed. Once the draft drawings are ready there will be more a more detailed Council discussion in order to decide if there is a scheme that could be consulted on with residents. The Council would want any consultation to enable all views to be gathered including opposition to any change and any suggested changes to the scheme size and location. If leaflets promoting the consultation, Survey Monkey, and paper surveys are all used the likely costs of consultation will be around £600.

18. Chappies Field.

A resident has emailed regarding the footpath being moved to the wrong location and in a poor state. RPC has attempted to resolve the matter both with NYCC and with the landowner. Councillor Hugill agreed to have another look and see what further action could be taken.

19. Steps across the village green to Church House tender.

Councillor Tate is still waiting for both quotes. Councillor Horvath questioned whether the matter should go any further given that RPC does not have the budget for the work. Councillor Mortimer said that will be a matter to decide once the tenders have been received. Noted.

20. Road closure training funding.

To be organised if possible before the village event.

21. Christmas tree.

Many thanks to all those who helped to take it down on a very cold and icy day. The tree was removed by Stokesley Scouts in return for a donation to Sarcoma UK.

22. Reports from the County Councillor.

Councillor Hugill said that there will be a boundary review in time for the next elections in 2027. NYC are meeting to discuss budgets currently and there should be a decision by February. NYC has set aside £8m to repair potholes, it was national pothole day on 5 January.

23. Finance.

a. Employer’s summary December 2023. Noted.

b. 3rd quarter accounts. Councillor Horvath said that there has been a lot of expenditure in this quarter but generally everything is within or under budget so far. However it is likely there will be a call on the general reserve budget by the end of the year. The budget monitoring report is below. It was RESOLVED to approve the third quarter accounts.

	DESCRIPTION	BUDGET 2023/24	QTR to END JUNE 2023	QTR to END SEPT 2023	QTR to END DEC 2023	TOTAL to END DEC 2023	VARIANCE
EXPENDITURE	Grounds Maintenance	20,500	1,544	7,013	6,766	15,323	-5177
	Footpath Improvements	1,500	1,250	840	0	2,090	590
	Tree Planting	500	0		780	780	280
	General R & M	3,000	44	500	2,363	2,907	-93
	Subscriptions	836	796		36	832	-4
	Insurance	300	331		0	331	31
	Employee Expenses	10,000	1,562	3,073	4,625	9,260	-740
	Office Expenses	3,050	136	188	2,957	3,281	231
	Audit Expenses	500	0	120	315	435	-65
	Legal Expenses	500	0		0	0	-500
	Neighbourhood Plan	2,000	0		0	0	-2000
	Allotments	500	64	62	0	126	-374
	PWLB	11,000	0		5,583	5,583	-5417
	Donations	200	0	0	370	370	170
	Village Event	6,000	3,234	0	0	3,234	-2766
	Fireworks	2,000	0	1,456	100	1,556	-444
	Christmas Tree and Lights	500	0		350	350	-150
	Misc	750	5,011	457	418	5,886	5,136
	Total Expenditure	**63,636**	**13,972**	**13,709**	**24,663**	**52,344**	**-11293**

	DESCRIPTION	BUDGET 2023/24	QTR to END JUNE 2023	QTR to END SEPT 2023	QTR to END DEC 2023	TOTAL to END DEC 2023	VARIANCE
INCOME	Precept	47,500	23,750	23,750	0	47,500	0
	Interest	50	215	263	332	810	760
	Donations	100	565	350	100	1,015	915
	Grants	2,150	0		1,000	1,000	-1150
	Allotment Rents	350	0		95	95	-255
	Fireworks Collection	1,000	0		1,692	1,692	692
	Misc		378		0	378	378
	Total Income	**51,150**	**24,908**	**24,363**	**3,219**	**52,490**	**1,340**
NET BUDGET	Deficit/Surplus	**12,486**	**-10936**	**-10654**	**21,444**	**-146**	**-12633**
RESERVE	CIL	12,820					
	Mill area restoration and Landscaping	4,000			525	525	
	Burial Ground	7,000					
	Refurb Old Mill Wall	4,000					
	Defibrillators	6,000					
	Sports Area R & M	8,000					
	Church House Steps	20,000			1,234	1,234	
	General Cash Reserve	33,600					
	Total Reserves	**95,420**				**1,759**	

24. Accounts

Clerk's salary November 2023, paid in accordance with contract.

Ink payment HP November 2023	£	9.99
Room hire Johnson room Village Hall	£	65.25
The Hub room hire July to December 2023	£	212.00
TP Jones 3rd quarter payroll preparation	£	64.40
HMRC 3rd quarter tax and national insurance	£	927.69

Christmas lights batteries 2022	£	27.16
Christmas lights batteries 2023	£	44.28
YLCA biodiversity webinar	£	33.40
Flower box	£	50.00
John Lewis voucher	£	100.00

Money received.

Allotment fees	£	100.00
Barthrams Funeral Services interment fees Robb	£	360.00
Barthrams Funeral Services interment fees Mann	£	280.00

25. Correspondence

a. Email 5, 12, 19 December 2023 Rural Service Network The Rural Bulletin. Noted.
b. Email 5 December 2023 NALC events. Noted.
c. Email 5 December 2023 YLCA webinar training sessions December 2022 to March 2023. Noted.
d. Email NYC Area 2 consultation 11 December 2023. Noted.
e. Email 5 December 2023 YLCA Environmental news. Noted.
f. Email 6, 20 December 2023 NALC newsletter. Noted.
g. Email 7,14, 21 December 2023 NALC Chief Executive‘s bulletin. Noted.
h. Email 7 December 2023 LNRS introductory webinar recording link. Noted.
i. Email 8 December 2024 YLCA information bulletin and training. Noted.
j. Email 11 December 2023 from a resident who has invited Tescos to open a shop in the village. The Clerk has replied. Noted.
k. Email 11 December 2023 Parish Online newsletter no 46. Noted.
l. Email 13 December 2023 YLCA Nimble e-learning programme. Noted.
m. Email 13 December 2023 SLCC news bulletin. Noted.
n. Email 15 December 2023 YLCA White Rose bulletin and training and discussion forums and bulletin. Noted.
o. Email 16 December 2023 NY Police priority survey. Noted.
p. Email 18 December 2023 CPRE request for additional donations. Noted.
q. Email 18 December 2023 Northern Powergrid transparency in network planning webinar 9 January 2024. Noted.
r. Email 19 December 2023 Northern Powergrid distribution future energy scenarios webinar 1 February 2024. Noted.
s. Email 19 December 2023 NYC confirmation of no further action in relation to 28 Doctor’s Lane. Noted.
t. Email 21 December 2023 Clear Councils update. Noted.
u. Email 21 December 2023 YLCA law and governance bulletin plus guidance on funding works to a church or ecclesiastical building. Noted.
v. Email 21 December 2023 NYC local plan launch event presentation and recording. Noted.
w. Email 28 December 2023 NYC confirmation of closure of Doctor’s Lane between 9.30am to 3.30pm on 27 January 2024 for BT pole replacement works. Noted.

There being no further business the meeting closed at 9.50pm.

Minutes published 14 February 2024.

MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12 FEBRUARY 2024 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY STARTING AT 7.30PM

IN ATTENDANCE: Councillor Mortimer (Chairman) Councillors Barker, Jopling, Saxton, Simpson, Stones, Titterton, Voke. Councillor Puttick arrived at 8.07pm. North Yorkshire Councillor Hugill.

1. To approve apologies for absence.
It was RESOLVED to accept the apologies of Councillors Horvath and Tate.

2. Declarations of interest. None were declared.

3. Minutes of the meetings held 8 January 2024
It was resolved to accept the minutes subject to – Item 6 (d) Councillor Saxton did not agree to move the signs for first responder.

4. Meeting open to the public.
None present. Closed to the public.

5. Police Report and Neighbourhood Watch. Report 1-31 January 2024.
Report received for the period 1-31st January 2024. Report was noted.

6. Matters arising.

a. **Neighbourhood Plan**. Nothing to report.

b. **Footpaths.** The river side footpath did not receive as much damage as anticipated after the flooding, mainly silt deposit. It may need re-stoning later in the year.

Condition of footpath at North End – Clerk unable to report to NYC due to reporting tool on the website not working, Clerk has made repeated attempts to NYC to repair the website without success. Councillor Hugill will try to encourage NYC to resolve the issues.

c. **Sports Areas**
i. Station Lane. Nothing to report.
ii. Middleton on Leven. Nothing to report.

d. **Village Green.** Nothing to report.

e. Speed limits signs.
Sign to be rotated prior to next meeting. Carlton Parish Council have asked RPC for advice with similar signage. Noted.

7. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update. Nothing to report.
b. **ZB23/02599/FUL and ZB23/02600/LBC Rudby Green Farm, Rudby Bank.** Application for internal and external alterations. It was RESOLVED to object due to concerns with removal of hedge.
c. **NY/2023/0184/FUL Hutton Rudby Primary School.** Revised application for the erection of play area, canopy, bike shelter, mesh fencing and additional parking. It was RESOLVED to recommend approval.

d. **ZB24/00023/TPO The Clump, 18 Westholme.** Application to fell trees subject to a TPO. It was RESOLVED to recommend approval.

e. **ZB24/00123/CAT Hollytrees, 13 Westholme, Hutton Rudby.** Works to trees in a conservation area. It was RESOLVED to recommend approval, as per the submissions circulated previously.

8. Decisions of North Yorkshire Planning.

NY/2023/0184/FUL Hutton Rudby CP School. APPROVED. Noted.

9. Allotments.

Jack Charlton and Councillor Stone had onsite meeting to discuss capital works to split three allotments into 6 allotments and to carry out repairs to another allotment. The work is to be funded from the allotments account. It was RESOLVED to approve the works agreed and the quote provided. Councillors Stones and Titterton offered to help with the works.

10. Hutton Bank.

Despite extensive research it is still unclear who is responsible for repairs to the wall. Archive photos appears to show wall present for 100 years plus. Road widened in 1960's, RPC was not responsible for the widening at the time. RPC does not acknowledge ownership of the wall, but intends to commission a survey because of potential impacts on the Council's land retained by the wall. It was RESOLVED to engage an engineer's report on the structural stability with a provisional budget of £1000.

11. Grass cutting – tenders and verges.

Tenders were sent to contractors, deadline for response, Tuesday 20 February, agreed to extended a further few days if necessary.

NYC have written to offer a small sum of money for RPC to take over some verge works. It was RESOLVED to decline the offer.

12. Litter pick – proposed date 8 April.

Cubs and Scouts will be involved. It was RESOLVED to move the date to 15th April due to clash with Council meetings. Councillor Hugill offered to obtain some litter pick sticks from NYC.

13. D Day commemorations. (6th June)

It was RESOLVED to light the beacon.

14. Village Event planning – proposed date 29 June.

Well attended meeting on the 7/2/24. More stalls and volunteers are very welcome.
Next meeting 6/3/24 at 7.30pm in the Hub.

15. Linen Mill bench

Councillor Jopling updated the council with progress on obtain coping stones for the wall, he will speak to the Local History Society for content for the previously planned noticeboards. The intention is also to have another information board reflecting local wildlife.

The council RESOLVED to place a further bench on its land at the Linen Mill field. It was further RESOLVED to accept a donation in memory of Nathan Langston and to allow a memorial plaque to be mounted for 10 years or the life span of the bench, in recognition of that donation.

16. EV charging points – EcoGreen project.

It was RESOLVED to set up a working group with the objective of researching the staging processes and consultation comments.

Various concerns and questions were raised and it was agreed that the working group would discuss those issues at a workshop date in the next few weeks, to be arranged.

17. Chappies Field.

Currently very boggy and slippy and dangerously close to the barbed wire fence. Councillors asked whether the barbed wire could be protected by use of piping/insulation to stop people injuring themselves?
Councillor Hugill offered to try to establish the definitive line of the footpath with NYC so that agreement on making the footpath useable and safe can be reached with the landowner.

18. Steps across the village green to Church House tender.

It was RESOLVED to wait for further tenders to decide on suitability/affordability of the works required.

19. Reports from North Yorkshire Councillor.

NYC Meeting 21/2/24 on levels for council tax.

Green waste renewals going out this week.

Mayoral election packs being released with a £5,000 deposit and £2,000 leaflet contribution, high costs involved to be elected.

Traffic Management –The Council requested assistance for training courses for volunteers, specifically a NYC accredited course. Councillor Hugill agreed to make some enquiries.

Sexhow watersplash – It was reported blocked pipes under the road is adding to the flooding, also causing pressure upstream which could potentially cause damage to the road. Councillor Hugill was asked to make enquiries to clean the drains.

20. Finance.

a. Employer's summary February 2024. Noted.

21. Accounts Noted

Clerk's salary February 2024, paid in accordance with contract.

Ink payment HP February 2024	£ 9.99
Station Software setting up IT equipment	£ 96.00
Clerk mobile phone	£ 99.00
Mobile phone top up	£ 10.00
Mobile phone cover	£ 7.99
Clerk laptop	£ 449.00
Christmas tree removal (donation to Sarcoma UK)	£ 30.00

Money received.

Allotments holders	£ 320.00
Safe refund	£ 480.00
HMRC VAT refund	£3866.03
HMRC VAT refund	£3036.98
AR Entertainments refund of PA fireworks night	£ 120.00

Barthrams Robb	£ 360.00
Barthrams Mann	£ 280.00
Dales of Thirsk Payne headstone	£ 120.00

22. Correspondence – meeting re-opened to the public. Noted

a. Email 2 January 2024 YLCA D Day-80 letter and information from pageant master. Noted.
b. Email 4 January 2024 Area 2 Thirsk notice of dates of parish workshops. Noted
c. Email 5 January 2024 NYC home upgrade grant information for residents. Noted.
d. Email 9,19 January, 2 February 2024 YLCA White Rose bulletin and training and discussion bulletin. Noted.
e. Email 10 January 2024 Rural Funding Digest. Noted.
f. Email 10, 17, 24, 31 January 2024 NALC newsletter available on request. Noted.
g. Email 10 January 2024 Parish online newsletter available on request. Noted.
h. Email 11 January 2024 Area 2 Thirsk confirmation of closure of Weary Bank 17-18 January. Noted.
i. Email 11, 18 January, 1 February 2024 NALC chief executive bulletin available on request. Noted.
j. Email 12 January 2023 YLCA training and information bulletin available on request. Noted.
k. Email 18 January 2024 NY Police 2025 calendar photography competition for young photographers aged 11+, deadline 31 August, applications to stef@nyy.org.uk. Noted.
l. Email 19 January 2024 YLCA notice of Hambleton meeting 14 February 2024. Noted.
m. Email 23 January 2024 NALC events. Noted.
n. Email 25 January 2024 NYC notification of closure of Butcher's Lane, Potto 25-26 January 2024. Noted
o. Email 26, 30 January 2024 YLCA Hambleton branch meeting 14 February 2024. Noted.
p. Email 29 January 2024 YLCA branch meetings February 2023. Noted.
q. Email 2 February 2024 YLCA law and governance bulletin. Noted.
r. Email 5 February 2024 Tees River Trust notice of farmer and land management engagement training sessions. Noted.

Meeting Closed 9.24pm

Minutes published 14 March 2024

FOR THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 11 MARCH 2024 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY STARTING AT 7.30PM

IN ATTENDANCE – Councillor Allan Mortimer (Chairman), Councillors Horvath, Jopling, Puttick, Saxton, Simpson, Tate, North Yorkshire Councillor Hugill (arrived 7.50pm), six members of the public. Two NY Police officers

1. To approve apologies for absence.
RESOLVED to accept the apologies of Councillors Barker, Titterton and Voke and to note the resignation of Councillor Stone. The Councillors wished to record their thanks for all his hard work and particularly in relation to the linen mill wall and the allotments.

2. Declarations of interest.

3. Confirm the minutes of the meetings held 12 February 2024 as a true and correct record.
RESOLVED to accept.

4. Police Report and Neighbourhood Watch.
The Police reported one residential burglary, keys were taken to a car, the vehicle was recovered.
Theft of fuel at the Spar petrol station, same night also at Stokesley and Great Ayton, with the same vehicle used.
Police are bringing in an Officer from Scarborough who will be carrying out spontaneous checks on parking around the schools in the area.
General parking issues, advice to residents is to take a photograph and report to police.
Questions were raised regarding antisocial behaviour around Skutterskelfe involving quad bikes. Police aware.

Police Officers left the meeting.

