

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 13TH JANUARY 2025 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Puttick, Saxton, Simpson, Tate and Voke. Councillor Bury arrived at 7.34pm.

3 members of the public.

1. To approve apologies for absence.

Councillor Jopling and North Yorkshire Councillor Hugill. RESOLVED to accept.

2. Declarations of interest.

Councillors Tate and Barker - Item 8.f.ii

Councillors Bragg and Saxton - Item 8.f.iii

3. Confirm the minutes of the meeting held 9th December 2024 as a true and correct record.

Subject to one amendment – Item 6. 'Councillors Simpson' should be singular. RESOLVED to accept.

4. Meeting open to the public.

5. Police Report.

Report for the period 1st-31st December 2024 detailed 5 crimes, all Violence against the person. NOTED

6. Report from North Yorkshire Councillor.

Not present.

7. Stokesley and District Community Care Association

Mrs Caroline Rathmell attended on behalf of Stokesley and District Community Care Association; this is a registered charity which has been going for over 30 years and is run by a board of trustees with 150ish volunteers. They offer services such as a transport scheme, a home befriending and respite sitting scheme, dementia day-care centre twice a week, lunch club in Stokesley Town Hall every Thursday alongside other activities.

The Association is keen to maintain links with local communities, ideally having representatives from local Villages on the trustee body. The role of Trustee involves coming to a meeting 4 times a year, it is an unpaid role and they are seeking new members and would welcome anyone from the local community, no experience is necessary.

She also confirmed there is plenty of space at the dementia daycare centre, should anyone from our Parish need respite care, please contact them.

They are also looking for Volunteer Minibus Drivers.

8. Matters arising.

a. Finance

- i. Employers Summary. NOTED

b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging

Councillors Mortimer and Simpson had attended meetings with NYC planning policy team and Katie Atkinson of KVA to begin scoping out the work needed to complete the Neighbourhood Plan process. Advice from NYC and KVA was broadly consistent; Updating of housing needs evidence and a screening review of the earlier draft plan to identify which policies will need redrafting because of changes in the NPPF or other reasons were identified as the key early actions. Another Reg.19 consultation will be needed.

KVA had supported RPC through all the previous phases, however while the project has been stalled for about three years her standard day rates have increased.

It was RESOLVED that subject to agreement of a rate adjustment in line with inflation, that KVA should be retained and be instructed to carry out a screening review in parallel with the review being carried out by NYC.

An email had been received from NYC's planning policy team before the meeting. They advised that their housing enablers do not have the capacity to carry out a housing needs assessment so the Parish will need to make other arrangements. It is anticipated that the housing needs assessment is unlikely to show there is a need for a further allocation given the extant approvals off Garbutts Lane (25 homes at the Wickets and 50 homes at Paddocks End). However, this needs to be evidenced.

It was RESOLVED that the Council should make enquiries about costs and availability for conducting a housing needs assessment with suitably qualified consultants.

Some of the original steering group are willing to continue, but others have declined the invitation to continue. Re-establishing a steering group of sufficient size and a public re-launch of the process will be needed.

Based on the discussion with KVA and NYC it was felt that 12 months to adoption could be achievable if no significant delays arise from unforeseeable factors.

It was noted that a resident has requested an EV charging point at the Village Hall.

c. Paddocks End.

RPC responded to the developer's community benefits proposals, which has been acknowledged. NOTED

d. Footpaths.

A letter was received from a resident regarding water freezing on the footpath close to Mustard Garth footpath. Previous work had been done by the owners of Mustard Garth in an attempt to reduce the amount of rainwater discharging onto the path. Downpipes discharging onto pavements and paths as a common arrangement. It was felt that no further improvements could reasonably be requested, there are alternative access routes which could be used during periods of poor weather. RESOLVED that the Clerk would write to the resident accordingly.

e. Sports Areas

i. Station Lane. Safety Inspection reports received recommending work to football nets and cutting grass. RESOLVED to ask for costings for nets and decline grass cut until spring.

ii. Middleton on Leven. Safety Inspection report recommended grass cut. RESOLVED to wait until spring. A quote to install a gate at the playground had been received. RESOLVED to confirm the quote complied with safety legislation.

f. Village Green.

- i. Christmas Tree - £50 donation made to Sarcoma UK following the Scouts removal of the tree
- ii. 15 East Side – Resident reply received which was unsatisfactory. RESOLVED to engage in conversation to try to suggest a mutually acceptable resolution.
- iii. 37 South Side – No further correspondence received. RESOLVED for the Clerk to follow up.
- iv. Tree Inspections – Elliott Consultancy has suggested delaying the bi-annual tree survey until the Summer in order to better assess the trees physiological condition throughout various seasons (the last one being carried out in Spring). RESOLVED to accept the suggestion and fee quotation, but to also remove trees 72 and 73 from the survey (which are not on RPC land and were included in error on previous surveys) and request special consideration be given to any pruning work which may be required to maintain reasonable distances around phone lines and adjacent buildings.

g. Speed limits signs.

Nothing to report.

h. Village Event

Date for this year's event is 28th June 2025. RESOLVED to organise a working committee and commence arrangements. Councillor Bury to lead.

9. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB24/02129/FUL Embleton Farm, Garbutts Lane, Hutton Rudby. Application for change of use of farm buildings to domestic dwelling and ancillary infrastructure. RESOLVED to recommend approval.

ZB24/02214/CLP Brewsdale Cottage, Middleton on Leven. Application for Lawful Development Certificate for a proposed new outbuilding. RESOLVED to request more information on the proposal.

ZB24/02343/FUL Four Gables, Stokesley Road, Hutton Rudby. Application for single storey extension to bungalow, revisions to doors and windows, insertion of flue, cladding to front and rear and render. RESOLVED to carry forward.

10. Decisions of North Yorkshire Planning

ZB24/02002/TPO 18 Linden Close, Hutton Rudby. GRANTED

ZB24/02155/CAT Highfield, 12 Enterpen, Hutton Rudby. GRANTED

ZB24/02163/CAT 6 Levenside, Hutton Rudby. GRANTED

ZB24/02027/TPO 7 Goldie Hill, Hutton Rudby. GRANTED

ZB24/02078/FUL 19 Langbaugh Road, Hutton Rudby. GRANTED

ZB24/01916/FUL 5 Wynd Close, Hutton Rudby. GRANTED

Certificate of Registration for the change/add of alias name – The Maples, 3 Willins Close, Hutton Rudby.

11. Hutton Bank.

RESOLVED to accept SDH Engineering's quotation to repair the railings at £300.

12. Steps across the village green to Church House

Revised quotations still awaited.

13. IT/Website

Nothing to report.

14. Staffing Committee

Staff appraisal has been satisfactorily completed. Ongoing Job Description being carried out. NOTED.