5. Meeting open to the public.
Mr Baird (the landowner of the proposed development site at Paddocks End) and his biodiversity Consultant (Cameron Carmichael) attended the meeting to give an update of the proposal and how they envisage that it might be modified to address Biodiversity Net Gain and Nutrient Net Neutrality with associated community access on adjacent land which is under the control of Mr Baird.

Before introducing Mr Baird, the Chairman reminded Councillors that the Council should reserve its position until it is consulted on a definitive scheme submitted to the Planning Authority and that for the time being the Council's position with regards to the Planning application is as set out in its most recent submission published on the Planning Portal.

In his presentation Mr Baird gave an overview of the proposal as submitted and which is awaiting a determination by the Planning Authority. He described options for the adjacent land and the legal framework (a Section 106 agreement) under which it could be secured and managed. Questions were asked and a discussion took place on the indicative proposals for the adjacent land and the extent to which a Section 106 agreement could secure any community benefits and access rights. Mr Baird and Mr Carmichael were thanked for attending and providing the update.

In line with the guidance given before the presentation, the Council made no decision.

No other issues were raised by the members of Public in attendance.

4 Members of the Public, Mr Carmichael and Mr Baird left the meeting.

6. Matters arising.
None.

a. **Neighbourhood Plan**.
See under item 4 above.

b. Footpaths.
North End footpath. Two quotes to repair the road area have been obtained. NYC approached regarding the footpath. Report to follow.

Leven Grove House, no further communication with NYC. Quotation received to stone the footpath from the end of The Grove to the field boundary. RESOLVED to accept the quote with the work to be carried out in the new financial year.

c. **Sports Areas**
i. **Station Lane**. New trees have been planted.
ii. **Middleton on Leven**. Seats on swings have split, manufacturer contacted and new free replacements obtained and fitted.

d. Village Green. Nothing to report

e. Speed limits signs. Nothing to report

7. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update.
See under item 4 above.
b. **ZB24/00197/FUL 14 Doctors Lane.** Application for 2 storey side extension, rear extension, alterations to parking and rear patio. Cllr Hugill declared an interest.
RESOLVED to recommend approval.
c. **ZB24/00377/FUL Northend House, 6 North End, Hutton Rudby.** Application for conversion of granary to an annex to the main dwelling house.
RESOLVED to recommend approval, subject to establishing correct positioning of the blue line on the plan.

8. Decisions of North Yorkshire Planning.
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a. NY-2023-0184-FUL Hutton Rudby Primary School. Application for the erection of a play area canopy, bike shelter, mesh fencing and extra car parking. The application was approved. Noted.
b. Registration of Alias. **Moorview, 25a South Side, Hutton Rudby**. Noted.

9. Hutton Bank.
3 Quotations received for structural engineers report. RESOLVED to accept Harrison Hix quotation.

10. Grass cutting – tenders.
Resolved to accept LR Site Services quotation, subject to a reference being obtained from them and clarification of the work to be carried out.

11. Litter pick 15 April.
Cllr Hugill to obtain litter pick tools. Cllr Jopling to liaise with the Scouts.

12. D Day commemorations.
Cllr Tate agreed to take the lead with beacon lighting.

13. Village Event planning 29 June 2024.
Next Village Event Committee Meeting 21st March 2024.

14. EcoGreen project.
Workshop 29/2/24. Notes circulated. Consultation with village residents proposed, a further workshop will be arranged to finalise details.

15. Chappies Field.
Further emails sent to landowner with no response. Proposed to request to apply protective covering over the barbed wire at the narrowest section to reduce the risk of injury to path users. Cllr Mortimer offered materials. RESOLVED landowner would be approached to gain permission to install covers.

16. Steps across the village green to Church House tender.
A further quotation was obtained which also included a quote for revised specification. Other quotations obtained for the full specification were at a similar level of cost.
RESOLVED that the Engineers report would be reviewed to clarify the minimum specification.

17. Remembrance Day Parade Traffic Management Funding.
RESOLVED to accept the costings.

18. PA Equipment.
RESOLVED to purchase as per specification recommended.

19. Report from North Yorkshire Councillor.
Whilst the combined Authority has saved about £30 million this year, NYC continues to have increased costs, necessitating a council tax increase of 4.99%.
NYC is offering support to residents by adding an additional £1 million to the assistance fund.
Cllr Hugill asked to clarify the changes made to the collection schedule and fees.

20. Finance.

a. Employer's summary March 2024. Noted.

21. Accounts

Staff salaries February 2024, paid in accordance with contracts.

Ink payment HP February 2024	£	11.99
27 February 2024 – pro-forma invoice GrassConcrete Ltd	£	389.04
27 February 2024 A Hill & Son	£	592.89
Clerks Induction Training YLCA	£	50.00
Agenda & Minutes Training YLCA	£	25.00

Money received.

22. Correspondence for noting.

a. Email 5 February 2024 BBC Radio Tees Make a difference awards. Deadline for nominations 10/3/24.
b. Email 6 February 2024 YLCA Hambleton branch meeting minutes.
c. Email 7 February 2024 YLCA D Day 80.
d. Email 8 February 2024 NALC Chief Executives Bulletin.
e. Email 13 February 2024 NALC Social Media in Council Sector.
f. Email 13 February 2024 NYC Local Plan Launch Event Q&Q.
g. Email 14 February 2024 NALC Newsletter.
h. Email 15 February 2024 YLCA Chief Executives Bulletin.
i. Email 15 February 2024 YLCA White Rose Bulletin & Training Bulletin.
j. Email 20 February 2024 H2S Transport Review.
k. Email 21 February 2024 NALC Briefing on Council email addresses.
l. Email 21 February 2024 NYC Cost of living support poster, available on noticeboards.
m. Email 21 February 2024 Lets talk food campaign. Survey open until 1/4/24.
n. Email 2261 February 2024 NYC Joint local health and wellbeing strategy.
o. Email 22 February 2024 YLCA Chairing Skills Webinar.
p. Email 23 February 2024 YLCA Information and Training Bulletin.
q. Email 29 February 2024 NALC Chief Executives Bulletin.
r. Email 1 March 2024 YLCA White Rose Bulletin.

23. Correspondence for decision

a) Email 1 March 2024 from a resident. Parking on Pavements. RESOLVED to reply per the discussion during the Police report (item 5).
b) Email 1 March 2024 from a Resident. Green Bins. RESOLVED that Cllr Hugill would make enquiries and report back.

24. Parish Council Website Item closed to Public due to confidentiality.

It was RESOLVED to seek a new supplier.

There being no further business the meeting closed at 10pm.

Minutes Published 9th April 2024

MINUTES FOR THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 8 APRIL 2024 AT 7.40PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Jopling, Horvath, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill, 2 members of the public.

1. **To approve apologies for absence.**
   RESOLVED to accept the apologies of Councillors Puttick and Titterton.

2. **Declarations of interest.**
   None declared.

3. **Meeting open to the public.**
   2 attended.

4. **Works to burial ground and extension to include water/soil testing and plot marking.**

   Following new rules for burial grounds from the Environment Agency, advice was sought for potential pollution avoidance. CDS is a company previously used by the Council who have proposed a risk management solution based on river water sampling upstream and downstream of the burial ground and also the ditch at the back of the burial ground. This would be reviewed quarterly in the first year, then every 1 or 2 years thereafter. The quote for this service was £2882.50 plus VAT.
   RESOLVED to accept the quote and request the work to be carried out as soon as possible.

   Meeting closed 19.45

MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 8th April 2024 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY FOLLOWING THE BURIAL BOARD COMMITTEE MEETING STARTING AT 7.40PM

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Jopling, Horvath, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill, 2 Members of the public

1. **To approve apologies for absence.**
   RESOLVED to accept the apologies of Councillors Puttick and Titterton.

2. **Declarations of interest.**
   Councillor Tate declared an interest in Item 7. (c).

3. **Confirm the minutes of the meetings held 11 March 2024 as a true and correct record.**
   It was RESOLVED to accept the minutes. Two Councillors abstained who were not present at the meeting.

4. **Meeting open to the public.**
   Two present. One member of the public, Mr Baird stated he had attended to update the Council that revised drawings had been submitted in relation to item 7a and to answer any questions. Councillor Mortimer asked if anyone had any questions, no one did. Meeting closed to the public.

5. **Police Report and Neighbourhood Watch.**
   Report received for March. Report was noted.

6. **Matters arising.**

a. **Neighbourhood Plan**. Nothing to report.

b. Footpaths.

Cllr Puttick reported via email: works to commence soon for resurfacing of the footpath at the end of The Grove, residents have been notified. The disputed line of the footpath at Rudby Bank remains unresolved.

The Clerk reported that uneven kerbstones and footpath has been reported to NYC highways numerous times. Engineers have attended and marked the areas, but as yet not repaired. Clerk will continue to request repairs. Issues with the NYC reporting portal should also be resolved within the next few days.

c. **Sports Areas**
i. Station Lane. Nothing to report.
ii. Middleton on Leven. Nothing to report.

d. Village Green.
Grass cutting will commence end of next week (18/19th April).

Plants, seeds, rope and posts to mark areas not to be cut at North End requested with a budget of £100, RESOLVED to accept budget.

e. Speed limits signs. Nothing to report. Noted.

7. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update.
Mr Baird, the landowner, attended the meeting to advise that revised drawings had been submitted and to answer any questions. Cllr Hugill expected consultations will be held on the revised drawings. Councillors thanked Mr Baird for the update and confirmed when they receive notification of the revised drawings from NYC they would be able to make further comments.

b. **ZB24/00448/FUL Land South East of All Saints Church, Rudby Bank, Hutton Rudby.** Application for retention of barn for a mixed use of agricultural and private leisure purposes and partial change of use of land for a mixed use of agricultural and private leisure purposes.
RESOLVED to object to the proposed change of use on the grounds of impact on the conservation area and the setting of the Grade II listed church and the issues raised by the Environment Agency.

c. **ZB24/00490/FUL Sandstones, Stokesley Road, Hutton Rudby.** Application for additional attic conversion and to extend rear dormer.
RESOLVED to recommend approval.

d. **ZB24/00549/FUL 3 East Side, Hutton Rudby.** Replacement of conservatory to the rear with a part two storey and part single storey rear extension to create a garden room and study.
RESOLVED to recommend approval.

e. **ZB24/00550/LBC 3 East Side, Hutton Rudby.** Listed Building planning consent for the replacement of conservatory to the rear with a part two storey and part single storey rear extension to create a garden room and study.
RESOLVED to recommend approval.

8. Decisions of North Yorkshire Planning.
Application Ref. ZB23/02574/FUL – 26 Doctors Lane (retrospective application for fence to front of property).

Councillor Tate reviewed the application on the planning portal and found it had been granted. A discussion regarding planning decisions identified that NYC planning decision notifications to Rudby Parish Council were at best erratic. Councillor Hugill was asked to investigate further.
Councillor Tate requested that it be minuted that in his opinion this fencing is unsafe. The road is 5m wide, the footway outside the house is 0.75m wide, the footway across the road is 1.2m wide and the opening to the house is 47m from the school 'no stopping' zigzag lines.
It is less than 10m from where a car previously mounted the pavement, narrowly missing a child. Furthermore, Councillor Tate noted that Highways had not made a response on the application and wondered whether they had in fact been consulted? Councillor Tate requested that Councillor Hugill raise questions with Planners about whether the application process considered safety aspects in their decision.

9. Hutton Bank.
Engineer attending to report this week.

10. Litter pick 15 April.
Councillor Jopling is coordinating with the Scouts and Councillor Hugill is supplying some equipment, he is also arranging for disposal of litter that has been collected.
Councillor Hugill mentioned safety guidance outside of any 30mph speed limits. Guidance noted.

11. Village Event planning 29 June 2024.
Proposal for Animal Story to attend at a cost of £475. RESOLVED to accept.
Proposal for woodcarving display to attend. RESOLVED to accept only if electric chainsaws are used, it was agreed that petrol chainsaws would be too loud and would disrupt the event.

12. EcoGreen project. Next meeting Apr 22nd.

13. Chappies Field. No update

14. Steps across the village green to Church House tender. Unable to contact the engineer, ongoing.

15. PA equipment. Nothing to report.

16. Website.
RESOLVED that an alternative supplier would be sought. Clerk and Chairman to source quotations based on the previously agreed specifications.

17. Co-option
RESOLVED to hold a meeting 22nd April 2024 to consider applications received.

18. Annual Meeting.
RESOLVED to hold the meeting on 13th May 2024.

19. Report from North Yorkshire Councillor.
NYC held meetings inviting farmers to attend to discuss Nature recovery, with positive outcomes.

20. Finance.

a. Employer's summary April 2024. Noted.
b. 4th Quarter and year end accounts. In progress.
c. RPC credit card or other options.
With the ongoing trend of online purchases, the Council requires use of a purchasing card. RESOLVED TO obtain either a charge Card or credit card, at the Clerk's and RFO's discretion.

21. Accounts . Noted.

Staff salaries April 2024, paid in accordance with contracts.

Ink payment HP March-April 2024	£ 11.99
PWLB Loan	£ 5478.10
Fourth quarter tax and NI	£ 1224.61
YLCA Training -AGAR	£ 25.00
The Chapel Hub room hire	£ 108.00
Lawnmower Services Strimmer service	£ 87.08
Wave Water Dec 23-Mar 24	£ 14.33
T P Jones & Co LLP Payroll	£ 64.40
Charlton Services (Allotments) (Add. £140 Labourer inc)	£ 1176.00
YLCA Annual Subscription	£ 634.00

Money received. Noted.

Allotments payments to include deposits for new allotment holders	£ 450.00
Interest	£ 5.16

22. Correspondence for noting.

a. 5 March 2024 YLCA Breakthrough Communications Webinar
b. 5 March 2024 YLCA Photograph request for YLCA annual review.
c. 6 March 2024 YLCA Law and Governance Bulletin March 24.
d. 6 March 2024 NALC Newsletter.
e. 7 March 2024 Living Leven Catchment Area.
f. 8 March 2024 NYC Passenger Transport. Change of Supplier.
g. 8 March 2024 YLCA Information and Training Bulletin.
h. 14 March 2024 NALC Bulletin.
i. 15 March 2024 Analec.
j. 15 March 2024 YLCA White Rose Bulletin.
k. 15 March 2024 YLCA Planning Appeals Webinar.
l. 16 March 2024 CPRE Newsletter.
m. 18 March 2024 LNRS Webinar.
n. 18 March 2024 York and North Yorkshire Mayoral Election.
o. 19 March 2024 NALC Newsletter.
p. 20 March 2024 NALC Practitioners Guide.
q. 21 March 2024 NALC Chief Executive's Bulletin.
r. 22 March 2024 YLCA New Practitioners Guide 1/4/24.
s. 26 March 2024 NALC Events
t. 27 March 2024 NALC Newsletter
u. 28 March 2024 Living Leven Group meeting.
v. 28 March 2024 YLCA White Rose Bulletin.
w. 2 April 2024 NALC Events

The Clerk, following consultation with YLCA, suggested that mailing list items, ie. emails not specifically addressed to the Council need not be listed on the Agenda, unless specifically requested by a Councillor. RESOLVED to trial for a month.

23. Correspondence for decision

a. 18 March 2024 Federation – Public Consultation Synergy School
Comments final submission date 10/5/24 – RESOLVED to support proposal.

Meeting closed 20.40

Published May 2024

HUTTON RUDBY, MIDDLETON ON LEVEN, RUDBY AND SKUTTERSKELFE PARISHES

MINUTES FOR THE HUTTON RUDBY, MIDDLETON ON LEVEN, RUDBY, AND SKUTTERSKELFE PARISH ANNUAL ASSEMBLIES FOR THE ELECTORS OF HUTTON RUDBY, MIDDLETON ON LEVEN, RUDBY AND SKUTTERSKELFE HELD AT 7.15PM ON MONDAY 8TH APRIL 2024 IN THE HUB, METHODIST CHAPEL, HUTTON RUDBY.

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Horvath, Saxton, Simpson, Tate, and Voke. Councillor Jopling arrived 7.39pm. 2 members of the public.

1. **Apologies for absence.**
   RESOLVED to accept the apologies of Councillors Puttick and Titterton.

2. **Approval of the minutes of 18 April 2023.**
   RESOLVED to accept.

3. **Finance.**
   Cllr Horvath reported end of year accounts should be finalised by the end of April 2024.

4. **Chairmans Annual Report.**

   This is my Chairmans's report on the second year of the council's five years term of office which started from the May 2022 elections. It is my 3rd annual report as Chairman.
   At the last annual assembly, the council had one vacancy which was filled shortly afterwards by the co-option of Cllr Puttick. Cllr McClusky resigned due to work commitments and was replaced by the co-option of Cllr Horvath. Following the recent resignation of Cllr Stones, there is once again a vacancy which is expected to be filled by co-option shortly.
   I would like to start by thanking both of the retiring councillors for their service, to welcome the new members to the council, and to thank everyone who expressed interest when there have been vacancies. The council cannot co-opt more candidates than there are vacancies, but the willingness of members of this community to come forward and offer their time and skills is greatly appreciated.

   This year we also welcome a new Parish Clerk, Hilary Cope-Graham and at the time of writing the transition period from her predecessor, Emma Wiles, is nearing completion. On behalf of the council, I would like to thank Emma for her excellent service to the council over the last few years and to wish her well for the future. The clerk is at the heart of everything the council does, and it is a varied and challenging role.
   Completing the list of personnel changes this year, is the return of Cllr David Hugill who became our divisional councillor at North Yorkshire Council following a by-election last year. David is an old friend of Rudby Parish Council, having previously served under the old County Council structure.

   The council is grateful to the many volunteers who have worked with the council on a variety of activities and projects including organising the coronation celebrations, helping with the landscaping and repairs to the wall at the linen mill, providing help and equipment needed to put up the Christmas tree and lights, participants in the litter pick, and for work on footpaths and environmental projects.
   Once again, a full programme of activities was carried out. A very successful Village Event held to celebrate the coronation, and the bonfire night fireworks being amongst the highlights.
   Unfortunately for reasons outside of its control the Parish Council has not been able to make any progress on the Neighbourhood Plan this year. It remains the intention to complete the Neighbourhood Plan and bring it to referendum when the situation allows.

However, there are some indications that the planning application which is the "road block" in the process may be moving towards a determination and the council has recently had constructive dialogue with the
landowner. It is hoped that by the next annual assembly there will be more positive news to report.
The other big disappointment is the ongoing saga of the Chappies Field footpath. Residents continue to raise concerns, and although the Parish Council has been in contact with the landowner's representative, there is, as yet, no resolution.
Other projects have moved forward and some new projects have been launched. After resolving various technical issues related to the installation of Vehicle Activated Signs, the equipment was installed and is now operational. The landscaping and wall repairs at the old linen mill are almost complete – the main issue outstanding is sourcing suitable coping stones. Some preliminary
landscaping work has been carried out on the burial ground extension. The council is investigating what role it can play in ensuring there are adequate EV charging facilities in the Parish and has set up a working group to co-ordinate biodiversity improvement projects on public land in the Parish.

The routine work of the council includes dealing with issues raised through correspondence and at meetings, and the care and maintenance of public land in the village. Please write to the clerk or come and share your views at a meeting if there is something you think the Parish Council could or should be doing. In the last year hundreds of items of correspondence were considered and the council commented on dozens of planning applications.

Cllr Horvath who has a background in public sector finance has taken over the role of Treasurer previously filled by former Cllr Thompson. She also acts as our Responsible Financial Officer. The council's finances remained in good order throughout the year, but drawing on her experience Cllr Horvath is introducing improvements into the council's budget monitoring processes and long-term financial planning which will be of benefit to the council. The council has healthy financial reserves, but these are mostly allocated to projects which are moving forward, so it was not considered sustainable to absorb inflation so there is once again an increase in the precept for 2024/25.

I want to thank all my fellow Councillors for being available, responsive, and willing to lead or participate in a range of recurring and one-off project activities to support the parish over the year.
The council could not operate effectively without their commitment of time, energy, and enthusiasm to try to make the Parish a better place.

As we enter the 2024/25 council year, the new North Yorkshire Council unitary authority which replaced both Hambleton District and the old County Council is finding its feet. The new council is in the early stages of a review of divisional boundaries, and it has also started work on a new Local Plan which in due course will replace the recently adopted Hambleton Local Plan. There is further change in the pipeline from the creation of the new Combined Mayoral Authority for York & North Yorkshire earlier this year which will see a directly elected mayor taking office on 2nd May.

Best Regards and a safe and prosperous 2024/25 to all residents of our Parish.

Allan Mortimer
Chairman

5. **Annual Report from North Yorkshire County Councillor.**

- The circumstances we face this year are very similar to last year. The local government sector is under severe challenge with rising demand, especially for Adult Social Services. The circumstances we face this year are very similar to last year. The local government sector is under severe challenge with rising demand, especially for Adult Social Care (a "nice" problem to have, as it results from more people living longer), and Childrens` Social Care especially in education with special educational needs.
- Over half our budget goes on care.
- We are grateful to the government for giving the sector an extra £600 million, but this is one-off monies, and may not be repeated next year.
- The similar pressures to last year are non-pay inflation especially interest rates, energy bills and oil prices affecting our transport costs (eg highways, gritters, home care, school transport) and road repairs (tarmac), and pay inflation, nationally agreed rates of pay and the rise in the National Minimum Wage.
- We are continuing to reduce our number of buildings. We are rationalising our teams of staff. But we will maintain a presence in every part of the county.
- We maintain a stable council even though our majority is small, and the transition to one council from 8 is proceeding well. We are now starting to deliver savings based on that transition, approx. £30 million in this year. This has allowed us to maintain our reserves, prudently gathered over a number of years, for the challenges that will continue to come next year.
- We think it was prudent to raise Council Tax by 4.99% to avoid having to draw more heavily on reserves.
- We know this is a real dilemma.
- We appreciate that many people will find a Council Tax rise difficult to pay, but we must ensure that we can support those residents who are vulnerable and need our support.
- Over the last 10 years our increases have been below the rate of inflation, as this one is, so we manage our finances prudently.
- We have put an extra £1m into our Local Assistance Fund to help those folk who are in financial difficulties. We support community organisations providing help, and advice bodies providing financial guidance.
- We are maintaining our Locality Budget programme at the same level of £10k per councillor area to help support or pump prime community efforts.
- We continue to talk with central govt about our challenges, and the funding needed to deliver critical services. We have received more money for road repairs, but we have 5500 miles to maintain, and more money for bus routes, but we need people to use them to prove they are needed.
- We continue to promote, and take sensible measures ourselves, to reduce carbon emissions.
- As appropriate, we will continue to invest in broadband connections, housing improvements and repairs, and leisure facilities.

  Cllr David Hugill

6. **Views and comments from Parishioners.**
   None.

Meeting Closed 19.44

Final Minutes Published 15 April 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD IN THE HUB ON MONDAY 22ND APRIL 2024 at 7.30PM.

Present; Councillor Mortimer (Chairman), Councillors Horvath, Saxton, Simpson, Tate, Voke.

1. **Apologies for absence.**
   Cllrs Barker, Jopling, Puttick, Titterton

2. **Meeting open to the public.**
   None Present. Closed to the public.

3. **Co-option of one Councillor to fill vacancy in Middleton.**
   Councillor Titterton, Horvath and Saxton declared they know Mr Bragg.

   A single application was received from Mr Andy Bragg to fill the vacancy in the Middleton ward. He was unable to attend the meeting due to being on holiday.
   As he meets the required criteria it was RESOLVED unanimously to accept his application.

   Meeting Closed at 7.34pm

   Minutes Published May 2024

MINUTES FOR THE EXTRAORDINARY MEETING OF RUDBY PARISH COUNCIL HELD ON TUESDAY 7TH MAY 2024 IN THE LEVEN ROOM, VILLAGE HALL, HUTTON RUDBY STARTING AT 7.30PM

In attendance: Councillor Mortimer (Chairman), Councillors Bragg, Jopling, Puttick, Saxton, Simpson, Tate, Titterton and Voke. North Yorkshire Councillor Hugill and approximately 45 members of the public.

1. To approve apologies for absence and agree a minute taker.

RESOLVED to accept the apologies of Councillors Barker and Horvath.

In the absence of the Clerk due to illness, the Chairman proposed that Councillor Simpson should take the minutes. Seconded by Councillor Jopling and agreed unanimously.

2. Declarations of interest.

None were declared.

3. Opening Remarks by the Chair

The Chairman welcomed everyone to the meeting and explained that the sole purpose of the meeting was for the Parish Council to decide on its response to the latest consultation on the planning application for 50 homes at Paddocks End (planning reference number 21/02719/FUL). The next normal Parish Council meeting would be held as scheduled on Monday, 13th May in the Hub at 7.30pm for all other business.

The Chairman introduced the councillors in attendance and explained where this application was in the planning process, and what was likely to happen next. He then summarised the history of the application and how it relates to the (unfinished) Neighbourhood Plan.

The position of the Parish Council when last consulted was explained. New information was now available and there are new councillors, so a different decision might be made. This would be a perfectly legitimate outcome.

The Chairman explained that NY Councillor David Hugill would be given the opportunity to make some opening remarks but as he may be involved in the decision at North Yorkshire Council, he is constrained in what he can say. The landowner of the proposed site would then be given the opportunity to make opening remarks prior to taking contributions for anyone else attending who wished to address the Parish Council. Following contributions from the public, the landowner and Councillor Hugill would have the opportunity to make any closing remarks.

The Chairman asked the public to treat all contributors courteously and not to interrupt speakers. If a member of the public wished to make a counter point, then they were asked to raise it after the speaker had finished. After everyone who wished to speak had spoken, the meeting would be closed to the public and no further contributions would be taken from the floor.

In accordance with the law, only councillors in the room have a vote, however, statements from some councillors who are not present will be read out before the Parish Councillors who are present debate the application and come to a decision.

4. Meeting open to the public.

NY Councillor Hugill joined the meeting at this point (7.52pm).

Councillor Hugill confirmed he was constrained in what he could say by being on the Planning Committee. He said a site visit is normally held on the Monday before the Planning Committee on the Thursday. He would try and arrange for a Highways representative to attend the site visit. It is anticipated that the application will go to the Planning Committee on Thursday, 13th June (10am) at Stonecross.

The landowner then addressed the meeting and raised a number of issues including

- his time in the village and his involvement with various organisations and building projects
- Broadacres Housing survey and the needs of young people and the more elderly
- he considered the application to be inline with the Village Design Statement
- the role of the Community Infrastructure Levy (CIL) and the portion which would come to the Parish was outlined
- available School capacity
- no public subsidy would be involved in the proposed development
- the mix of dwelling types
- need 50 dwellings to be economically viable
- in the last 45 years, the village has had 50 new dwelling
- in discussions with the Local Planning Authority (LPA) concerning the land to the west of the proposed development
- plans of the proposed development were available for inspection

Issues raised by the public included

- the role and state of the Neighbourhood Plan
- the Broadacres Housing needs survey was undertaken by a commercial organisation and the sample size
- how long does a housing needs survey cover?
- the Neighbourhood Plan came up with the need for 25 dwellings
- what is social housing and what is affordable housing?
- affordable housing includes social rent (60% of private rent), affordable rent (80% of private rent) and shared ownership
- NYC's policy for allocation of social housing
- NYC "busing" people in from outside the village to fill the social housing
- the housing mix of the proposed development
- the number of bungalows and what constitutes a bungalow
- impact on the sewerage facility and the potential increase in sewerage overflows
- a range of highways issues including access, speeding on adjacent roads, increase in traffic, change speed limits
- low level of traffic is why people speed
- the Parish Council has signed up to 20 is plenty
- North Yorkshire is considering its speeding policy but won't be signing up to 20 is plenty
- footpath access to Langbaurgh Road
- the state of the area to the west of the proposed development and its role in nutrient neutrality and biodiversity offset
- access to this area would be permissive access and could be withdrawn if abused
- nothing would be confirmed concerning the area until a section 106 agreement was agreed which is likely to be after the Planning Committee
- the Parish Council has not been involved in the discussions between the landowner and the LPA concerning this area
- no guarantee an agreed section 106 will be reached or for how long
- the main concern was over the number of houses and not the location
- the positive housing mix
- location was inline with the Neighbourhood Plan
- the delay in building out the extant approval on the opposite side of the road
- the extant approval has been taken over by Brierley (previously Broadacres)

- massive development locally (e.g. Kirklevington)
- request for a show of hands over the application
- the current Local Plan and the forthcoming North Yorkshire Local Plan
- this application is made under policy HG5 (Windfall) and is towards the upper end of that policy and may be over
- the economic need for 50 dwellings was queried
- Ingleby Arncliffe Neighbourhood Plan has been approved but has hit a buffer over development
- the role of 1 and 2 bedroom properties

In his closing remarks, the landowner recognised that most people opposed the proposal but highlighted the elements that people supported (e.g. housing mix, location) and the benefits he believed for the village.

NY Councillor Hugill said he was in attendance to hear peoples' views.

As requested, the Chairman asked for a show of hands concerning the proposed development. Approximately 30 people opposed the proposed development, approximately 12 supported the proposed development and two abstained.

The Chairman then closed the meeting to the public.

There was a short break while those who wished to leave the room before the Parish Council discussed the application could do so.

5. Councillors' Decision on the Application.

The Chairman read out a statement from Councillor Horvath who could not attend the meeting. Councillor Horvath supported the application.

Councillors had a lengthy discussion on the application and the issues raised by the public. The Chairman opened the debate by inviting each councillor (in reverse alphabetical order) to give their views on the application. Discussion continued after these opening statements with councillors making supplementary or counterpoints.

Councillor Simpson then proposed that the Parish Council should object to the application on similar grounds to its previous submissions. This proposal was seconded by Councillor Titterton.

Councillor Jopling proposed that the Parish Council should support the application. This proposal was seconded by Councillor Tate.

Councillor Simpson's proposal, being the first submitted, was put to a vote. The proposal to object to the application was **passed** by five votes to four. As a proposal was passed, Councillor Jopling's proposal fell and was not put to a vote.

The Chairman thanked everyone for their time and constructive discussion.

Meeting closed 22.35

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 13TH MAY 2024 IN THE HUB, METHODIST CHURCH, HUTTON RUDBY. COMMENCED IMMEDIATELY AFTER THE ANNUAL MEETING OF THE COUNCIL.

PRESENT: Councillor Mortimer (Chairman), Councillors Bragg, Horvath, Jopling, Saxton, Simpson, Tate, Titterton and Voke.

Two Members of the Public.

1. **To approve apologies for absence.**
   Councillors Barker and Puttick.

2. **Declarations of interest.**
   Councillor Tate declared an interest in item 8 (b) (Planning application)

3. **Confirm the minutes of the meetings held 8th April 2024 and 22nd April 2024 as a true and correct record.**
   RESOLVED to accept, with 2 abstentions who were not present at the meetings.

4. **Meeting open to the public.**
   Mr Baird, Landowner of Paddocks End development wished to speak following his address to the extra-ordinary meeting of the Council held on 7/5/24. He spoke of the benefits of larger developments versus individual building plots and of his meetings with Rights of Way Officers.

   A discussion took place about an alternative route alongside the hedge on the South Side of the development, Mr Baird was asked if he intended to make legally binding rights of ways for the proposed new development, to which he stated 'not at this stage'.

   There was a discussion about viability of the development, Councillor Mortimer advised that there is no obligation for applicants to demonstrate viability.

   It was also noted that the development at The Wickets had still not proceeded after 7 years. Concerns were raised that another site could potentially gain permission and not proceed. Mr Baird said if Paddocks End was awarded permission, he would do everything in his power to commence building, if not the site would probably be sold to a national housebuilder.

5. **Police Report and Neighbourhood Watch.**
   Report from Police received 04/05/24. 1 report of anti-social behaviour, 1 residential burglary, 4 thefts (including shops), 1 drugs, 1 auto crime, 5 crimes against the person and 2 other crimes. Noted.

6. **Report from North Yorkshire Councillor.**
   Not Present.

7. **Matters arising.**
   a) **Neighbourhood Plan.** It was questioned whether, if permission was granted, the Paddocks End development would fulfil the requirements of the Neighbourhood Plan. It was discussed that as the plan was drafted 2-3 years ago the evidence would need refreshing but should Paddocks End be permitted there could possibly be an argument that the housing need identified by the Neighbourhood Plan had been fulfilled.

RESOLVED to review how to complete the Neighbourhood Plan after the planning committee had met regarding the Paddocks End development.

b) Footpaths. Noted that North End footpath had been repaired.

c) Sports areas.

i. Station Lane. Pot holes had been filled. There was damage to a rope post on some climbing equipment, a quote of £390 was provided for repairs. RESOLVED to approve the budget.
Grass cutting, RESOLVED to cut and leave the clippings on sports area.

ii. Middleton on Leven. Nothing to report.

d) Village Green. Grass cutting, RESOLVED to instruct contractor to cut and collect the Village Green grass in the centre of the village.
Correspondence had been received from a resident regarding Greenbank Terrace and excessive dandelions. RESOLVED that the Clerk would reply giving information of the biodiversity study RPC is undertaking for the duration this year's growing season.
Councillors wished to thank all those responsible for the newly planted wildflower areas.

e) Speed limit signs. Nothing to report.