15. Village Hall/Tennis Club Lease

Still no reply from Jacksons Law. Clerk to chase.

16. Allotment renewals

All but 3 allotments have been renewed for 2025. RESOLVED to offer available plots to those on the waiting list first and advertise any remaining.

17. Grass Cutting

RESOLVED to accept LRSS quotation for 2025.

18. East Rounton Battery Energy Storage Facility

RPC Chairman gave a short introduction; although outside of our Parish it is local and of interest. The site is of just over 60 hectares, the transformers are expected to be approx. 22m high, so a massive industrial scale. These sites need to be located close to main transmission lines, which is the case at East Rounton, hence the interest in the site. The day-to-day impact is most likely to be noise during operation and disruption during construction. It is likely that as we are on the east side of the A19 there would be limited impact to our parish as the A19 would probably drown out noise, the only impact could possibly be if there was a major incident, so it is the Chairmans opinion that RPC should continue to monitor the planning application process.

Two members of the public from East Rounton stated that if this planning application goes ahead, it would be the largest facility in the world with approx. 900 containers on this site. The site is probably not going to be seen as it will be in a valley, but it is on waterlogged land. The main concerns include construction traffic through East Rounton Village and safety aspects as there is no realistic water supply (currently 3" water mains). The evacuation zone is alarming. There would be some impact of flood risk and in the event of fire or spillage local water supplies could be affected. Noise is a major concern.

The current status is developers have applied for planning, but there is nothing on the planning portal as yet and developers say they have responded to public consultation, but nothing has been seen yet. Further local meetings are being held.

Security is anticipated to be wire and razor wire fencing. Bunding for spillage has been questioned, but unknown at present. The Fire and Rescue service is likely to have concerns about water supplies and access.

Councillors recommended the Rountons Campaign Group obtain their own baseline acoustic data and push for berms to mitigate noise impacts.

19. Accounts

Staff salaries November 2024, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Charlton Services (Riverside Footpath)	£ 2208.00
Charlton Services (Riverside Footpath additional stone)	£ 720.00
Wave water bill	£ 30.42
HP Ink	£ 11.99
Lebara Mobile Phone	£ 5.00
SLCC Clerk Training	£ 144.00

Money received.

Bank Interest	£ 361.60
Bank Interest	£ 0.77
Allotment Plot 7	£ 22.50
Allotment Plot 23	£ 22.50
Allotment Plot 17	£ 22.50
Allotment Plot 16	£ 22.50
Allotment Plot 4	£ 22.50
Allotment Plot 19	£ 22.50
Allotment Plot 14	£ 22.50
Allotment Plot 18	£ 22.50
Allotment Plot 25	£ 22.50
Allotment Plot 6	£ 22.50
Allotment Plot 3	£ 22.50
Allotment Plot 8	£ 45.00
Allotment Plot 12	£ 22.50
Allotment Plot 13	£ 22.50
Allotment Plot 10	£ 22.50
Allotment Plot 21	£ 45.00
Allotment Plot 20	£ 22.50
Allotment Plot 24	£ 11.25

20. Correspondence for decision.

5 December 2024	Email	NYC Urban Grass Cutting. RESOLVED to decline.
10 December 2024	Email	Community First Yorkshire. Defibrillator. RESOLVED to look for suitable locations for an additional unit, possibly Garbutts Lane or Middleton.
12 December 2024	Email	Resident regarding Sewerage Works Footpath. NOTED
12 December 2024	Email	NYC Countryside Access proposed footpath diversion, Glebe House. RESOLVED to recommend approval.
16 December 2024	Email	Resident, Village Green Cobblestones East Side. See Item 8.f.ii.

21. Correspondence for noting.

5 December 2024	Email	Parish Liaison Reporting
16 December 2024	Email	NYC - Certificate of registration, The Maples, 3 Willins Close

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD IN THE HUB, METHODIST CHURCH, HUTTON RUDBY ON MONDAY 3RD FEBRUARY 2025 AT 6.15PM.

PRESENT: Councillor Mortimer (Chairman), Councillors Bragg, Bury, Jopling, Simpson, Tate and Voke.

One member of the public

1. Apologies for absence.

Councillors Barker, Puttick and Saxton. **RESOLVED** to accept

2. Meeting open to the public.

One present.

3. Co-option of one Councillor to fill the current vacancy.

Richard Webster accepted co-option and met the eligibility criteria. **RESOLVED** to accept.

Meeting closed 6.18pm

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 10th FEBRUARY 2025 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Bragg, Jopling, Simpson, Tate and Webster. North Yorkshire Councillor David Hugill. Councillor Bury arrived 7.37pm.

1. To approve apologies for absence.

Councillors Barker, Puttick, Saxton and Voke. RESOLVED to accept.

2. Declarations of interest.

Councillors Webster and Bragg 8.g.ii and 15. Councillor Jopling 8.g.iv. Item 9. Eastview, applicant known to all Councillors. RESOLVED to accept.

3. Confirm the minutes of the meeting held 13TH January 2024 as a true and correct record.

RESOLVED to accept.

4. Confirm the minutes of the co-option meeting held 3rd February 2025 as a true and correct record.

RESOLVED to accept.

5. Meeting open to the public.

None present.

6. Police Report.

Report contained 1 anti-social behaviour, 1 criminal damage, 2 theft (including from shops), 1 violence against the person and 1 other crime. NOTED.

7. Report from North Yorkshire Councillor.

Councillor Hugill emailed his report to RPC just prior to the meeting. During the meeting he highlighted the financial situation of NYC.

Questions were asked to Councillor Hugill about the new recycling bin proposals and whether the costs involved could be justified bearing in mind the budget challenges faced by NYC. Councillor Hugill said that the budget, which included the revised bins proposal, was being voted on next week. It was therefore RESOLVED that engaging in further consultations with NYC would be futile at this stage.

Councillor Mortimer asked if there were any indications yet of the timescales for consultations on the Local Plan. Councillor Hugill offered to send the presentation to RPC.

8. Matters arising.

a. Finance

- i. Employers Summary NOTED
- ii. Q3 Bank Reconciliation and Budget Monitoring. Circulated to Councillors. RESOLVED to accept.
Councillor Bragg proposed that a year-end forecast be completed at the same time as each quarter accounts to ensure spending is on track. RESOLVED to trial this method.

b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging

- i. NYC Planning and Policy Place Team (Site submissions)

A screening review has been conducted by NYC planning policy team to identify areas of the draft NP likely to need updating. The major piece of work is the Housing Needs Assessment which is in preparation. Katie from KVA is expected to complete a similar review by the end of March. The key action to move forward is the Housing

Survey template provided by Katie. It will have a spare page (8-page document) which could be utilised for questions relating to the EV Charging project.

RESOLVED that a few questions would be drafted and added to the template to include EV charging.