8. **Planning applications.**
The following applications have been received by the council. Full details of any responses are available on
https://planning.hambleton.gov.uk/online-applications

a) **21/02719/FUL Paddocks End, Hutton Rudby.**
Application for 50 new dwellings. Update following the extraordinary meeting of the Council held on 07/05/24.
Councillors discussed the draft submission to North Yorkshire Planning which had been circulated. It was RESOLVED to approve the draft which recommends refusal, subject to 2 amendments.

b) **ZB24/00684/FUL 3 Woodside, Hutton Rudby.**
Application for single and two storey extension to rear of the property.
RESOLVED to recommend approval.

c) **ZB24/00711/TPO Cornerways, Blue Barn Lane, Hutton Rudby.**
Application of works to 4 trees subject to a TPO order number TPO2004/15.
RESOLVED to recommend approval.

d) **ZB24/00757/FUL Middleton Lodge Farm, Middleton on Leven.**
Application for construction of 2 bedroom holiday cottage.
RESOLVED to recommend approval, with request that enquires be made with regards to biodiversity impact.

9. **Decisions of North Yorkshire Planning.**

a) **North Yorkshire Council Boundary Complaint update**. Following a discussion, it was agreed that a satisfactory response had still not been obtained on Highways input. RESOLVED that Councillor Tate would make further enquiries to NYC planning.

b) **Planning appeal decision notice APP/U2750/W/23/3328329 Fairview Farm, Caravan, Thoralby Track, Skutterskelfe**.
Appeal DISMISSED.

10. **Hutton Bank.**
An engineer's report on the structural stability of the wall had been obtained from Harrison Hix Engineers which states that there was no evidence of structural failure and no indication that the wall is unstable. The stability of the wall is anticipated to be in excess of 20 years.
It was RESOLVED that the Clerk will write to residents who have expressed a concern and that the Council will continue with the ownership gathering process and to ask Harrison Hix for their advice.

11. **Village Event Planning.**
Invoice for Animal Storey has increased to £575 due to extended timings.
RESOLVED to approve the budget.

12. **EcoGreen Project.**
There was a meeting held on 22nd April. Tockwith Parish Council had offered guidance following their similar project, which was gratefully received.
It was RESOLVED that a community questionnaire would be produced to gauge residents' opinions with a budget of £500.

13. **Chappies Field.**
No further update or engagement with the landowner.

14. **Steps across the Village Green to Church House.**
Awaiting Structural Engineers redesign. Councillor Tate to chase.

15. **PA Equipment.**
Now the council had received a Credit Card, online purchases can be made. Clerk to order equipment following consultation with Councillor Barker.

16. **Website.**
Quotes received, to be reviewed.

17. **D Day (6th June)**
Beacon will be lit. Clerk to announce timings on social media.

18. **Co-Option**
Welcome to Councillor Bragg.

19. **Risk Management Document.**
To be recirculated for adoption at the next meeting.

20. **Insurance**
Renewal price this year is similar to last year with a small increase. RESOLVED to renew at the current levels.

21. **Finance**

a) Employers Summary April 2024.

b) 4th Quarter year end accounts. Councillor Horvath stated that there is a steady drain on the budget, going forward we need to consider budget expenditure carefully.
The year end bank reconciliation is completed with all accounts balancing.
The internal audit review was complete and the report from the Auditor received. It recommended additional copies of spreadsheets should be held. RESOLVED that Councillor Jopling would receive and retain quarterly spreadsheets. Further RESOLVED that the Asset Register would be reviewed.
AGAR report was complete, read to Councillors. RESOLVED to approve. Signed by the Chairman and countersigned by the Clerk. Clerk to dispatch asap to PKF Littlejohns for approval.

c) RPC Credit Card. 2 Cards received. Clerk and RFO to retain.

22. **Accounts**

Staff Salaries May 2024, paid in accordance with contracts.

Ink Payment HP April-May 2024	£ 11.99
Charlton Services (The Grove Footpath)	£ 972.00
Sam Turner & Sons (Linen Mill Bench)	£ 749.00
AR Entertainments (Village Event)	£3540.00
Animal Storey (Village Event)	£ 575.00
Harrison Hix (Engineers Report)	£ 720.00
Hutton Rudby Village Hall Hire (7/5/24)	£ 17.40

Money Received

NYC Precept 1st installment	£25,000.00

23. **Correspondence for a decision.**

22 April 2024 Community TM Ltd – Volunteer Traffic Management training
RESOLVED to obtain dates.
23 April 2024 YLCA Branch Meetings – representatives.
RESOLVED Councillors Mortimer and Bragg to represent RPC.

24. **Correspondence for noting.**

17 April 2024	Email	Notification of commencement of call for sites.
22 April 2024	Email	NYC Notification of Road restrictions, West Rounton
23 April 2024	Email	Member of the public, grass cutting Belborough Lane
26 April 2024	Email	NYC Standards Bulletin
26 April 2024	Email	Living Leven Group Meeting Invitation
26 April 2024	Email	Home to School Travel Consultation
30 April 2024	Email	Living Leven Meeting Agenda
1 May 2024	Email	Resident regarding Steps at Belborough Lane
3 May 2024	Email	Area 2 Thirsk, Road Closure Middleton and Feedback form
3 May 2024	Email	Area 2 Thirsk, Road closure at Middleton.

Meeting Closed 9.45pm

Minutes published June 2024

MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 13TH MAY 2024 AT THE HUB (METHODIST CHAPEL), HUTTON RUDBY AT 7.30PM

PRESENT: COUNCILLOR MORTIMER (CHAIRMAN), COUNCILLORS BRAGG, HORVATH, JOPLING, SAXTON, SIMPSON, TATE, TITTERTON AND VOKE. TWO MEMBERS OF THE PUBLIC.

1. **TO APPROVE APOLOGIES FOR ABSENCE.**
   Councillors Barker and Puttick.

2. **TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMANS DECLARATION OF ACCEPTANCE OF OFFICE.**
   Councillor Horvath proposed Councillor Mortimer be re-elected as Chairman, unanimously accepted. Declaration Signed by Councillor Mortimer and witnessed by the Clerk.

3. **TO ELECT THE VICE CHAIRMAN AND TO RECEIVE THE VICE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.**
   Councillor Mortimer proposed Councillor Jopling, unanimously accepted. Declaration signed by Councillor Jopling and witnessed by the Clerk.

4. **TO RECEIVE ANY DECLARATIONS OF INTEREST IN ANY AGENDA ITEMS, TO INCLUDE RECEIPT OF ANY GIFTS OR HOSPITALITY OVER £25.**
   None declared.

5. **MATTERS ARISING.**
   None declared.

6. **FINANCE – TO REVIEW AND APPROVE THE FINANCIAL REGULATIONS OF RUDBY PARISH COUNCIL.**
   Councillor Mortimer proposed to approve and re-adopt the existing financial regulations, seconded by Councillor Horvath, agreed unanimously. Noted a new model will be proposed in June.

7. **TO APPOINT AN INTERNAL AUDITOR**
   Councillor Mortimer proposed to appoint Carol Banks, seconded by Councillor Simpson, approved unanimously.

8. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES IN THE COUNCIL.**
   A). Finance. Councillor Mortimer proposed that Councillors Horvath (Chair), Simpson, Mortimer, Jopling and Voke continue, seconded by Councillor Simpson, agreed unanimously.
   B). Care for our Village. Councillor Mortimer proposed Councillor Horvath be appointed as the liaison, seconded by Councillor Simpson, agreed unanimously.
   C). Neighbourhood Plan Steering Group. Councillor Mortimer proposed that he and Councillor Saxton continue, seconded by Councillor Simpson, agreed unanimously.
   D). Allotments Committee. Councillor Mortimer proposed Councillors Titterton and Puttick continue with the addition of Councillor Bragg, seconded by Councillor Jopling, agreed unanimously.

9. **APPOINTMENT OF MEMBERS TO COMMITTEES OUTSIDE THE COUNCIL:**
   A). Village Hall Management Committee. Councillor Mortimer proposed that Councillors Simpson and Voke remain as the two Trustees, seconded by Councillor Jopling, agreed unanimously.
   B). Yorkshire Local Councils Association. Councillor Mortimer proposed he continues in the role with the addition of Councillor Bragg, seconded by Councillor Simpson, agreed unanimously.
   C). Bathurst Education Foundation. Councillor Mortimer proposed that Councillor Simpson continue, seconded by Councillor Jopling, agreed unanimously.

10. **REVIEW AND ADOPTION OF APPROPRIATE STANDING ORDERS TO INCLUDE THE FOLLOWING:**
    A). Complaints procedure.
    B). Policy for dealing with the press/media.
    C). Policies, procedures and practices in respect of its obligation under freedom of information and data protection legislation.

    Councillor Mortimer proposed that all the above be readopted, seconded by Councillor Horvath, agreed unanimously.

11. **CODES OF CONDUCT FOR APPROVAL AND ADOPTION.**
    A) North Yorkshire Standards arrangements.
    B) Councillor – Officer protocol.

    Councillor Mortimer proposed that both of the above be readopted, seconded by Councillor Titterton, agreed unanimously.

12. **REVIEW OF INVENTORY OF LAND AND OTHER ASSETS INCLUDING BUILDINGS AND OFFICE EQUIPMENT.**
    Following a discussion, it was RESOLVED to arrange for a review of the Asset Register.

13. **REVIEW AND ADOPTION OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURABLE RISKS.**
    Councillor Mortimer proposed to accept the renewal quotation of the same basis of cover as previous year, Councillor Horvath seconded, agreed unanimously.

14. **REVIEW AND ADOPTION OF THE COUNCIL'S EMPLOYMENT POLICIES AND PROCEDURES TO INCLUDE PROCEDURES FOR DEALING WITH CHANGES TO PAY AN ANNUAL LEAVE.**
    Councillor Mortimer proposed to readopt the existing protocol, seconded by Councillor Horvath, agreed unanimously.

15. **REVIEW OF THE COUNCIL'S EXPENDITURE INCURRED UNDER S.137 OF THE LOCAL GOVERNMENT ACT 1972 SINCE THE LAST ANNUAL MEETING ON 9TH MAY 2023.**
    Councillor Horvath confirmed there had been £5011 of expenditure, this was in respect of VAS signage, complementing the expenditure incurred in the previous financial year. The expenditure was within the prescribed cap for this authority of £13,554 for 2023-2024.

16. **DETERMINING THE TIME AND PLACE OF ORDINARY MEETINGS OF THE COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING OF THE COUNCIL.**

It was proposed By Councillor Mortimer to continue with ordinary meetings to be held on the second Monday of each month, unless that falls on a public holiday, in which case the meeting will be held on the first working day after the second Monday of each month. Councillor Simpson seconded, agreed unanimously.

There being no further business the Annual Meeting closed and continued with the ordinary meeting of the Council.

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 10th JUNE 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present; Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick, Saxton, Simpson, Tate and Voke

1. **To approve apologies for absence.**
   Councillor Titterton. RESOLVED to accept.

2. **Declarations of interest.**
   None declared.

3. **Meeting open to the public.**
   None Present. Closed to the public.

4. **Works to burial ground and extension to include water/soil testing results, potential additional investigations, and remapping.**

   A report from CDS Environmental Solutions has been obtained addressing groundwater quality at the Burial Ground in Hutton Rudby.
   A lengthy discussion followed on the findings of the report and subsequent recommendations made by CDS for the onward monitoring of the groundwater quality.

   It was agreed that the CCTV drainage survey which was recommended by CDS did not offer any advantages or additional information, it was therefore RESOLVED to decline the CCTV drainage survey.

   The report recommended further baseline testing of the groundwater quality. Questions were raised about the need for comprehensive testing when the report highlighted only 2 potential problematic readings. The report did not say who would gather the samples and deliver them for testing. It was RESOLVED that the Clerk would make further enquiries with CDS.

   One of the potential problematic readings was for the presence of formaldehyde. It was RESOLVED that the Clerk would write to local undertakers to question the feasibility of eradication of formaldehyde in burials.

   CDS also offered remapping of the Burial ground by means of a topographical survey. It was RESOLVED that the Clerk should obtain a detailed description of the information and benefits that remapping would give.

MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 10th June 2024 IN THE HUB, METHODIST CHURCH COMMENCING IMMEDIATELY AFTER THE BURIAL BOARD MEETING.

Present; Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick, Saxton, Simpson, Tate and Voke

1. **To approve apologies for absence.**
   Councillor Titterton. RESOLVED to accept.

2. **Declarations of interest.**
   Councillor Tate – 10b.

3. **Confirm the minutes of the meetings held 7 May 2024, monthly meeting 13th May 2024 and Annual Meeting 13th May 2024 as a true and correct record.**
   The council noted correspondence from the landowner of the Paddocks End site in relation to the draft minutes of 7 May 2024.
   RESOLVED to accept the minutes as per the published drafts.

4. **Meeting open to the public.**
   None present. Closed to the public.

5. **Police Report and Neighbourhood Watch.**
   Report contained 2 attempted thefts of fuel from a garage, 1 auto crime and 1 violence against the person. Noted.

6. **Report from North Yorkshire Councillor.**
   Councillor David Hugill sent apologies.

7. **New Risk Assessment Document.**
   RESOLVE to adopt.

8. **New Financial Regulations Document**
   Not available yet.

9. **Matters arising.** None

a. **Neighbourhood Plan**. Nothing to report.

b. **Footpaths.**
   Leven Grove Footpath. It was understood a meeting was proposed with North Yorkshire Council and the resident to resolve the issues previously raised. RESOLVED that the clerk would write to the resident for an update.

   Councillor Puttick raised questions regarding the use of Power tools as defined in the Pathkeepers agreement. RESOLVED that Councillor Puttick would make enquiries with regards to the definition of 'power tools'.

   Handrails were requested for some of the steps at Crow Bank. It was RESOLVED that Councillor Puttick would obtain quotes and liase with the landowner.

The RFO invited proposals for projects which could be included in the Footpath budget.

c. **Sports Areas**
i. Station Lane. Awaiting the replacement posts, instructions to proceed have been given.
ii. Middleton on Leven. Nothing to report.

d. **Village Green.**
Tree crown trimming – quote of £1250 plus VAT has been received from Stephen Johnson Tree Surgeons. RESOLVED to accept the quote, once the relevant planning permission has been obtained.
Grass cutting – RESOLVED to authorise 2 extra cuts.
Raised Manhole on Southside. RESOLVED that the Clerk would write to the householder to check on the right to repair contained within the deeds of the property.

e. **Speed limits signs.**
The readings taken show that during a 9 week window the unit at Garbutts Lane recorded out of 90,112 vehicles, 9782 were doing 40mph, 2037 doing 45mph, 289 doing 50mph, rising to 5 doing 65mph and 1 at 70mph in a 30mph speed limit area.

Residents should be encouraged to report any irresponsible driving to the Police using 101.

RESOLVED that the Clerk would write to the Chief Constable and The Mayor to ask what the policy approach is to help Villages combat excessive speeding.

10. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.ufk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings.
This application has not been recorded in the Agenda for the June Planning meeting of North Yorkshire County Council. Councillor Mortimer who usually attends the NYC Planning meetings will be absent in July, Councillor Simpson agreed to attend instead.

b. **ZB24/00875/LBC Hutton Tower, 2 East Side.** Listed building consent for replacement of metal up and over door with side hinged traditional wooden doors. RESOLVED to recommend approval.

11. Decisions of North Yorkshire Planning
ZB23/02600/LBC Rudby Green Farm - Granted
ZB23/02599/FUL Rudby Green Farm - Granted
ZB24/0490/FUL Sandstones, Stokesley Road. Granted.
ZB24/00711/TPO Cornerways, Blue Barn Lane – Granted
ZB24/00195/FUL Land Adj to 2 Church Wood Drive - Granted

12. Hutton Bank.

Harrison Hix who provided the Structural Stability Report of the wall has also offered assistance with ownership investigations with a quote of £325 plus VAT. RESOLVED to accept.

With regards to repair of the railings, it was RESOLVED to wait for the findings of Harrison Hix investigations before proceeding.

13. Village Event planning 29 June 2024.

Budget for road closure with TM Community at £695 plus VAT. RESOLVED to accept budget.

14. EcoGreen project. Nothing to report.

15. Chappies Field. Nothing to report.

16. Steps across the village green to Church House tender.

After a lengthy discussion on the potential costs involved to replace the steps, remove the steps or repair the existing steps it was RESOLVED to repair, on a like for like basis.

Clerk to obtain 3 quotations to remove and replace the stone steps and replace the handrail on the footpath approach to the steps with a metal one similar those on the steps.

17. PA equipment.

Equipment received.

18. Website

Postponed until August.

19. D Day

Thanks to Councillors Tate and Titterton for organising a well attended event. Also to Chris Wastell and Rob Martin for their assistance.

20. Finance.

a. Employer's summary May 2024
b. RPC mobile phone. RESOLVED to purchase as 12 month contract at £6 pcm.
c. Revised NALC Financial Regulations. To be included in the revised financial document being prepared.

21. Accounts

Staff salaries May 2024, paid in accordance with contracts.

Ink payment HP April-May 2024	£ 11.99
Invoice YLCA Training (Cllr Bragg)	£ 70.20
Thomann Music (PA System)	£1468.90
LRSS (Grass Cutting Apr & May)	£1560.00
Clear Councils Insurance	£ 373.78
Carol Banks, Auditor	£ 180.00
CDS (Burial Ground Assessment)	£3459.00

Money received. None

22. Correspondence for decision.

4 May 2024 NALC Revised Model Financial Regulations. As 20(c)
24 May 2024 NYC consult letter 30mph speed limit. RESOLVED to respond with no further update on our previous response.

23. Correspondence for noting.

7 May 2024 Email from resident regarding Village Green near Greenbank Terrace
7 May 2024 Email from resident regarding article in Telegraph (1857 Village Green Law)
9 May 2024 Email Living Leven Meeting Minutes
9 May 2024 Email from resident regarding Village Green – North End
14 May 2024 Email complaint from resident regarding Grass Cutting
17 May 2024 Email from resident regarding Hutton Wall
20 May 2024 Email from resident regarding Wildflowers
20 May 2024 Email NYC, Extension of 30mph speed limit notification.
20 May 2024 Email Safety of Lithium-ion Batteries
29 May 2024 Email Ryedale Folk Museum – resident query

Meeting Closed 10.15pm

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 8th JULY 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Saxton, Simpson, and Tate. North Yorkshire Councillor Hugill

1. **To approve apologies for absence.**
   Councillors Puttick, Titterton, and Voke. H Cope-Graham (Clerk). RESOLVED to accept.

2. **Declarations of interest.**
   None declared.

3. **Confirm the minutes of the meeting held 10th June 2024**
   RESOLVED to accept the minutes as per the published draft.

4. **Meeting open to the public.**
   None Present. Closed to the public.

5. **Works to burial ground and extension to include water/soil testing results, potential additional investigations, and remapping.**

   CDS confirmed their quote for mapping the burial ground only involved mapping "the existing graves and all free space" and not the layout of future burial plots. RESOLVED to ask CDS to quote for the production of a layout of burial plots similar to that produced in 2001.

   It was agreed to seek alternative quotes for sampling the water on entry to and exit from the burial ground.

   Bartham's confirmed that formaldehyde is used in embalming fluid and they have not embalmed any burials for at least 15 years. Any residue of formaldehyde found in any sampled water would be from historical burials.

Meeting closed at 7.37pm

MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 8th July 2024 IN THE HUB, METHODIST CHURCH WHICH COMMENCED IMMEDIATELY AFTER THE BURIAL BOARD MEETING.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick, Saxton, Simpson and Tate. North Yorkshire Councillor Hugill

1. **To approve apologies for absence.**
   Councillors Puttick, Titterton, and Voke. H Cope-Graham (Clerk). RESOLVED to accept.

2. **Declarations of interest.**
   Councillor Tate – 9c. Councillor Bragg - 8d.

3. **Confirm the minutes of the meeting held 10th June 2024**
   RESOLVED to accept the minutes as per the published drafts.

4. **Meeting open to the public.**
   None present. Closed to the public.

5. **Police Report and Neighbourhood Watch.**
   Report contained 2 thefts of fuel from a garage, 1 burglary, and 1 anti-social behaviour

   A car had been seen driving fast through the village followed by a police car. A vehicle has been stopped on Enterpen by two police vehicles. The Clerk has drafted a letter to be sent to the Deputy Police Commissioner on the matter.

   Councillors were disappointed that there was again no police presence at the meeting.

6. **Report from North Yorkshire Councillor.**
   Councillor Hugill noted that it was the first time since he was elected that there were no elections on the horizon so Councillors could concentrate fully on their roles.

   North Yorkshire Council (NYC) are hosting a stand at the forthcoming North Yorkshire Show to promote the role of the Council to the public.

   NYC are reviewing waste collection and looking to adopt the same standard across the County. The Selby model (2 blue bins, 1 black bin, and 1 green bin) is a potential model. Food waste collection does not have to commence before 2040.

   NYC are working with the National Park in relation to the "Nature Prescription" initiative.

   The Planning Department within NYC is being reorganised to reflect new boundary areas. Peter Jones, who has led the Hambleton area for many years, is going to manage the Thirsk and Malton area. Other team members are also changing.

7. **New Financial Regulations Document**
   The new standard document has a different structure and is more coherent.
   RESOLVED to adopt the draft Financial Regulations Document previously circulated.

8. Matters arising.

a. **Neighbourhood Plan**. Nothing to report.

b. Footpaths.
RUDBY BANK Footpath. A note had been sent to the Footpaths' Officer at NYC concerning the footpath. Awaiting a response. Councillor Horvath has been approached by a resident concerning the footpath. Public Rights of Way are NYC's responsibility.

c. Sports Areas

i. Station Lane. A key has been passed to the contractor in order to undertake the maintenance work required.
Councillors continue to pick up rubbish from the area.
Councillor Simpson to check the recommendation in Martin Allan's report on the frequency of hedge cutting at the Sports Area.
RESOLVED that the Clerk checks on any local training for inspection of sports area equipment.

ii. Middleton on Leven. Nothing to report.

d. Village Green.
Planning permission for the work on the trees is still awaited. Minor works on the trees is normally arranged following the biennial tree report.
A resident had emailed complimenting on the state of the Village Green.
NYC confirmed they have no responsibility for the manhole cover opposite the War Memorial. Councillor Tate reported that the cover does not appear to be seated correctly.
RESOLVED that the Clerk writes to Northumbrian Water.
RESOLVED to approve a request for Sword Dancing outside the Wheatsheaf.
RESOLVED to approve the temporary siting of a skip on South Side.

e. Speed limits signs.
Nothing to report.

9. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.ufk/online- applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Councillor Hugill thought this application might go to the August planning meeting. If so, a site visit would be undertaken on the Monday before the Planning Committee met. The delay is possibly due to the report received from the Heritage Services department of NYC concerning the archaeology of the site. RPC would like to see a resolution to this application. Councillor Mortimer to liaise with Councillor Hugill.

b. **ZB24/00944/FUL Orchard House, Middleton on Leven.** RESOLVED to recommend approval

c. **ZB24/01153/FUL** RESOLVED to recommend approval

10. Decisions of North Yorkshire Planning Nothing to report

11. Hutton Bank.
Awaiting response from Harrison Hix. Councillor Simpson to check on the state of the hedge.

12. Village Event Report.

A number of expected stalls did not attend. The Care for our Village group had cleaned the kerb edging for the Village Event. Councillor Barker thought the attendance of the police during the day was very positive and the children, in particular, enjoyed the sirens. Possible additions for next year included music during part of the day (open mic session?), involve the Primary School more, and a book stall. Thanks were given to Emma Wiles for leading the Village Event working group, for Councillor Titterton for running the PA throughout the day, for Councillors Jopling and Tate for managing the day, the police for attending, and all stall holders for their participation and support.
To date, £165 in donations have been received.
RESOLVED to write to the Care for Our Village Group for their work in getting the Village Green ready. RESOLVED to write to the grass cutting contractor for getting the grass in such a good condition.
An improved First Aid tent and location to be sought for next year. RESOLVED that Councillor Saxton gets a quote for an appropriate First Aid kit to be used at the Village Event, and the Fireworks Display.

13. **EcoGreen project.** Nothing to report.

14. **Chappies Field.** Nothing to report.

15. **Steps across the village green to Church House tender.**
Councillor Jopling is organising quotes for the work.

16. **Website.**
Deferred until August.

17. **Fireworks Display**
Councillor Barker to investigate obtaining fireworks from local suppliers (e.g. GZ Fireworks, Celebration Pyrotechnics). RESOLVED to approve a budget of £2,000 ex vat.

18. **Remembrance Sunday**
RESOLVED that the Clerk organises wreaths.
RESOLVED that the Clerk confirms training for road traffic management on 5 August 2024 at 7pm for up to 8 people.

19. **Finance.**
Employer's summary June 2024. Noted

20. **Accounts**

Staff salaries June 2024, paid in accordance with contracts.		
Ink payment HP Jun-July 2024	£	11.99
SLCC Annual Membership	£	183.00
Wave Water (Allotments)	£	52.42
TP Jones Payroll Preparation April-June 24	£	64.40
Charlton Services (Bench base Linen Mill)	£	835.80

Money received. None

21. **Correspondence for decision.**
21 June 2024 Email YLCA Notice of Joint Annual Meeting. RESOLVED to send apologies.

22. **Correspondence for noting.**
5 June 2024 Email Resident complaint about grass cutting
11 June 2024 Email Councillor Hugill regards Kissing Gate at the fishing lake –

NYC are responsible for this matter
13 June 2024 Email NYC anti-littering campaign
17 June 2024 Email Resident enquiry regarding Gully emptying – NYC empty gullies and now record what is cleared from the gullies. The gully at the bottom of Hutton Bank has been jet washed clear. Still investigating the gully at the bottom of Rudby Bank.
17 June 2024 Letter Resident regarding Trees on the Village Green
20 June 2024 Email NYC - Street Trading, Ice Cream Route Application
21 June 2024 Email Jacksons Law. Land registration
25 June 2024 Email YLCA regarding new website
27 June 2024 Email NYC Precept arrangements 2024/25 & 2025/26

Meeting closed at 8.50pm

Minutes published August 2024

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 12th AUGUST 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present; Councillor Mortimer (Chairman), Councillors Bragg, Horvath, Puttick, Simpson, Titterton and Voke

1. To approve apologies for absence.

Councillors Barker, Jopling, Saxton and Tate. RESOLVED to accept.

2. Declarations of interest. None.

3. Meeting open to the public. None present. Closed to the public.

4. Works to burial ground and extension to include water/soil testing results and remapping.

The impact of the Environmental Permitting Regulations 2023 which introduced new requirements with effect from 2nd October 2023 were discussed. The Environment Agency have issued further guidance on the 24th July 2024 including further consultations for medium risk burial grounds (which we believe the burial ground to be).

RESOLVED to wait for the updated guidance from the Environment Agency for medium risk burial grounds before proceeding with further testing.
Clerk to contact the companies who have provided quotations and advise accordingly

It was further RESOLVED for the Clerk to ask CDS for details of the remapping of existing and future burial plots, including costings (not the topographical survey or CCTV survey previously quoted).

5. Grave reservation renewals

Following a review of the Burial Ground records it appears that some previously reserved burial plots have not been renewed, some in excess of 30 years.
RESOLVED that the Clerk should endeavour to make contact where possible and renew (if required) at the current rates giving time allowed to renew and pay until the end of 2024 whereupon any not renewed will be released.

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12th AUGUST 2024 IN THE HUB, METHODIST CHURCH COMMENCING IMMEDIATELY AFTER THE BURIAL BOARD MEETING.

Present: Councillor Mortimer (Chairman), Councillors Bragg, Horvath, Puttick, Simpson, Titterton and Voke

1. To approve apologies for absence.

Councillors Barker, Jopling, Saxton and Tate. RESOLVED to accept.

2. Declarations of interest.

Item 21 Cllr Horvath. 8d Cllr Simpson

3. Confirm the minutes of the meeting held 8th July 2024 as a true and correct record
RESOLVED to accept.

4. Meeting open to the public.
None present. Closed to the public.

5. Police Report and Neighbourhood Watch.
Report contained 2 thefts from shops, 1 auto crime, 2 violence against the person and 1 anti-social behaviour nuisance. Noted.

6. Report from North Yorkshire Councillor.
North Yorkshire Councillor Hugill sent apologies

7. Matters arising.

a. **Neighbourhood Plan**. Nothing to report

b. **Footpaths.**

Middleton on Leven Footpath. Following email from a resident advising a newly erected fence was blocking the footpath, Councillor Puttick attended and reported that whilst narrow and overgrown the footpath is accessible, but only just. He also advised there was a notice from North Yorkshire Council Countryside Access Service giving the landowner notice to respond, which had now expired. RESOLVED that the Clerk would report the issues via NYC reporting portal and contact NYC Countryside Access for an update on the situation. The Clerk would also respond to the resident.

Leven Grove Footpath. NYC Public Rights of Way Officer reported no communication with landowners. RESOLVED that the Clerk would write to homeowner to request a meeting to facilitate a resolution of the proposed diversion.

It was noted that the Footpath behind fishing ponds has been cleared, thanks to whomever was responsible.

c. **Sports Areas**
i. Station Lane.
ii. Middleton on Leven.

Clerk reported annual inspection by RoSPA Play Safety has been booked for September (on a reoccurring basis) for all 3 play areas (including The Village Hall). RoSPA have also offered this year to include a template checklist to assist when carrying out the weekly inspections at a cost of £40 plus VAT per area.

RESOLVED to accept with additional template checklists.

Hedge cutting Station Lane play area – Previous reports have given advice to rotate hedge cutting areas. It was therefore proposed to rotate the three sides of hedging over a three-year period. RESOLVED to start with hedge opposite side to the car park facing the road. Clerk to obtain quotations for the work.

d. **Village Green.**
Tree crown trimming. Planning permission has been granted and the work will commence Monday 26th August and anticipated to take 3 days to complete.

The most recent arborist report detailed deadwood amongst some trees which should be removed. RESOLVED that the Clerk submit planning permission accordingly and obtain quotations for the removal.
Further RESOLVED to contact the arborist to obtain a quote for the re-reporting prior to the 2nd year anniversary.

Grass cutting.
Following an email from a resident regarding unadopted land at the corner of Northfields and North End, investigations revealed that the land had been registered to Rudby Parish Council. RESOLVED that an immediate tidy of the area be undertaken and the area to be added to the Village Green grass cutting schedule.

A resident enquired about uneven ground on a vehicular access across the Village Green outside 37 South Side. RPC wrote to the homeowner of 37 South Side to request repairs be carried out in accordance with the deed dated 20/3/2009 giving responsibility for maintenance of the access road to the property owner of 37 South Side. No response has been received yet. RESOLVED that the Clerk would wait until a month had passed before further action.

e. **Speed limits signs.**

Following the readings taken last month the Clerk wrote to The Deputy Mayor for Policing, Fire and Crime in North Yorkshire. As we have received no response it was RESOLVED that the Clerk would write again.

8. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Update.
This did not go to planning committee in August. Further consultations have been held with NYC who have requested more information from the applicant. Anticipated this will be included within the September planning committee meeting.

b. **ZB24/01293/CAT 29 North End, Hutton Rudby.** Application for tree works in a conservation area.
RESOLVED to recommend approval.

c. **ZB24/00549/FUL & ZB24/00550/LBC 3 East Side, Hutton Rudby.** Application for replacement conservatory and rear extension to create garden room and study, including Listed Building consent.
RESOLVED to recommend approval.

d. **ZB24/01288/MRC Land to the north of Hutton Fields and The Wickets, Garbutts Lane, Hutton Rudby.** Application for variation of condition 1 to previously approved application 22/011252/MRC (variation of conditions 2 & 8 following grant of planning permission 16/01836/FUL for the construction of 25 dwellings).
RESOLVED to recommend approval.

e. **ZB24/01415/FUL Saw Mill House, 1 School Close, Hutton Rudby.** Application for demolition of timber sunroom and construction of a new sunroom.
RESOLVED to recommend approval.

9. Decisions of North Yorkshire Planning None received.

10. Hutton Bank.
No response yet from Harrison Hix.

Hutton Bank Wall – Resident had informed the council that the beech hedge planted last year had, in places, died. It was noted that some of the hedge plants had survived showing growth near the base. It was felt that the bushes which were planted could have been too large to root in the well drained area. RESOLVED that councillor Simpson would obtain costings for smaller bushes and Clerk to write to the resident requesting assistance with watering the new bushes.