A new steering group needs to be formed. Proposed to establish a new group consisting initially of Councillors Mortimer, Saxton and Simpson, plus four members of the previous steering group who are willing to continue with the project (Alan Bates, Adrian Davey, Niall Innes and Stuart McArthur). It is anticipated that additional appointments will be made shortly. RESOLVED to approve.

Site submissions for the Local Plan have been published by NYC. The process for assessing and consulting will happen sometime in the future. Once the presentation is received from Councillor Hugill and the Housing Survey is completed RPC will have a better understanding on timing and of parish needs.

c. Paddocks End and Hutton Fields developments.

Broadacres have been informed of damage to the boarding around the site in the recent storm. They have acknowledged and will repair. NOTED.

d. Footpaths.

A report of an overgrown hedge making a footpath at Middleton impassible was received. The footpath is already with NYC enforcement. RESOLVED to write to resident and advise.

A report of damage to the footbridge at the Burial Ground was received. RESOLVED to inspect.

e. Doctors Lane - Dog Dirt

Dog mess around the Village is an issue, particularly on Doctors Lane. School children are walking the excrement into school which is a real problem. It was suggested to engage with the school children and ask them to design posters asking people to pick up after their dogs. RESOLVED that Councillor Tate would approach Hutton Rudby Primary School with the proposal and RPC would fund the equipment and prizes.

f. Sports Areas

i. Station Lane. It was reported that the car park surface was in poor condition. RESOLVED to obtain quotations to resurface the area.

ii. Middleton on Leven. NY Highways has been approached several times regarding Playground warning signs on the approach roads. RESOLVED that the Clerk would write and specifically request signage be erected on the approach to Middleton Playground with NYC Highways Area2.

Inside Outside Services has declined to carry out inspections at the play areas. RESOLVED that the Clerk would carry out monthly inspections until a permanent arrangement can be made.

g. Village Green.

i. 15 East Side. Councillor Tate spoke with residents, without a clear resolution. RESOLVED that the Clerk would write to residents to request that the bushes and gravel be removed immediately and advising that RPC will continue to maintain all of the Village Green in line with their current policy, as the need arises.

ii. 37 South Side – Correspondence with residents is ongoing.

iii. Tree Inspections – Booked for 9th June 2025, with additional request for checks on proximity of trees to adjacent buildings.

iv. Linen Mill Fencing. Damaged in the recent storm. 2 Quotes have been obtained. RESOLVED to accept the lowest quote (Calvert's Fencing) quotation and request the work be carried out ASAP.

h. Speed limits signs.

Nothing to report.

i. Village Event

Meeting held in the Hub on 3rd February. There were interesting suggestions which are being followed up by the Clerk and Councillor Bury. Notes of the meeting have been circulated amongst Councillors and volunteers. Next Meeting to be held in The Hub on Thursday 20th March at 7pm. NOTED

j. Annual Meeting date

RESOLVED to hold The Annual Assemblies meeting on 14th April 2025 and The Annual Meeting on 12th May 2025.

9. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB24/02363/FUL Eastview, 34 North End, Hutton Rudby. Application for single storey rear extension, loft conversion and demolition of outbuildings. Revised EOT received. RESOLVED to recommend approval.

ZB24/02337/FUL Mill House, Middleton on Leven. Application for construction of an agricultural building for egg production with associated feed bins and hardstanding areas. RESOLVED to recommend approval.

ZB24/02442/FUL 11 Hundale Road, Hutton Rudby. Application for ground and first floor extensions to the rear. RESOLVED to recommend approval.

ZB24/02455/HYB East Rounton Battery Energy Storage Facility. Hybrid planning application consisting of: Full planning application for the erection and operation of an energy storage system including associated infrastructure, engineering works, landscaping and formation of vehicular access from highway; and Outline planning application (with all matters reserved) for the erection and operation of a transmission substation with associated infrastructure | Land North of Haggitt Hill Lane, East Rounton, Northallerton, North Yorkshire DL6 2LX

Although just outside the Parish, due to the scale and nature of the development there are potential impacts on our Parish which include concerns of safety should there be a major incident, it was RESOLVED that RPC would make a short submission to NYC Planning.

10. Decisions of North Yorkshire Planning

ZB24/02284/CAT Poppy Cottage, 15 South Side, Hutton Rudby. Works to Trees in a conservation area. GRANTED.

Public Footpath Diversion order, Glebe House, DL6 3JX. Sealed by NYC.

Public Footpath Diversion order, Whitehouse Farm, DL6 3LQ. Sealed by NYC

ZB24/02343/FUL Four Gables, Stokesley Road, Hutton Rudby. GRANTED

11. Hutton Bank.

SDH Engineering have been instructed to carry out repairs to the railings which should be complete by the end of February 2025. Stephen Johnson will replace the dead beech hedging before the end of March. RESOLVED the Clerk will update Stephen Johnson with timescales.

12. Steps across the village green to Church House

Awaiting quotations for revised renovation specifications.

13. IT/Website

Following tender submissions for a new website provider, Councillor Mortimer made a short analysis of each. RESOLVED to follow up with Catch, Outrank and Vision ICT.

14. Staffing Committee

Training. Clerk has completed and passed the ILCA exam (Introduction to Local Council Administration) and would now like to complete the FILCA exam (Financial Introduction to Local Administration) at a cost of £120 plus VAT. RESOLVED to accept.

Noted that a revised Clerk Job Description for the Clerk including the role of RFO is being drafted.

15. Village Hall/Tennis Club Lease

Clerk has written to Jacksons Law expressing RPC's frustrations at the slow progress of this matter, noting that it commenced in 2021 and to date we have had 3 different Solicitors acting for us, each reviewing the requirements every time. A conclusion has still not been reached for either the Village Hall and Surrounding Land first registration or the Tennis Club Lease. A further Interim Invoice has been received. RESOLVED that RPC decline to settle any invoices until matters have been concluded. Further RESOLVED to review and respond to the latest email received today.

16. 80th VE Celebrations

VE Day 80th Anniversary is 8th May 2025. RESOLVED to light a beacon and other commemorations. Clerk will re-circulate email received from YLCA in November 2024 with suggestions.

17. Accounts

Staff salary January 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
TP Jones Payroll Services	£	64.40
SLCC ILCA Training	£	144.00
Jacksons Law	£	273.60
CPC Batteries	£	31.26
Inside Outside Services	£	44.00
Allotment 24 overpayment refund	£	100.00

Money received.