11. Village Event Report.
Charitable Donations of £165 were received and divided between the two nominated charities, Zoe's place and The Literacy Club. Thanks to those who donated. It was noted that the donations should be reported as Section 137 expenditure.

In order to co-ordinate with other events in the Village next year and to assist reservations with stallholders it was RESOLVED that next year's Village Event would be held on 28th June 2025.

12. EcoGreen project. Work on the questionnaire is due to commence next week.

13. Chappies Field. No update.

14. Steps across the village green to Church House. Quotes for the revised work still being obtained.

15. Website. Review of quotations obtained from providers due to commence next week.

16. Fireworks

Quotation has been obtained from G2 Fireworks for a 15 minute display, without using rockets as damage and accidents can be caused from the sticks. It is expected that the display will fire over 300ft into the air so rockets are not needed. The display will be mounted to boards with linked fuses making the display much safer. RESOLVED to accept G2 fireworks quote, with not less than 15 minutes display time and to obtain prices to extend to 20 minutes.

It was further RESOLVED to order a banner and display posters advertising the event in early October. The advertisement is to confirm this is a free event but cash donations will be welcome.

17. Remembrance Sunday
Recent training by Community Traffic Management Ltd for Councillors and representatives from the Scouts has been completed to assist with road closures. Community Traffic Management have submitted the TTRO required by North Yorkshire Council.

18. Village Hall/Tennis Club Lease
The Solicitor dealing with this matter at Jacksons Law is no longer with the Company. A new Solicitor has been appointed and will report back as soon as they are up to speed.

19. Finance.

a. Employer's summary June 2024
b. 1st Qtr. 24/25 Budget Monitoring Report
c. The allotment account still holds a small amount of money and is no longer in use for further collections of rent. Therefore, it was RESOLVED to close the allotment account and if possible, utilise the funds to provide a noticeboard for the allotments.

20. Accounts

Staff salary July 2024, paid in accordance with contract.

Ink payment HP July-Aug 2024	£ 11.99
The Countryside Charity membership renewal (DD)	£ 36.00
Station Software (Website Hosting & Registration)	£ 40.00
Lebara Mobile Phone Contract (DD)	£ 5.00
Inside Outside Services (Climbing wall repair)	£ 390.00
Village Event Prizes The Hub	£ 68.94
Ink Cartridges (S Horvath)	£ 70.64
Zoe's Place Charity Donation	£ 82.50
The Literacy Club Charity Donation	£ 82.50

Money received.

Charity Donations Village Event	£ 165.00
Charity Donation Bench	£ 1320.67
Allotment deposits	£ 90.00
Interest	£ 2.55
Interest	£ 328.87
Barclaycard Cashback	£ 15.00

21. Correspondence for decision.

2 July 2024 Email from Stokesley Community Care Association – Representative request. RESOLVED to decline.

24 July 2024 Email from Resident regarding flooding at Rudby Lea.

Councillors have spoken with NYC Councillor David Hugill regarding this unacceptable flooding. RESOLVED that Council will write to NYC.

3 August 2024 Email from resident requesting clarification on ownership of unmanaged land, corner of North End and Northfields. RESOLVED in Item 7d.

5 August 2024 Email from resident regarding Hutton Bank hedge. RESOLVED in Item 10.

6 August 2024 Email from resident regarding footpath in Middleton on Leven. RESOLVED in item 7b.

22. Correspondence for noting.

3 July 2024 Email Resident query regarding Conservation area works
3 July 2024 Letter Hutton Rudby Wednesday Club. Thanks for Bottle donation for stall at VE
10 July 2024 Email Resident report of uneven kerbstones Southside
23 July 2024 Email David Knowles Funeral Services opening invitation
25 July 2024 Email NYC Litter campaign
2 August 2024 Email Tour of Britain Cycle Race Schedule
2 August 2024 Email Parish Sector Information
5 August 2024 Email Living Leven

Final Minutes published September 2024

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 9th SEPTEMBER 2024 AT 7.30PM IN THE HUB, METHODIST CHAPEL, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Simpson, Tate and Voke. North Yorkshire Councillor Hugill (from 7.52pm). North Yorkshire police officer (from 7.40; left after agenda item 5)

1. **To approve apologies for absence.**

   Councillors Jopling, Puttick, and Saxton. H Cope-Graham (Clerk). RESOLVED to accept.

   Councillor Titterton has tendered her resignation. Councillors wished to record their thanks for all the work Councillor Titterton has undertaken for the Council.

   In the absence of the Clerk, Councillor Simpson took the minutes.

2. **Declarations of interest.**

   None.

3. **Confirm the minutes of the meeting held on 12th August 2024 as a true and correct record.**

   RESOLVED to accept.

4. **Meeting open to the public.**

   None present. Closed to the public.

5. **Police Report and Neighbourhood Watch.**

   The previously circulated report noted 1 case of arson/criminal damage and 1 violence against the person.

   In response to a query on a recent theft in Skutterskelfe, the attending police officer gave a very informative response on the current action being undertaken to tackle thefts especially involving youths on motorbikes. The public are encouraged to report any suspicious behaviour especially involving motorbikes with two people on board wearing balaclavas.

   The Council were updated on two recent cannabis raids in the district.

   A brief discussion was held on the benefits of installing cameras on the roads entering the village.

   The police were thanked for their attendance and comprehensive report.

6. **Report from North Yorkshire Councillor.**

   Councillor Hugill has been appointed North Yorkshire Council's (NYC) *Champion for Climate Change*. He sees this as a non-political role. There are concerns about how much funding there will be for the initiative and Councillor Hugill expects there will be a lot of "bottom up" actions.

   One person has been assigned to handle verges across North Yorkshire and there are opportunities to save money and help biodiversity by better verge management.

   NYC has concerns that the consultation on the National Planning Policy Framework (NPPF) changes would require NYC to allocate an additional 2,000ha for housing over the plan period.

The North Yorkshire Moors National Park and the Yorkshire Dales are only expected to contribute a very small number of dwellings over the NPPF period.

Councillor Hugill was disappointed the Paddocks End proposal did not go to the September planning meeting but expects it to go to the October meeting.

Councillor Tate raised the "Solar for Schools" initiative and will send Councillor Hugill details.

A list of local concerns forwarded to NYC some time ago will be copied to Councillor Hugill.

Councillor Hugill recently attended a presentation on how electric charging could be delivered at the roadside (e.g., Kerbcharge). It is not clear whether NYC's position of not allowing cables across pavements is going to change.

7. Matters arising.

a. **Parish Neighbourhood Plan and NYC Local Plan**

Progress on the NP is awaiting the outcome of the Paddocks End application.

As mention under 6. above, the review of the NPPF may result in NYC having to increase its housing delivery by 2/3rds; from 2,537 to 4,232/year

b. **Footpaths.**

Councillor Horvath highlighted a number of hedges encroaching on the footpaths. Councillor Horvath to contact the Clerk on the matter.

Councillor Simpson mentioned the overgrown footpath behind Paddocks End which requires people to crawl on their hands and knees to get through. Councillor Simpson has reported it to NYC.

The NYC Footpaths' Officer will provide the Clerk with an update on the Leven Grove and Middleton footpaths on the Clerk's return.

NYC is liaising with the resident on Rudby Lea concerning the run off onto the pavement and road.

c. **Sports Areas**

i. Station Lane.

Councillor Tate reported that litter (e.g., cans, bottles) is a problem. If this is run over by the grass cutter then it gets dispersed around the area. A suitable message highlighting the problem to be put on Facebook.

It was RESOLVED to accept the lower quote from Rob Alderson for trimming the hedge on one side of the Sports Area. The trees in the hedge are to be left untouched.

The annual equipment inspection will be undertaken in September.

ii. Middleton on Leven.

Nothing to report

d. **Village Green.**

Awaiting response from the resident of 37 South Side re their obligations under the access agreement. Clerk is in contact with the resident.

The tree work by Stephen Johnson has been carried out.

It was RESOLVED to seek advice during the next tree inspection survey on the potential pruning of the sycamore tree on North End. If possible, a councillor will accompany the surveyor.

The Clerk has replied to the resident who has concerns over the access to bins at the bottom of North End. Dwellings with similar access issues in other parts of the village are provided with bin bags by NYC.

A letter of thanks has been sent to the resident who donated a power washer.

e. **Speed limits signs.**

The office of the mayor has acknowledged the clerk's enquiry but not responded substantively.

The speed limit signs on Stokesley Road have been moved closer to the corner which means they are only visible shortly before entering the 30mph limit. NYC did not support the Parish Council's request to locate the signs before the corner

8. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings.

Now anticipated to go to the October planning meeting.

b. **ZB24/01512/FUL Chestnut Cottage, 29 Enterpen, Hutton Rudby**. Application for single storey glass roof located at the rear of the property.

RESOLVED to recommend approval.

c. **ZB24/01398/LBC Gardenstone Cottage, Gardenstone Farm, Station Lane, Hutton Rudby**. Additional semi-internal window and amended layout to approval ZB23/02072LBC

RESOLVED to recommend approval**.**

d. **ZB24/01660/CAT Street Record, South Side, Hutton Rudby**. Application for works to trees in a conservation area.

RESOLVED to recommend approval.

e. **ZB24/01605/FUL - 18-20 North End, Hutton Rudby** - retrospective single storey timber pagoda to rear garden area with pitched roof

RESOLVED to recommend approval.

9. Decisions of North Yorkshire Planning

a. ZB24/01153/FUL 3 Woodside, Hutton Rudby. **Granted**

b. ZB24/01512/FUL Chestnut Cottage, 29 Enterpen, Hutton Rudby. **Granted**

10. Hutton Bank.

The review of historical maps by Harrison Hix has not shed any light on the ownership of the wall.

The original condition report does not indicate any need for urgent intervention. Decision deferred on action required until a later meeting.

RESOLVED to replace dead hedging with new hedging at a cost of approximately £50 plus delivery. Councillor Simpson will re-plant later in the year at the appropriate time.

11. Allotments

RESOLVED to appoint Councillor Bragg as Councillor Titterton's replacement on the allotment committee.

RESOLVED to accept the quote from Jack Charlton for the purchase and installation of additional compost bins. The funding is to come from the residual capital in the allotment account with the balance from the general reserve.

12. EcoGreen project.

Nothing to report.

13. Chappies Field.

Nothing to report.

14. Steps across the village green to Church House

Awaiting quotes for making good the steps

15. Website.

The supplier quotes/proposals have been reviewed and some clarification questions are required. Councillor Mortimer will pick these up with Clerk when the Clerk returns from leave. Subject to the suppliers responding quickly, a substantive report should be available at the next meeting.

16. Fireworks

The Clerk is organising (reusable) banners/signage. The Clerk would like responses to the artwork as soon as possible. Enquiries have been made about potentially extending the display to a 20min duration but it is not feasible to extend to 20mins at a reasonable cost.

The fireworks will require to be collected from Middlesbrough

17. Remembrance Sunday

Community Traffic Management have submitted the TTRO application to NYC. The Clerk has ordered the wreaths.

Need to confirm at the next meeting which trained councillors are available to assist with the road closure.

18. Boundary Commission Parish Sector Briefing

Councillor Mortimer updated the Council on the briefing he had attended on the review of boundaries by the Boundary Commission. The first stage is for the Boundary Commission to decide on the number of North Yorkshire councillors which does not involve consultation with Parish Councils or the public.

It is expected that many divisional boundaries within the County will have to change so that each new division will have approximately the same number of registered electors. The next stage in the process is that the Boundary Commissioners will hold a consultation to gather information which will be used to help decide where the new boundaries should be located. Parish Councils and the public can participate in this stage. The Parish Council believe strongly that the existing parishes (Hutton Rudby, Middleton, Rudby, and Skutterskelfe) should be kept together in the same division. It was RESOLVED that the council should make a submission to the consultation setting this out as its position.

19. Staffing Committee

RESOLVED to adopt the Staffing Committee's Terms of Reference subject to "All resolutions must be carried by at least two ordinary votes" being replaced by "All resolutions must be carried by a majority of the ordinary votes". It was RESOLVED to appoint Councillors Bragg, Jopling and Simpson to the committee.

RESOLVED to bring forward for adoption as soon as possible amendments to the scheme of delegation to make it consistent with the Staffing Committee's Terms of Reference. In the interim, in the event of conflict, the Staffing Committee's Terms of Reference shall prevail.

The Clerk is aiming at acquiring the Certificate in Local Council Administration – this qualification is needed for the Parish Council to use the General Power of Competence. To achieve this, it is necessary for the Clerk to undertake some foundational training first with a view to starting on the CiLCA in about 12 months time.

RESOLVED to approve the following training for the Clerk:

- Introduction to Local Council Administration – self-study modules over 12 months @ £120
- 3 short courses from the Society of Local Council Clerks @ £36 each
  - Reforms to the NPPF
  - Allotment management including H&S
  - Quotes, tenders and project management.

20. Village Hall/Tennis Club Lease

RESOLVED to approve expenditure of £1,100 + VAT & disbursements on deed of variation to amend lease to include the correct title plans.

The Clerk would like any further comments on the Land Registry DL form as soon as possible.

21. Finance.

a. Employer's summary June 2024

b. AGAR – PKF Littlejohn. The audit has been completed with no issues raised in the external auditor's report. RESOLVED to authorise the clerk to make arrangements for the publication of the "Notice of conclusion of audit" no later than 30th September for a period of 14 days.

22. Accounts

Staff salary August 2024, paid in accordance with contract.	
Staff Pension contribution paid in accordance with contract	
Ink payment HP Aug-Sept 2024	£ 11.99
Lebara Mobile Phone Contract (DD)	£ 5.00
SLCC Membership renewal	£ 188.00
Scouts Races Prizes VE	£ 32.92
Community TM Training	£ 252.00
Refund Crake and Mallon (burial ground) [Overpayment refunded]	£ 110.00
2 Vacant allotment deposit refunds	£ 40.00
PKF Littlejohn AGAR	£ 378.00
LRSS grass cut Village Greens (1x 8/7/24 1x 26/7/24)	£ 840.00
LRSS grass Cut Burial Ground (1 x 8/7/24 1x 26/7/24)	£ 720.00

Money received

Crake and Mallon Interment	£ 440.00
Allotment Plot Rent and Deposit	£ 40.00
Burial Account VAT Refund 2023-24	£ 474.60
Community Account VAT Refund 2023-24	£4662.96
Premium Account Interest	£ 323.49
Community Account Interest	£ 0.77
Barclaycard Cashback	£ 4.00

23. Correspondence for decision.

19 August 2024	Email	Parish Online Technology – noted. No action.
20 August 2024	Email	Resident request additional compost bins at Allotments – see 11.
22 August 2024	Email	NYC Training Invitation – code of conduct Fri 13th@ 10am 90min
27 August 2024	Email	Resident regarding bin storage, North End – see 7. d. above.
28 August 2024	Email	Resident regarding tree trimming North End – see 7. d. above.
3 September 2024	Email	YLCA Training Procurement Act 2023 update – noted. No action.

24. Correspondence for noting.

13 August 2024	Email	North Yorkshire Local Plan update.
21 August 2024	Email	NYC Highways, road restrictions, North End, Deepdale and Woodside
27 August 2024	Email	NYC Highways 30mph speed limit order, Stokesley Road
29 August 2024	Email	NYC Highways, road restrictions Doctors Lane

Meeting closed at 21.23

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 14th OCTOBER 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present:- Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Jopling, Puttick Saxton, Simpson, Tate and Voke.

1. To approve apologies for absence.
None

2. Declarations of interest.
None

3. Confirm the minutes of the meeting held 9th September 2024 as a true and correct record.
Resolved to accept.

4. Meeting open to the public.
None present.

5. Police Report and Neighbourhood Watch.
Report received showing incidents of 2 Antisocial behaviour, 3 commercial burglary and 1 arson/criminal damage. Noted.

6. Report from North Yorkshire Councillor.
Councillor Hugill sent apologies.

7. Matters arising.

a. **Parish Neighbourhood Plan and NYC Local Plan**
Following the approval in principle of the 50-home planning application at Paddocks End it was agreed that the Neighbourhood Plan can now move forward. It was felt that the work done previously on the Neighbourhood Plan did have some positive impact on the planning decision, ie. The reduction from 79 to 50 houses and the inclusion of the amenity land.
There was a discussion on the potential impact of the new government policies and bigger targets for North Yorkshire Council in the North Yorkshire Local Plan, however how the parish situation will be impacted is as yet unknown.
Some of the previous evidence which was gathered is now outdated, mainly around housing need and environmental updates. Community engagement consultations and technical support will be needed.
RESOLVED to reactivate the process and that Councillor Mortimer will contact NYC for updated guidance and contact KVA Planning (the consultant previously used).

b. **Footpaths.**
Sarah MacDonald, NYC Footpaths officer has reported no further updates on the footpaths at Leven Grove House and Middleton on Leven, both of which have been referred to NYC legal department.