Allotment Plot No.9	£	22.50
Allotment Plot No.5	£	33.75
Allotment Plot No.11	£	22.50
Allotment Plot No. 22	£	45.00
Allotment Plot No.1	£	22.50
Allotment Plot No.2	£	22.50
Northern Powergrid Wayleave rent	£	11.50
Allotment 24	£	31.25
Ashes Burial Candlin	£	870.00
Ashes Plot reservation Cross	£	135.00

18. Correspondence for decision.

15 January 2025 Email Deal Town Council (Pesticide Leaflet) RESOLVED to authorise use of RPC' Pesticide Flyer.

15 January 2025 Email Opinion Research Services/NYC Traveller Sites – RESOLVED that Councillor Tate would review the document.

31 January 2025 Email Resident Linen Mill Fence & Parking. RESOLVED to reply to the resident that the Fencing repair is authorised and that RPC are unable to assist with parking issues or obstructions on a Public Highway.

19. Correspondence for noting.

13 January 2025	Email	Liaison for Average and Fixed Speed Cameras for North Yorkshire
14 January 2025	Email	As above
17 January 2025	Email	Resident regarding Footpath alongside Mustard Garth
20 January 2025	Email	Parish Liaison – NYC Local Plan for North Yorkshire
23 January 2025	Email	North Yorkshire PFCC (speed enforcement)
29 January 2025	Email	Parliament UK – Lithium Battery Safety
2 February 2025	Email	Resident enquiry regarding Bathurst Educational Trust

Meeting Closed 9.38pm.

Minutes published 12th March 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 10th MARCH 2025 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bury, Saxton, Simpson, Voke, Tate and Webster.

1. To approve apologies for absence.

Councillors Bragg, Jopling and Puttick. RESOLVED to accept.

2. Declarations of interest.

Item 7.g.i. Councillors Barker and Tate reported that they know the owner.

3. Confirm the minutes of the meeting held 10th February 2024 as a true and correct record.

RESOLVED to accept

4. Meeting open to the public.

7 Members of the public present.

6 Residents raised issues regarding the Alcohol and Music Licence Application which has recently been submitted to NYC for The Bay Horse. The main areas of concern which were discussed was the operating time of 8am – 2am 6 days per week and the associated noise and parking issues which would arise as a result. It was felt this was not in keeping with other Alcohol and Music Licences which already operate in the Village. It was felt that the renovations are an asset to the Village, but the licencing application is excessive.

Councillor Mortimer advised that RPC is not a decision maker in these matters but can make representations on behalf of the Parish. The meeting was provided with information about the licence conditions for the other pubs on the Village Green. Some of the residents in attendance said an application with conditions similar to the other pubs would be acceptable to them.

1 Resident discussed parking at the junction of Levenside, generally when people attend Church with multiple vehicles parking on the pavement causing poor visibility for other road users and inconvenience/risks for pedestrians. A suggestion of Hatched areas was made.

1 Resident queried an email received from a resident regarding the footpath towards Embleton Farm from Hundale. It was reported it related to the condition of the path before it reaches Embleton Farm and councillors have provided some maintenance to improve access.

5. Bay Horse Premises Licence Application

It was discussed that the Application which has been submitted was for more hours than any other establishment in the Village. It was suggested that if RPC believe the balance to be incorrect then RPC should make a representation to the Licensing Dept. RESOLVED to submit a representation which takes into account the views of the residents who presented themselves at the meeting, those who submitted views via email to RPC and Councillors.

6. Police Report.

2 Incidents of Anti-Social behaviour and 2 Violence Against the Person. NOTED.

7. Report from North Yorkshire Councillor.

A report prior to the meeting was submitted by North Yorkshire Councillor Hugill. NOTED

8. Matters arising.

a. Finance

i. Employers Summary. NOTED

b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging

A template housing survey has been received from KVA and customised for the Parish which will be circulated to Councillors and members of the Steering Group. It is intended to finalise within the next week to enable printing and distribution later in the Month. NOTED.

Councillor Mortimer reported that NYC expect to start the 'Issues and Options' consultation stage of the new Local Plan in May. RESOLVED that RPC would engage with this part of the process.

c. Paddocks End and Hutton Fields developments.

No further updates.

d. Footpaths.

i. Levenside. A plan showing the Diversion Order made 13th March 1969, which authorises a diversion of a length of footpath off Hutton Bank has been requested by Councillors to facilitate further investigations into who is responsible for repairing the erosion of the riverbank. Clerk is speaking with NYC County Record Office to try to obtain a copy. NOTED.

e. Doctors Lane - Dog Dirt

Councillor Tate has spoken with the Headmaster regarding School participation in designing posters, with an offer from RPC to fund prizes and assistance with production costs. Waiting for further updates. NOTED.

f. Sports Areas

i. Station Lane. Carpark resurfacing and fencing. A quote has been received from Charlton Services for £3420 plus VAT to resurface the Station Lane Car Park and BMX track. It was noted that the car park would need to be closed for 2 weeks. RESOLVED to accept the quotation, avoiding closure during School Holidays.

ii. Middleton on Leven. There has still been no response from NYC Highways regarding Playground approach signs. RESOLVED to write to Councillor Keane Duncan and Councillor David Hujill to request assistance.

g. Village Green.

i. 15 East Side. No update.

ii. 37 South Side. Resident has responded with their intention to carry out repairs. NOTED.

iii. Linen Mill Fencing. Repairs are underway. NOTED.

h. Speed limits signs.

For the period 01/01/25-08/03/25 Garbutts Lane sign recorded an average daily count of 5325 vehicles with 2000 speeders a day with a 34mph average, maximum speed recorded was 55mph. Stokesley Road (out facing) recorded a daily average of 3000 vehicles with 300 speeders per day with a 26mph average speed, maximum speed recorded was 50mph. NOTED

i. Village Event

Portaloos have been suggested to ease the burden of people using other conveniences during the event. Quotation of £375 plus VAT has been received. RESOLVED to accept.

Reported that Bilsdale Silver Band has been booked and a Punch and Judy show.

Following research into safety and viability of a Fun Run it was RESOLVED not to include it this year.

Next meeting 20th March 2025 in the Hub at 7pm.

9. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/00086/CLP 6 Levendale, Hutton Rudby. Application for Lawful Development Certificate for the proposed extension to the rear of the bungalow. RESOLVED to recommend refusal OR amendment to remove side windows.

ZB25/00198/FUL Topsy Cottage, 34 South Side, Hutton Rudby. Application for demolition of existing conservatory and construction of a new single storey extension to rear. RESOLVED to recommend approval.

ZB23/01239/DCN1 Fine and Performance Chemicals Ltd, Depot, Skutterskelfe. Application for approval of details reserved by second part of condition 6 (unexpected contamination) for previously approved application ZB23/01239/MRC. RESOLVED to decline to comment.

ZB25/00354/FUL 8 Eden Close, Hutton Rudby. Application for proposed single storey side extension. RESOLVED to submit an observation on the application.