Councillor Jopling noted that the Levenside footpath had been damaged during the recent heavy rainfall/flooding and suggested remedial action be taken for a short-term remedy, until spring when a more permanent solution can be sought. RESOLVED that Cllr Jopling would obtain quotations for the repairs.

c. **Sports Areas**

i. Station Lane -
ii. Middleton on Leven.

RoSPA Play Safety reports have been received with only minor servicing and repairs of the equipment needed. The report did question the need for roadside warning signs on the approach roads to the areas. NYC Highways have been contacted who will inspect and report back. RESOLVED to obtain quotes for the servicing/repairs of the equipment as noted in the reports.

NYC S106 Funding Grant has been submitted for work previously carried out at Station Lane Sports Area.

It was noted that there was limited information at the sites for reporting any equipment damage or other incidents. RESOLVED to update signage with council contact information.

d. **Village Green.**
Christmas Tree – RESOLVED to accept delivery on Friday 29th November.

Elliot Tree Services report. Stephen Johnson has provided a quotation to carry out the recommended work. RESOLVED to accept.

It was noted that the weather is forecast to be relatively mild for the rest of the month. RESOLVED to request a further grass cut, should it be needed.

Village green Clock. It was noted it has stopped working. RESOLVED to request a quote for service and repair from the installers of the new motor in 2020.

e. **Speed limits signs.**
Recordings showed the Stokesley Road unit is recording 1400 vehicles daily (on average) with approx.. a third speeding. Belbrough Lane unit is showing 900 vehicles daily (on average) with approx.. 15% speeding. Noted.

We have still not received a reply from the deputy Mayor. The Mayor and Deputy Mayor have launched a public consultation for their plans for the next 4 years for North Yorkshire Police, North Yorkshire Fire & Rescue Service and victims services across York and North Yorkshire. It was RESOLVED that RPC would produce a consultation response.

8. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings.
The planning application has been approved in principle by NYC. It was RESOLVED that Councillor Mortimer would contact the landowner about the amenity land proposals.

b. ZB24/01651/FUL Windy Hill Farm, Stokesley Road, Hutton Rudby. Application for 2 storey extension to existing farmhouse.
RESOLVED to recommend approval.

9. Decisions of North Yorkshire Planning
ZB24/01512/FUL Chestnut Cottage 29 Enterpen Hutton Rudby Yarm, Single storey glass roof located on the rear of the property. **GRANTED**
ZB24/01415/FUL Saw Mill House, 1 School Close, Hutton Rudby. Demolition of timber sunroom and construction of a new sunroom. **GRANTED**
ZB24/013898/LBC Gardenstone Cottage, Gardenstone Farm, Station Lane, Hutton Rudby. Additional semi internal window and amended layout to approval ZB23/02072/LBC. **GRANTED**
ZB24/01660/CAT Works to Trees, South Side, Hutton Rudby. GRANTED

10. Hutton Bank.
Harrison Hix's Structural Engineer's report suggested no immediate repairs to the wall is necessary and ownership enquiries continue. However, damage to the railings is a safety concern. RESOLVED to obtain quotations to repair the railings and write a Disclaimer to NYC that repairs to the railing do not constitute the Parish Councils' acceptance of ownership of the wall.

Stephen Johnson Tree Services has kindly offered to replace the failed beech hedging plants, which has been accepted with our thanks.

11. EcoGreen project.
No further progress to date.

12. Chappies Field.

There has been no positive engagement or response with the landowners' representatives and the route remains dangerous. RESOLVED to accept that the risk of injury remains with the landowner. Further RESOLVED to write to the landowner and the landowners representative one last time with a request to replace the barbed wire with smooth wire.

13. Steps across the village green to Church House

Councillor Jopling still making enquiries.

14. Website.

3 costing indications have been received showing an initial production cost of circa.£2000 with ongoing costs in the region of £300-500.

There was a discussion on the requirements of individual email accounts for Councillors and full back-office support. It was RESOLVED to produce detailed specifications (which should include the provision of email accounts and full back-end service) and firm up quotes with suppliers.

15. Fireworks

Risk assessment produced and Councillor roles confirmed.

16. Remembrance Sunday

Scouts have produced risk assessments and liaised with Community TMC Ltd for road closures and safety requirements.

Wreaths ordered. RESOLVED that Councillor Jopling would lay the wreath on behalf of RPC.

17. Staffing Committee/updated Scheme of Delegation

Updated Scheme of Delegation, suggested amendments:

Consistency with reference to RFO throughout.

6.5 © changed to 'Environment Group'

8.2 Noted that members of the Disciplinary & Grievance Committee cannot also be members of the Staffing Committee.

RESOLVED to adopt the document, subject to the amendments.

18. Village Hall/Tennis Club Lease

Jacksons Law have requested additional information. RESOLVED to set up a meeting to discuss in depth. Councillors Mortimer and Simpson to attend.

19. Councillor Vacancy

Deadline for applications is 28th October 2024. RESOLVED to send eligibility form to applicants and if there is more than one application, the co-option meeting will be held on 4th November 2024.

20. CCTV

Ongoing. Investigations into the feasibility and costs of installing a system within the parish continue.

21. Finance.

a. Employer's summary Sept 2024

b. Q2 Accounts

RFO reported that we have underspent so far this year on grounds maintenance. Income is on target with VAT returns received for the last financial year. Going forward VAT receipts will be shown only in the balance sheet within general reserves. RESOLVED to accept the accounts.

Bank account reconciliation to accounts summary is required each quarter. RESOLVED that Councillor Simpson would perform the checks.

c. NYC – 2025/26 Budget preparations and parish precept requirements.

Preparations have commenced.

22. Accounts

Staff salary September 2024, paid in accordance with contract.
Staff Pension contribution paid in accordance with contract

Ink payment HP Sept-Oct 2024	£ 11.99
Lebara Mobile Phone Contract (DD)	£ 5.00
LRSS Groundworks – Village Green grass cut 12/8	£ 450.00
LRSS Groundworks – Village Green grass cut 28/8	£ 450.00
LRSS Groundworks – Burial Ground grass cut 28/8	£ 360.00
LRSS Groundworks – Burial Ground grass cut 12/8	£ 360.00
Microsoft 365 renewal	£ 59.99
Wave Water (Allotments)	£ 62.74
Stephen Johnson Tree Surgeons (Crown lifting)	£ 1500.00
PWLB	£ 5373.93
TP Jones Payroll Preparation Q2	£ 64.40
SLCC – CCTV Training Clerk	£ 36.00
Esset Renewal	£ 24.90
ROSPA Play Safety Report and Checklists	£ 328.80

Money received.

NYC Precept 2nd Instalment	£25,000.00

23. Correspondence for decision.

4 September 2024	Email	North Yorkshire Citizens Advice Bureau – Donation RESOLVED to decline.

24. Correspondence for noting.

4 September 2024	Email	Resident regarding Pot Holes at North End
5 September 2024	Email	Ryedale Environmental Group
6 September 2024	Email	NYC LDS Business Support. Meeting
6 September 2024	Email	Parish Precept Process
7 September 2024	Email	Northern Powergrid Foundation – Grants
9 September 2024	Email	NYC Lets Talk Active
9 September 2024	Email	Resident response regarding Tree Pruning, North End
11 September 2024	Email	Area2Thirsk Parish Workshops
16 September 2024	Email	Care for our Village watering machine
19 September 2024	Email	Living Leven Sub Catchment Group
24 September 2024	Email	Sarah McDonald, Public Rights of Way Office, HDC
8 October 2024	Email	Living Leven Meeting Agenda

Minutes published 11th November 2024

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD IN THE HUB ON MONDAY 4th NOVEMBER 2024 at 6.50PM.

Present: Councillors Mortimer (Chairman), Bragg, Horvath, Jopling, Puttick, Simpson and Voke

1. **Apologies for absence.**
   Councillors Barker, Saxton and Tate

2. **Meeting open to the public.**
   None present

3. **Co-option of one Councillor to fill the current vacancy.**

A single application was received from Mr Daniel Bury to fill the vacancy on the Parish Council.

As he meets the required criteria it was RESOLVED unanimously to accept his application**.**

Meeting Closed at 6.58pm

Minutes Published 12th November 2024

MINUTES FOR THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 11th NOVEMBER 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Puttick, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill

1. To approve apologies for absence.
Councillor Jopling. Approved.

2. Declarations of interest.
None Declared.

3. Meeting open to the public.
2 Members of the public present.

4. Burial Ground plot renewals.
Following a review of the burial ground records the Clerk has found several historic grave reservations which had not been renewed every 15 years as is the current rules. The Clerk has attempted to trace the people and/or the families of those who made the reservations to confirm whether the plots are still required. The majority has been traced and either renewed or released. It was RESOLVED to continue trying to trace the last few, prior to releasing them for use.

MINUTES FOR THE MEETING OF RUDBY PARISH COUNCIL HELD IMMEDIATELY AFTER THE BURIAL BOARD MEETING IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Puttick, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill

1. To approve apologies for absence.

Councillor Jopling. Approved.

2. Declarations of interest.

Councillors Barker and Tate – Item 23

Councillor Bury – Item 11

3. Confirm the minutes of the meeting held 14th October 2024 as a true and correct record.
One amendment to Item 7(e), cars should be 900 (not 90). RESOLVED to accept.

4. Confirm the minutes of the co-option meeting held 4th November 2024 as a true and correct record.
RESOLVED to accept.

5. Meeting open to the public.
2 Members present.

6. Police Report and Neighbourhood Watch.
1 Anti-social behaviour and 1 auto crime reported this month.

7. Report from North Yorkshire Councillor.

Councillor Hugill wanted to give his reasoning for abstaining from voting on the recent planning committee meeting at the Paddocks End development. Generally, he is not in favour of any more developments, unless there are direct benefits to the village and community. He did expect more of an update at the planning meeting which did not materialise. Having made a statement of transparency he felt voting against the development was not correct, so made the decision to abstain.

Councillor Hugill reported following the consultation 'Let's talk rubbish' which had a response from more than 10,000 people, NYC have decided to adopt the Selby model which is collections every 2 weeks (alternate recycling/residual waste) with larger recycling bins (Blue for recycling including glass, brown cardboard, green garden waste and black residual waste). This will be a slow roll out over 2-3 years

Councillor Tate requested assistance from NYC for litter collection within the parish. Councillor Hugill agreed to escalate the request. Councillor Tate also requested urgent attention be given to various Highways safety issues within the parish which have been identified as far back as April 2022 and notified to NYC Highways. Councillor Tate expressed frustration at the lack of investigation to resolve any of the issues by NYC. Councillor Hugill agreed to look into the matter.

The Clerk expressed disappointment that the Parish Portal for reporting Highway issues is to be disused and revert to the public reporting portal. It was a useful tool to escalate issues and concerns are now that the reports on the public portal will be too long to have any real impact.

8. Matters arising.

a. **Finance**

i. Employers Summary. Noted

ii. Local government services pay increase. RESOLVED to approve the national pay grade, effective from April 2024.

iii. Budget preparation update 2024/25. Projects and budget allocation was requested from Councillors. Clarification on the rules for holding reserves was requested. RESOLVED that the Clerk and Chairman would commence preparation of the budget and clarify reserves.

b. **Parish Neighbourhood Plan and NYC Local Plan**

Actions which were decided at the last meeting had been initiated, including a meeting with Mr Baird (Landowner) and contact made with Katie Atkinson (KVA Planning, used previously) and James Campbell (NYC Planning Officer). An initial meeting with KVA is scheduled for 20th November and we are waiting for NYC to identify the officer who will be assigned to assist. Former steering group members had been contacted to ask if they would still be willing to help, some have said yes with some still to respond. Fact finding has commenced but likely that further consultations will be needed.

After a discussion regarding timings, it was RESOLVED that the EV Charging/EcoGreen project will be combined with the Neighbourhood Plan and NYC Local Plan agenda item.

c. **Footpaths.**

HAM-2024-09-DO White House Farm. Proposed diversion of public footpath No. 10.72/15.

RESOLVED to recommend approval with a caveat asking for no barbed wire, if possible.

Councillor Jopling had obtained quotes to repair the flood damage at Levenside, with some remedial preventative measures. RESOLVED to accept the quotation from Charlton Services at £2180, plus VAT.

d. **Sports Areas**

i. Station Lane. S106 Funding 2021 has been received.

ii. Middleton on Leven.

Following the RoSPA Play Safety annual inspection report it was recommended to carry out regular inspections, utilising checklists obtained from RoSPA Play Safety. Inside Outside Services had quoted £120 per annum to inspect fortnightly and report issues. RESOLVED to confirm and accept the quotation.

Awaiting further information from NYC Highways regarding approach warning signs.

Contact information for any problems at both sites should be updated. RESOLVED to add to the existing board at Station Lane and place contact details in the notice board at Middleton.

e. **Village Green.**

Wildflower areas. A meeting is planned for next week to review next year's activities, including a possible addition of a wildflower area at the Burial ground.

Village Clock is still not showing the correct time. Repairers are attending the site again (under warranty) to resolve.

Christmas Tree delivery is 29th November 2024. RESOLVED to agree the lighting date as Monday 2nd December 2024.

Access across the Village Green at 37 South Side is still unresolved with no communication from the residents. RESOLVED to write to homeowner to instruct repairs as per the Deed currently in force.

f. **Speed limits signs.**

Noted that an ANPR camera has been installed in the Village.

9. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

a. **ZB24/01783/FUL Willow Meads, Skutterskelfe**. Application for first floor side extension and internal alterations. Noted that this has been GRANTED.
b. **ZB24/02002/TPO 18 Linden Close, Hutton Rudby**. Application for works to trees subject to a tree preservation order. RESOLVED to recommend approval.
c. **ZB24/02027/TPO 7 Goldie Hill, Hutton Rudby**. Application for works to a tree subject to a tree preservation order. RESOLVED to recommend approval.
d. **ZB24/02059/CAT 2 The Holmes, Rudby Bank, Hutton Rudby**. Application for works to trees in a conservation area. RESOLVED to recommend approval.

10. Decisions of North Yorkshire Planning

a. **21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings. Granted in principle.

The Chairman reported on a meeting he had with the Landowner on 4th November. The Landowner has since invited comments from RPC on his proposals for delivering community benefits on the land adjacent to the development which could be secured through a S106 agreement. Councillors asked how the proposed footpaths might achieve PRoW status and whether anything could be done to improve the existing PRoW to the south of Paddocks End (e.g. by re-routing). Councillors expressed a view that the paths should have a surface which is useable in all weather and be accessible for wheelchair users and prams/pushchairs. RPC's preference is that the paths would achieve PRoW status.

The Landowner addressed the meeting. Progress on the S106 agreement is in 2 phases. In Phase 1 he is inviting comments on practical issues such as gate designs (accessibility issues) and surface quality. Phase 2 would be the consultation stage. He suggested that if the permissive footpath was used properly that he was amenable to RPC proposing it became a right of way. He thought that NYC would likely support, but this process wouldn't fit within the S106 timeframe.

Councillors asked the Landowner to explain his understanding of the discrepancy between the 'walked route' and the 'definitive map' of the existing PRoW. He explained his understanding and said that the point where the existing 'walked route' crosses to the south of Hundale Gill is not on land controlled by him.

RESOLVED that RPC would provide a response to the Landowners proposals.

b. **ZB24/01288/MRC Land to the north of Hutton Fields and The Wickets, Garbutts Lane, Hutton Rudby.**
Application for variation of Condition 1 of previously approved application 22/01152/MRC. WITHDRAWN.
Noted.

11. Hutton Bank.
A letter from a resident had been received concerning the hedging alongside the Village Green access road which was noted. As we are still waiting on quotations for repair of the railings it was RESOLVED to respond once a plan of action had been decided.

12. Boundary Commission
Councillor Mortimer had drafted a response to the consultation which had been circulated to Councillors. RESOLVED to accept.

13. EcoGreen project.
RESOLVED that the EV Charging/EcoGreen project would be incorporated into the Neighbourhood Plan/NYC Local plan project.