ZB25/00373/CAT 2 Hutton Tower, East Side, Hutton Rudby. Application for works to a Plum Tree in a conservation area. RESOLVED to recommend approval, subject to clarification of the extent of pruning works.

ZB25/00284/LBC Ober Green Farm North, Champion Lane, Hutton Rudby. Application for listed building consent for the replacement of decayed wood windows with double glazed units. RESOLVED to recommend approval.

ZB24/02455/HYB Land North Off Haggitt Hill Lane, East Rounton, Northallerton, North Yorkshire, DL6 2LX. Hybrid planning application consisting of: Full planning application for the erection and operation of an energy storage system including associated infrastructure, engineering works, landscaping and formation of vehicular access from highway; and Outline planning application (with all matters reserved) for the erection and operation of a transmission substation with associated infrastructure.

RESOLVED to approve the draft submission which has been circulated to Councillors, which concludes with a suggestion for further information, or refusal of the application.

Decisions of North Yorkshire Planning

ZB24/02214/CLP Brewsdale Cottage, Middleton on Leven. Application for Lawful Development Certificate for a proposed new outbuilding. GRANTED.

ZB24/02363/FUL Eastview, 34 North End, Hutton Rudby. Application for single storey rear extension, loft conversion and demolition of outbuildings. GRANTED

10. Hutton Bank.

Stephen Johnson has replanted the Beech Hedging with smaller plants. SDH Engineering are due to commence work this week on repairing the railings. Update sent to resident. NOTED.

11. Steps across the village green to Church House

Still awaiting two quotations.

12. IT/Website

No further update.

13. Staffing Committee

Nothing to report.

14. Village Hall/Tennis Club Lease

Progress is slow but moving forward. NOTED.

15. 80th VE Celebrations

There is to be an 8am Town Crier announcement and later lighting of the beacon when a reading of the tribute will take place and singing the hymn 'I vow to thee my country'. NOTED.

16. Accounts

Staff salary February 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
Charlton Services (Allotment Compost Bins)	£	360.00
AW Nicholson Grave Preparation – Baker	£	300.00
Allotment deposit refund	£	20.00
PWLB Loan Repayment	£	5269.75

Money received.

Allotment Plot No. 15 and deposit	£	42.50
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17. Correspondence for decision.

5 February 2025	Email	Complex Network Services. Access Permission. APPROVED
12 February 2025	Email	Resident – Sycamore Tree Pruning. RESOLVED to reply with the date of the forthcoming tree inspection in June.
17 February 2025	Email	YLCA Play Area Inspection Training. NOTED.
28 February 2025	Email	Resident regarding Bay Horse Premises Licence (2 of). See items 4 and 5 above.
1 March 2025	Email	Resident regarding Hundale Rd-Embleton Farm Footpath. See item 4 above.

18. Correspondence for noting.

13 February 2025	Email	NYC Sports Facilities Research
13 February 2025	Email	Home to School Transport Policy
18 February 2025	Email	North Yorkshire Speed Camera Campaign
3 March 2025	Email	NYC Councillor Hugill, monthly report.

Minutes published 15 April 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL, HELD 14th APRIL 2025 AT 7.30PM IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Jopling, Puttick, Saxton, Simpson and Voke.

1. **To approve apologies for absence.**
Councillors Tate and Webster. RESOLVED to accept.
2. **Declarations of interest.**
Item 7.h.i. Councillor Barker (Friend of the owner).
3. **Confirm the minutes of the meeting held 10th March 2024 as a true and correct record.**
RESOLVED to accept.
4. **Meeting open to the public.**
None present.
5. **Police Report.**
1 incident of Arson/Criminal damage, 1 theft of horse trailer and 1 theft of fuel. Noted.
6. **Report from North Yorkshire Councillor.**
North Yorkshire Councillor Hugill arrived at 7.32pm, having previously circulated his report to Councillors which was noted.
7. **Matters arising.**
 - a. **Finance**
 - i. **Employers Summary.** Noted.
 - ii. **Q4 Accounts.** Completed, circulated to Councillors. Reviewed and agreed by Councillor Simpson. RESOLVED to approve the accounts and submit to the internal Auditor. Councillor Bragg would like amendments made to the layout of the Budget Monitoring Spreadsheet for the forthcoming period. RESOLVED to review.
 - iii. **Finance Regulations Model.** Following the recent update and adaptation of RPC's regulations may be needed. RESOLVED to allocate the review to the Finance Committee.
 - b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**
No further updates. Noted.
 - c. **NYC Boundary Review – draft proposals**
The submission which was made by RPC has been supported by the Commission. However, it is thought that there is a possibility that things could still be subject to change. RESOLVED that Councillor Mortimer would make a further submission.
 - d. **Paddocks End and Hutton Fields developments.**
NYC Councillor Hugill reported that the S106 agreement is proving difficult, it is hoped that an agreement between the developer and NYC could be reached regarding the nutrient neutrality credits. Noted. No further updates on Hutton Fields, other than Broadacres are selling the site.
 - e. **Footpaths.**
 - i. **Levenside.** A copy of the diversion order made 13/3/1969 has been received from NYC Legal Services. Noted.
 - ii. **Public Footpath Diversion order, Glebe House, DL6 3JX.** CONFIRMED
 - iii. **Public Footpath Diversion order, Whitehouse Farm, DL6 3LQ.** CONFIRMED
 - iv. **Footpath at the top of Rudby Bank.** Councillor Jopling reported he had a conversation with a family member of the property owner involved in the diversion. As this matter is now with NYC legal services, no further comment could be made. Noted.
 - v. **Crow Wood Steps.** Damage to one of the wooden rises was reported to the owner of the land. Noted.

f. **Doctors Lane - Dog Dirt**

A competition to design a poster in collaboration with pupils at Hutton Rudby Primary School was completed. Prizes were awarded for 1st, 2nd and 3rd Place. The winning poster is being reproduced with a text statement about the poster and a QR code giving a direct link to NYC's 'Report It' website. Thanks to all who participated.

g. **Sports Areas**

i. **Station Lane.** Carpark and BMX resurfacing has been completed. Revised quotations to repair/replace the fencing have been received. RESOLVED to accept the quotation from Calverts Fencing for a 4 rail fence replacement, with no wire included.

ii. **Middleton on Leven.** NYC Highways have confirmed they will install one playground approach signage. RESOLVED to approve the proposed positioning.

iii. **Village Hall.** NYC Highways have confirmed they will install additional playground approach signage, utilising existing posts where possible. Noted.

h. **Village Green.**

i. **15 East Side.** It was noted that the bushes and pebbles have been removed. RESOLVED to write to the residents to thank them for their co-operation.

ii. **37 South Side.** Resident is obtaining quotations for repairs. Noted.

iii. **Linen Mill Fencing.** Completed. It was noted there was one broken post (which was not part of the original repair). Calvert's have agreed to replace.

iv. **Clock.** Smiths of Derby sent an email enquiring whether health and safety updates required to gain access to the clock have been completed. RESOLVED to obtain an indication of costs.

i. **Speed limits signs.**

An email from Campaign for average and fixed speed cameras in North Yorkshire (FASC-NY) has been received. So far 57 North Yorkshire Councils and 2 speed watch groups have signed up to support the campaign. RESOLVED that RPC would join.

j. **Village Event**

Planning meeting was held at the end of March. It is encouraging to note that local groups are willing to be involved this year, with proposed displays from Hutton Rudby Amateur Dramatic Society and the Line Dancing group, amongst others. Notes from the meeting and a draft layout and timeline will be circulated shortly.

A further quotation to supply 3 Portaloo's has been received at £295 plus VAT. RESOLVED to accept.

North Yorkshire Air Ambulance have confirmed attendance and would like a volunteer to wear the bear mascot. Councillor Bury kindly offered to volunteer.

k. **Bay Horse Premises Licence Application**

The recent hearing was attended by Councillor Mortimer on behalf of RPC. It was thought that the outcome of the hearing was favourable for most of the residents requests and concerns and that the licence awarded was fair and balanced.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/00509/LBC 41 Enterpen, Hutton Rudby. Part retrospective application for listed building consent for works to remove existing gypsum plaster from ground floor walls, remove hardboard from underside of ceiling joists and to undertake replacement of plumbing and electrical rewiring. Proposed works to re-plaster ground floor walls using lime mortar and to plasterboard between the ceiling joists and finish in gypsum plaster. RESOLVED to recommend approval.

ZB25/00404/TPO 20 Linden Close, Hutton Rudby. Application for works to fell a tree subject to a Tree Preservation order 1967/45 (Pine Tree). RESOLVED to recommend approval.

ZB25/00623/FUL Poppy Cottage, 15 South Side, Hutton Rudby. Application for two storey rear extension including demolition of existing rear single storey projection. RESOLVED to recommend approval.

Decisions of North Yorkshire Planning

ZB25/00198/FUL Topsy Cottage, 34 South Side, Hutton Rudby. GRANTED

ZB24/02442/FUL 11 Hundale Road, Hutton Rudby. Application for first floor extension to rear and ground floor extension to the rear. GRANTED.

ZB25/00373/CAT 2 Hutton Tower, East Side, Hutton Rudby. Application for works to trees in a conservation area – Plum tree. GRANTED

9. Hutton Bank.

Repairs have been made to the iron railings, which are not as robust as was hoped. It was RESOLVED to install a pedestrian barrier, which would not obstruct vehicles and to obtain guidance on regulation requirements for both wooden and estate type fencing from NYC planning and obtain quotations for options based on the guidance received.

RESOLVED to respond to the resident email outlining RPC's intentions.

10. Steps across the village green to Church House

Nothing to report.

11. IT/Website

Nothing to report.

12. Staffing Committee

Nothing to report.

13. Village Hall/Tennis Club Lease

Clerk reported some progress is being made with an agreement that no further invoices will be settled until the matter is concluded. Noted.

14. 80th VE Celebrations

Councillor Tate reported he is producing a programme of events.

15. Accounts

Staff salary March 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
Charlton Services Station Lane Car Park resurface	£	4,104.00
Stephen Johnson Tree Services (Elliot Tree Report work)	£	1,356.00
TP Jones 4 th Qtr Payroll	£	64.40
YLCA Membership Renewal 2025-26	£	656.00
Yorkshire Store (School Prize)	£	32.00
Co-op (School Prize)	£	35.20

It was noted that HP Ink subscription is being increased to £13.49 per month from 7/5/25. RESOLVED to accept.

Money received.

Barthram & Sons Plot H37 Renewal	£	85.00
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16. Correspondence for decision.

5 March 2025 Email Resident regarding Hutton Bank Railings. See Item 9.

8 March 2025 Email Resident regarding Neighbourhood Plan. Reply sent 13/3/25.

25 March 2025 Email Tees River Trust, Fish Pass. Agreed to support.

26 March 2025 Email Resident regarding road condition North End. RESOLVED to write to the resident acknowledging that the road has been repaired and thanking them for their involvement.

1 April 2025 Email Survey request, Provision of Sports facilities, NYC. RESOLVED to complete.

3 April 2025 Email Resident report of damage to cobblestones East Side. RESOLVED to instruct repairs.

7 April 2025 Email NYC Area2 Playground approach signage. RESOLVED to approve the position.

17. Correspondence for noting.

26 February 2025 Email Barclays Bank, reduction in interest rate.

10 March 2025 Email NYC Richmond & Northallerton Area Committee Meeting.

16 March 2025 Email Resident regarding Highway in front of property

18 March 2025 Email Resident, use of outbuilding for business.

24 March 2025 Email Resident regarding Hutton Bank railings

3 April 2025 Email NYC Highways, roadworks Crathorne

3 April 2025 Email NYC Highways, roadworks Middleton on Leven
3 April 2025 Email NYC Highways, roadworks Weary Bank
3 April 2025 Email NYC Area2 Thirsk Lighting Damage notification
5 April 2025 Email CPRE Planning Bill update
7 April 2025 Email NYC Councillor Hugill monthly report

Meeting closed 8.52pm

Minutes published 14th May 2025

HUTTON RUDBY, MIDDLETON ON LEVEN, RUDBY AND SKUTTERSKELFE PARISHES
DRAFT MINUTES OF THE MEETING FOR THE HUTTON RUDBY, MIDDLETON ON LEVEN, RUDBY,
AND SKUTTERSKELFE PARISH ANNUAL ASSEMBLIES FOR THE ELECTORS OF HUTTON
RUDBY, MIDDLETON ON LEVEN, RUDBY AND SKUTTERSKELFE, HELD AT 7.15PM ON
MONDAY 14TH APRIL 2025 IN THE HUB, METHODIST CHAPEL, HUTTON RUDBY.

In attendance: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury,
Jopling, Puttick, Saxton, Simpson and Voke.

1. Apologies for absence.
RESOLVED to accept the apologies of Councillors Tate and Webster.
2. Approval of the minutes of 8 April 2024.
RESOLVED to approve.
3. Finance.
AGAR for 2023/24 has been completed, with no significant issues.
Councillor Horvath has resigned and has been replaced by the Clerk as RFO.
RPC approved an inflationary increase in the precept.
4. Chairmans Annual Report.

Rudby Parish Council: Chairman's Report to Annual Assembly – April 2025
This is my chairman's report on the third year of the current council's five years
term of office which started from the May 2022 elections. It is my 4th annual
report as Chairman.