14. Chappies Field.
There has been no response from the Landowner or agent following our correspondence. It was therefore RESOLVED that no further action can be taken and the matter is closed.

15. Steps across the village green to Church House
Still awaiting revised quotations.

16. Website.
Councillor Mortimer had produced and circulated a draft specification. RESOLVED to accept and firm up quotations.

17. Fireworks
Firework display had been a great success with the addition of music and virtual bonfire. There had been one emergency incident (not related to the event) and the emergency vehicle had attended quickly and easily. Donations of £2272.59 had been collected at the gate. Thanks to everyone who participated.
A discussion on changing the format of charging was RESOLVED to continue with the present format, with the possibility of additional electrical type of payment system next year.

A resident had written with a complaint about parking and obstruction of emergency vehicles. RESOLVED to reply stating that an emergency vehicle had attended successfully, and a large tractor had also manoeuvred along the lane successfully. RPC feel that the benefit to the community reducing the nuisance from large numbers of private displays and reduced risk of injuries far outweighs the inconvenience of parking congestion around the event area for a relatively short period of time.

An email from the Cricket Club Bar had been received. RESOLVED to reply inviting them to a meeting.

18. Remembrance Sunday
The Remembrance Day parade was a great success. Thanks to the Scout volunteers for assisting with the road closure.
RPC would like to thank Councillor Bury for his reading at the Service at All Saints Church and laying of the wreath.

RESOLVED to write to ‘Care for our Village’ group for the fabulous job cleaning and preparing the cenotaph and surrounding area.

It was also RESOLVED to obtain quotes for more ‘Tommys’ and a possible replacement memorial bench.

19. Staffing Committee
Staffing committee held its first meeting last week. Confidential minutes to be circulated to Councillors.

20. Village Hall/Tennis Club Lease
Meeting with Councillors and Solicitors this week to progress further.

21. CCTV
Clerk produced a preliminary report on benefits, costings and feasibility. RESOLVED that Councillor Bragg would continue to investigate.

22. Accounts

Staff salary October 2024, paid in accordance with contract.	
Staff Pension contribution paid in accordance with contract	
Ink payment HP Sept-Oct 2024	£ 11.99
Lebara Mobile Phone Contract (DD)	£ 5.00
Camden Tools	£ 7.46
Vistaprint Firework Banner	£ 50.49
Eset Security Software Renewal	£ 24.98
Microsoft 365 renewal	£ 59.99
Whitegates Nursery	£ 355.00
First Aid Kit	£ 46.79
Countryside Charity CPRE	£ 36.00
G2 Fireworks	£ 2400.00

Money received.

VAT Return Q1 & Q2 2024 Burial A/C	£1116.50
VAT Return Q1 & Q2 2024 Parish A/C	£2706.66
Ashes Plot Renewal Y45	£ 45.00
Barthram & Sons Burial Swales	£ 875.00
S106 Grant	£ 3688.65
Burial Plot renewal N59	£ 85.00
Burial Plot renewal F26 F27	£ 170.00
Burial Plot O62 Renewal	£ 85.00
Burial Plot O52 Renewal	£ 85.00
Burial Plots M57, M58, M59 Renewal	£ 255.00
Burial Plot K55 Renewal	£ 85.00

23. Correspondence for decision.

19 October 2024	Email	Resident email, East Side, Hutton Rudby

An email was received regarding cobbles which had been removed from outside 15 East Side and replaced with bushes and paving. It was RESOLVED that as permission was not obtained from RPC to remove the existing cobbles the Clerk should write to the homeowner requesting that the cobbles be reinstated to the original and bushes and paving be removed.

24. Correspondence for noting.

10 October 2024	Email	Harbus Bus Service improvements
14 October 2024	Email	Resident regarding Planning requirements.
15 October 2024	Email	YLCA – Hambleton Parish queries
17 October 2024	Email	Tees River Trust. Leven update.
21 October 2024	Email	Rural EV Charging.
24 October 2024	Email	Sarah McDonald, NYC Footpaths Officer, update.
24 October 2024	Email	NYC Strategic Finance
29 October 2024	Email	Area 2 Thirsk Highways. Closure of Parish Portal
4 November 2024	Email	Tees River Trust – electrofishing pictures
4 November 2024	Email	YLCA – D Day 2025
4 November 2024	Email	Tees River Trust. Events
5 November 2024	Email	Mr R Baird, Community benefits.

Meeting closed 21.36

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 9th DECEMBER 2024 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

PRESENT: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Puttick, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill

1. To approve apologies for absence.
Councillor Bury arrived 19.37. Approved

2. Declarations of interest.
None.

3. Meeting open to the public.
None present.

4. Burial Ground plot renewals
Clerk reported that all but 6 historical renewals had been located. RESOLVED to continue to make enquiries whenever possible and retain the reservations for as long as space allows.

5. Burial Fees
Fees currently cover most of the operational costs of the burial ground, but not administrative costs. It was noted that fees from comparable burial grounds in the area were usually higher than RPC. It was proposed that over the next 3 years increases are made to absorb the increased costs. RESOLVED to apply a 10% increase (rounded to the nearest £5) to all Burial Fees from 01/01/25.

6. Available plots
Clerk reported approx. 109 Burial Plots and 80 ashes plots are potentially available in the original Burial Ground mapping.

Noted – Thanks go to the Councillors who have recently renovated the 2 benches at the Burial Ground.

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 9TH DECEMBER 2024 IMMEDIATELY AFTER THE BURIAL BOARD MEETING IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

PRESENT: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Jopling, Puttick, Saxton, Simpson, Tate and Voke. North Yorkshire Councillor Hugill.

1. To approve apologies for absence.

None

2. Declarations of interest.

Item Nos:
7.e. iii. 15 East Side – Councillors Tate and Barker.
7.e. iv. 37 South Side – Councillors Bragg and Saxton.
10. Hutton Bank – Councillor Bury
NOTED

3. Confirm the minutes of the meeting held 11TH November as a true and correct record.
Item 7. Should read Committee not Consultation. Item 8. Hazardous amended to unresolved. Accepted subject to these 2 amendments.

4. Meeting open to the public.
None present.

5. Police Report and Neighbourhood Watch.
Report received showing one auto crime. Noted.

6. Report from North Yorkshire Councillor.
Councillor Hugill reported NYC's recent Budget meeting. 90 Councillors had met last week with Directors who advised on savings which had to be made. A £14 million Rural Services Grant has been removed from the NYC budget. Each Director was asked for a list of savings. Highways had the largest list of savings, some as a result of the transitioning to NYC Highways. The Home to School transport scheme continues to challenge, even though potential savings are in excess of £1 million. Some NYC Councillors are experiencing negative interactions, so much so that NYC Councillors have a dedicated Police Officer to help combat abuse at meetings.

Councillor Hugill reported that the hedge which runs from Campion Lane to the railway bridge had been reduced in size, using locality budget funds. It had been the subject of many complaints.

The proposed Battery Storage application at East Rounton is of concern and should be coming to the Planning Committee in due course.

Also of concern to NYC is air quality around incinerators. The one at Allerton Park is nearing the end of its life and NYC are looking at suitable replacements.

There are 2 large planning meetings approaching to discuss (amongst other things) 2 new motorway service stations on the A1, a new Solar Farm, 2 new quarries plus some large housing developments; 34 holiday units near Great Ayton and another large housing development near Richmond.

Councillor Bragg questioned the large budget allocation for new recycling bins that had a potential 8 year wait for any payback. Councillor Hugill advised that this was still progressing.
Councillor Jopling asked whether the new Labour Government Planning proposals were actually filtering through to NYC. Councillor Hugill said they most definitely are and the new local plan is including some of the new proposals with more building generally occurring in the North of England, particularly in the Shires.
Councillor Simpson questioned air pollution, in particular the burning of heather on the moors and whether there are many complaints. Councillor Hugill reported that whilst some complaints are received authorities still retain the need to continue with the process.

7. Matters arising.

a. **Finance**
   i. Employers Summary. Noted
   ii. Budget preparation update 2025/26

Councillor Mortimer reported £67,000 of costs and £54,000 of income was the basis of the last Budget. Costs have come in slightly under budget, mainly due to the reduced cost of grass cutting with the new Contractor. Income has been assisted with a late S106 payment. Expectations next year are costs of £62,000 and income around the same as budgeted at £54,000.
Looking forward RPC could be running at a modest deficit until the PWLB loan payments are completed in 5 years. We have sufficient reserves presently. Revenue expenditure with an inflationary precept increase looks manageable which is the basis of the draft budget presented.

After a lengthy discussion regarding current and proposed projects, an inflationary increase to the precept from £50,000 to £51,325 was proposed. RESOLVED to accept.

b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**

Councillor Mortimer reported a very constructive meeting had been held with James Campbell and Joan Jackson of NYC. Mr Campbell had agreed to perform a 'traffic light' review of the Reg 14 draft plan to identify issues potentially in need of updating and agreed that current parish housing needs assessments were out of date. He is taking steps to initiate a housing need survey, for the parish. The housing need survey was the key point of the meeting.

If the Neighbourhood Plan completion timescale is under 12 months, then the national policy changes will probably have limited impact. If it takes significantly longer then the new nationally imposed housing targets set for North Yorkshire Council may become more important

A separate meeting with Katie Atkinson of KVA had been arranged, but she was unable to attend due to personal commitments.

Nothing to report on the EV charging.

c. **Footpaths.**

The Riverside Footpath had been repaired well by Charlton Services; however, Storm Darragh had damaged the work which had not had time to set. Charlton Services quoted £600 to repair the damage and re-stone the path. RESOLVED to accept.

There was a discussion on how to provide a more permanent repair to the Riverside Path and it was noted a resident had offered access for materials through his garden. RESOLVED that Councillors Jopling and Puttick would make further long-term investigations.

Excessive dog dirt on pavements, particularly Doctors Lane was reported. RESOLVED that Councillor Barker would erect more signage, and the Clerk would contact NYC Dog Warden requesting patrols and possible pavement stencilling and any other deterrents.

d. **Sports Areas**

i. Station Lane. - Nothing to report.

ii. Middleton on Leven. - Councillor Bragg met with a representative from National Power Grid at the play area. Essential tree trimming around the power lines will be undertaken in the next few weeks. A notice will be placed in the Middleton Notice Board informing residents.

Safety at the playground was discussed. RESOLVED that the Clerk would obtain costings for installing a pedestrian gate at the access gap in the hedge.

e. **Village Green.**

i. Wildflower areas – Pollinator Meeting. Councillor Simpson reported there had been a few requests for changes at North End. Agreed to reduce the gap between the flower bed and kerb stones on the village green to assist with grass cutting/strimming. The Allotment project had not evolved and was to be revisited. Care for our Village are intending to plant poppies at the war memorial. Part of the Burial Ground was reported to be very overgrown and proposed to be included within the Grass Cutting/Strimming contract, the Church was agreeable. RESOLVED to include within the upcoming tender.

ii. Christmas Tree – Well done to all who installed the tree. RESOLVED to request The Scouts to remove and RPC will make a suitable donation to them.

iii. 15 East Side – It was noted that residents have agreed to reinstate the cobbles. RESOLVED to write and request estimated timescales and confirmation the bushes will be removed and the whole area will be cobbled. Also to confirm to residents that when any specific maintenance issues are identified, RPC will respond accordingly.

iv. 37 South Side – Reply from Residents received. Ongoing.

v. Clock – The clock has been repaired under warranty. Repairers have confirmed they will not attend again until a suitable platform has been installed.

f. **Speed limits signs.**

Nothing to report.

8. Planning applications.
The following applications have been received by the Council. Full details of any responses are available on https://planning.hambleton.gov.uk/online-applications

ZB24/01916/FUL 5 Wynd Close, Hutton Rudby. Amended plans or further information notice. RESOLVED to recommend approval.
ZB24/02284/CAT Poppy Cottage, 15 South Side, Hutton Rudby. Application for works to trees in a conservation area. RESOLVED to recommend approval.

9. Decisions of North Yorkshire Planning

ZB24/01783/FUL Willow Meads, Skutterskelfe. GRANTED.
ZB24/01651/FUL Windy Hill Farm, Stokesley Road, Hutton Rudby. GRANTED
ZB24/00944/FUL Orchard House, Middleton on Leven, Yarm. GRANTED
ZB24/02059/CAT 2 The Holmes, Rudby Bank, Hutton Rudby. GRANTED

10. Hutton Bank.
Two Contractors have been approached to provide quotations to repair the railings.

11. Boundary Commission
Submission made.

12. Steps across the village green to Church House
Following a lengthy discussion on the benefits of redesign, removal or repair of the steps, it was RESOLVED to maintain the steps as current with the installation of handrails. Councillors Jopling and Puttick to obtain quotes.

13. IT/Website – Quotes have been received. Comparison document being produced.
Emails - Online storage is almost full. RESOLVED to pay a monthly fee for additional online storage.

14. Staffing Committee
Confidential Minutes have been circulated to Councillors. The Staffing Committee will hold its meetings when required prior to RPC monthly meetings. Noted.

15. Village Hall/Tennis Club Lease
Ongoing. Clerk to continue to chase Solicitors.

16. Allotment renewals
Current level of charges are not sufficient to cover all of the maintenance and administration costs. RESOLVED to increase rents by £5 per year for a full plot and £2.50 a year for a half plot from 2025.

17. Grass Cutting
It was proposed to obtain tenders for 3 years. The tender will include additional areas at North End, Strimming at the Burial Ground and collection and removal of the cut grass from the Village Green. RESOLVED to accept the tender document.

18. Accounts

Staff salaries November 2024, paid in accordance with contract.
Staff Pension contribution paid in accordance with contract

Ink payment HP Oct-Nov 2024	£	11.99
Lebara Mobile Phone Contract (DD)	£	5.00
Post Office Stamps	£	19.80
Direct Business Supplies (Sign)	£	46.80
Maynards Nursery (Xmas Tree)	£	397.28
Royal British Legion Poppy Wreaths	£	52.50
Community TM (Remembrance Day)	£	390.00

Feet First Key Cutting (Sports Field Hedge Cut)	£	15.57
Chapel Hub Hire Apr-Nov	£	216.00
RD Alderson Ltd (Hedge cutting)	£	180.00
LRSS Grass Cut Village 10/10/24	£	450.00
LRSS Grass Cut Village 14/11/24	£	810.00
Smith of Derby Clock Repair	£	624.00
Stamps & Postage	£	9.95
AW Nicholson & Son (Grave Digger)	£	300.00
LRSS Grass Cut Burial Ground 11/10/24	£	360.00
LRSS Grass Cut Burial Ground 14/11/24	£	360.00
Rope Services UK (Pollinator)	£	38.60
John Richardson & Son (Pollinator)	£	30.95
Boston Seeds (Pollinator)	£	35.99
North Yorkshire Council (Winter Bins)	£	810.00

Money received.

Fireworks Donations	£	2271.44
Ashes Plot Renewal Y18	£	45.00
Burial Plott Renewal M49	£	85.00
Burial Plot Renewals P30, P31, P33	£	255.00
Burial Plot Renewal D19	£	85.00
Burial Plot Renewal K45	£	85.00
Burial Plot Renewal H29	£	170.00
Burial Plot Renewal N51	£	170.00
Dales of Thirsk	£	120.00
Burial Plot Renewal F26 F27	£	170.00
Barthram & Sons Burials	£	980.00
Burial Plot Renewal L63	£	85.00
Ashes Plot Renewal Y45	£	45.00
Burial Plot Renewal H31	£	85.00
Burial Plot Renewal K58	£	85.00

19. Correspondence for decision.

21 November 2024	Email	Resident reply, 37 South Side access crossing. Noted.

20. Correspondence for noting.

9 November 2024	Email	Richmond (Yorks) Area Committee Agenda 18/11/24
13 November 2024	Email	20's Plenty webinar
13 November 2024	Email	Treasurer, HRVH. Copy of Insurance Schedule
13 November 2024	Email	Broadacres. Sale of Garbutts Lane site.
14 November 2024	Email	Resident East Side, Hutton Rudby
15 November 2024	Email	Resident Highways and street cleaning request
16 November 2024	Email	Parish Liaison Meeting Agenda
25 November 2024	Email	HR Village Hall, BBC Radio Programming
25 November 2024	Email	Parish Liaison Meeting Presentation Document
26 November 2024	Email	Clear Councils Insurance update
27 November 2024	Email	NYC Parish Liaison
28 November 2024	Email	Area2 Thirsk Parish Portal. New Account
2nd December 2024	Text	Northern Powergrid, Tree Pruning, Middleton on Leven

Final Minutes published 14 January 2025