I am pleased to be able to report that currently the council is at full strength with
no vacancies. At the time of the last annual assembly, the council had one
vacancy which was filled shortly afterwards by the co-option of Cllr Bragg.
During the year Cllrs Horvath and Titterton resigned and were replaced by Cllrs
Bury and Webster.

I would like to start by thanking the retiring councillors for their service, to
welcome the new members to the council, and to thank everyone who expressed
interest when there have been vacancies. The council cannot co-opt more
candidates than there are vacancies, but the willingness of members of this
community to come forward and offer their time and skills is greatly appreciated.
Our Parish Clerk, Hilary Cope-Graham, joined the council shortly before the last
annual assembly, so she has only recently reached the end of her first full annual
cycle of council business. The clerk is at the heart of everything the council does,
and it is a varied and challenging role. On behalf of the council, I would like to
thank Hilary for her excellent service to the council. There was a seamless

transition between Emma and Hilary, and Hilary has successfully completed various administrative improvements initiated by her predecessor. Following the resignation of Cllr Horvath, Hilary accepted the additional responsibilities of being the council's RFO. On behalf of the Parish Council, I would like to particularly thank Hilary for stepping up at a time of need.

The council's finances remained in good order throughout the year. Improvements to budgeting and financial monitoring processes initiated by Cllr Horvath have been progressed further since her resignation. These give the council a clearer view on its current situation and future financial needs. While the council has healthy financial reserves, these are mostly allocated to projects which the Parish Council intends to move forward, so it was not considered sustainable to absorb inflation and there is once again an increase in the precept for 2025/26.

The council is grateful to the many volunteers who have worked with the council on a variety of activities and projects including organising the village event, providing help and equipment needed to put up the Christmas tree and lights, participation in the litter pick, and for work on footpaths and environmental projects. Once again, a full programme of activities was carried out. A successful but slightly damp Village Event was attended this year by our MP, Rishi Sunak (prime minister at the time). The fireworks event continues to be very popular and generous donations from the community collected at the gate have once again covered all the costs of the event. I would like to thank the cricket club and the cricket club bar staff for their help in hosting and running the event.

Unfortunately, there is still no sign of substantive progress on the approved development for 25 homes on the north side of Garbutt Lane. The site was recently put up for sale by Broadacres who hold the development rights. The long running saga of the planning application for 50 homes at Paddocks End moved forward in October 2024 when a North Yorkshire Council planning committee decided that it was "minded to approve" the application. The decision is subject to various planning conditions being incorporated into a Section 106 agreement. Permission will not take effect until the S106 agreement is completed.

The Parish Council spoke at the meeting taking the position of opposing the proposal mainly on the grounds that the Parish Council's preference was for a similar but smaller development on the site. However, the Parish Council, is pleased that a decision has finally been made because it means that the "road block" on progressing the Neighbourhood Plan has cleared. Work on the Neighbourhood Plan has restarted. The Parish Council hopes to make substantial progress and complete it before the next Annual Assembly. The

new North Yorkshire Local Plan being in preparation gives an added incentive to complete the Parish Neighbourhood Plan.

As we enter the 2025/26 council year, the boundary review for North Yorkshire Council is well underway. The purpose of the review is to create new arrangements of divisions such that each North Yorkshire Councillor serves approximately the same number of electors. The Parish Council made a submission aimed at ensuring that the new boundaries kept all of our Parish within one division (submissions from NYC and others proposed splitting our Parish across two divisions). I am pleased to report that the Boundary Commission has supported our proposal in preference to NYC's proposed arrangement. There is still one more stage of the process to be completed.

The routine work of the Parish Council includes dealing with issues raised through correspondence and at meetings, and the care and maintenance of public land in the village. Please write to the council via the clerk or come and share your views at a meeting if there is something you think the Parish Council could or should be doing. Parish Council meetings are open to the public, and there is always an agenda item where residents can raise issues they want to bring to the council's attention. In the last year hundreds of items of correspondence were considered and the council commented on dozens of planning applications. Recently, the Parish Council spoke a licensing hearing to ensure that residents' concerns about the proposed late opening hours were given proper consideration in the decision.

Finally, I want to thank all my fellow Councillors for being available, responsive, and willing to lead or participate in a range of recurring and one-off project activities to support the parish over the year. The council could not operate effectively without their commitment of time, energy, and enthusiasm for trying to make the Parish a better place for us all.

Kind Regards and a safe and prosperous 2025/26 to all residents of our Parish.
Allan Mortimer
Chairman

5. Annual Report from North Yorkshire Councillor.
Not present.
6. Views and comments from Parishioners.
None present.

Meeting Closed 7.20pm

MINUTES OF THE MAY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12TH MAY 2025 AT THE HUB (METHODIST CHAPEL), HUTTON RUDBY IMMEDIATELY AFTER THE ANNUAL MEETING OF RUDBY PARISH COUNCIL

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Saxton, Simpson, Tate, Voke, and Webster. North Yorkshire Councillor Hugill

1. To approve apologies for absence.

Councillors Bury, and Puttick, and the Clerk

2. Declarations of interest.

None

3. Confirm the minutes of the meeting held 14th April 2025 as a true and correct record.

RESOLVED to accept.

4. Meeting open to the public.

None present

5. Police Report.

1 anti-social behaviour nuisance, 1 arson/criminal damage, 1 theft of fuel, and 1 civil dispute. Noted

6. Report from North Yorkshire Councillor.

North Yorkshire (NY) Councillor Hugill's report had been circulated previously and his report was noted.

Councillor Hugill reported that there would be a presentation to NY councillors tomorrow (13th May) on the developing NY local plan. The current timescale would have the plan complete just prior to the 2027 local elections which is not ideal. NY council is looking to see if the date can be brought forward. There will be a presentation to city/town/parish councils on 15th and 19th May at 17.00. Councillor Mortimer encouraged councillors to sit in on the web presentations if possible.

A brief discussion was held on the high cost of home to school transport.

7. Matters arising.

a. Finance

i. **Employer's Summary.** Noted.

ii. **Finance Regulations.** NALC has updated their model regulations.

iii. **End of Year Accounts.** Circulated previously and accepted.

iv. **Audit & AGAR.** Circulated previously. The internal auditor has signed off the accounts but noted some issues to be considered. The Clerk had circulated previously an action plan in response to these comments and the action plan was accepted.

The Chair read out the 8 statements from the AGAR that RPC had to either agree or disagree with. RPC agreed with all the 8 statements and **resolved** to approve the AGAR. Councillor Mortimer signed section 2 of the AGAR and the accounting statement and Councillor Simpson countersigned both.

v. **Insurance Renewal.** This was covered in the Annual Meeting held earlier in the evening.

b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging

KVA Planning have completed their review of the draft NP and their comments are broadly in line with those of NYC. The responses mainly have a difference of emphasis.

The Housing Needs Survey is awaiting printing and circulation.

Following the presentations on the developing NY local plan (15th/18th May), RPC should prepare their contribution. Any submission will need to be confirmed at the July meeting of RPC.

c. NYC Boundary Review

Councillor Mortimer has almost finished drafting RPC's response which supports the boundary commission's proposal for Rudby Parish following RPC's earlier submission.

d. **Paddocks End and Hutton Fields developments.**

The S106 is still outstanding so no progress.

e. **Footpaths.**

i. **Levenside.** It is not clear from the original documentation approving the movement the path who is responsible for maintenance. The document makes reference to other documentation that the Clerk is following up.

ii. **Blocked footpath Sexhow Lane-Stokesley Road.** This is a NY Council issue. The Clerk to check NY Council is following it up.

It was noted that any issues with pavements are the responsibility of NY Highways and should be reported to them.

f. **Sports Areas**

i. **Station Lane.** The fencing replacement is due to start in mid-June. Councillor Bragg and Tate have inspected the Sports Area and new football nets and movement of the goal posts would be beneficial.

g. **Village Green.**

i. **37 South Side.** Nothing to report.

ii. **Clock** Councillor Bragg and Tate have discussed the issue of extending the boarding to access the clock and are looking for a qualified contractor. The Clerk to see if she can find out who installed the existing boarding

h. **Speed limits signs.**

Nothing to report

i. **Village Event**

Councillor Bury has contacted the Darlington and Stockton Times to get the event in their Local Events calendar.

The proposed layout has been forwarded to Councillors Barker and Tate to review.

A draft poster for the event has been produced – a few details need finalising before distributing.

Quotes for banners for the event have been obtained. Councillor Bury believes that a banner on the Linen Mill fence and on the Village Green would be good for getting the word out. Designs and costs for the banner are scheduled to be complete this week and will be circulated for approval.

The next organising meeting will be on 21st May at 7pm

j. **Litter Pick**

The Scouts are out this evening doing a litter pick. The rubbish will be collected tomorrow or the following day. If it is felt necessary, a litter pick later in the year will be arranged.

k. **Printer**

It was considered appropriate to seek a new printer with a 3 year contract. It was agreed that the Clerk should arrange a printer/contract provided the cost is £400 or less.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/00620/FUL 2 Linden Close, Hutton Rudby. Application for proposed 1.8m high garden fence. New duo pitched roof over extension building. RESOLVED to recommend approval

ZB25/00650/FUL Bumble Cottage, 20 North Side, Hutton Rudby. Application for front bay window and porch extension and rear garage conversion to sun room. This application would change the street scene and style of the property on the Green. Councillor Tate, seconded by Councillor Simpson, proposed that RPC should object to the proposal. This was agreed.

Decisions of North Yorkshire Planning

ZB25/00354/FUL 8 Eden Close, Hutton Rudby. Application for single storey side extension. GRANTED

ZB25/00284/LBC Ober Green Farm North, Campion Lane, Hutton Rudby. Application for listed building consent for the replacement of decayed wood windows with double glazed units. GRANTED

9. Hutton Bank.

The Clerk has contacted NYC concerning planning requirement and design standards for a replacement fence. Awaiting a response. The recently planted hedge does not appear to have taken very well.

10. Steps across the village green to Church House

Nothing to report

11. IT/Website

Nothing to report. The Chairman said he will ask the Clerk if she has any spare capacity to help progress the matter.

12. Staffing Committee

Councillor Bragg said he is concerned about the Clerk's workload vs her contracted hours.

Councillor Bragg has drafted a revised Job Description for the Clerk and the Clerk has fed back some comments. The Job Description is hoped to be finalised by the next meeting of RPC.

13. Village Hall/Tennis Club Lease

No reply has been received from Jacksons. RPC is very disappointed with the lack of progress

14. 80th VE Celebrations

RPC thanked Councillor Barker and Tate for organizing the event on the Village Green. The Clerk to write to the resident on the Green for providing power

15. Accounts

Staff salary April 2025, paid in accordance with contract. Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
National Archives Plan Search	£	8.40
Google Play Extra Storage	£	12.99
KVA Planning	£	930.00
Clerk and Councils Direct Subscription renewal (Cllr Tate)	£	15.50

Money received.

HMRC VAT refund Parish Account (Qtr 3 & 4 2024-25)	£	2616.96
HMRC VAT refund Burial Account (Qtr 3 & 4 2024-25)	£	120.00
Burial Plot J59 Renewal	£	95.00
N Yorks Council Precept 2025-26 1 st Payment	£	25,662.50

16. Correspondence for decision.

16 April 2025	Email	Clear Councils Insurance renewal. Agreed in the Annual Meeting
17 April 2025	Email	The Hub. Agreement for additional use of rear room at meeting. Agreed.
23 April 2025	Email	Resident regarding Advertising board on Village Green. As this was a commercial advert RPC did not approve.

17. Correspondence for noting.

12 April 2025	Email	Resident regarding Burial Ground gates/locks
14 April 2025	Email	NYC Let's Talk Skills Survey
16 April 2025	Email	Resident, Blocked footpath Sexhow Lane-Stokesley Road
16 April 2025	Email	Care for our Village Group
1 May 2025	Email	Tees River Trust – Meeting 24/6/25

MINUTES OF THE ANNUAL MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12TH MAY 2025 AT THE HUB (METHODIST CHAPEL), HUTTON RUDBY AT 7.30PM

Present: Councillors Barker, Bragg, Jopling, Mortimer, Saxton, Simpson, Tate, Voke, and Webster.

1. To approve apologies for absence.

Councillors Bury, and Puttick, and the Clerk

2. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.

Councillor Simpson proposed Councillor Mortimer be re-elected as Chairman, seconded by Councillor Saxton, unanimously accepted. Declaration Signed by Councillor Mortimer and witnessed by Councillor Simpson.

3. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.

Councillor Mortimer proposed Councillor Jopling, seconded by Councillor Simpson, unanimously accepted. Declaration signed by Councillor Jopling and witnessed by Councillor Simpson.

4. To receive any declarations of interest in any agenda items, to include receipt of any gifts or hospitality over £25.

None declared.

5. Matters Arising.

No matters arising.

6. Finance. To review and approve the financial regulations of Rudby Parish Council.

Councillor Mortimer proposed to approve and re-adopt the existing financial regulations, seconded by Councillor Simpson, agreed unanimously. **Resolved** to adopt. Noted a new model is likely to be proposed in June.

7. To appoint an Internal Auditor.

Councillor Mortimer proposed to appoint Carol Banks, seconded by Councillor Voke, approved unanimously.

8. Appointment of members to existing committees in the Council:

- a. Finance.** Councillor Mortimer proposed that Councillors Jopling, Mortimer, Simpson, and Voke continue, seconded by Councillor Bragg, agreed unanimously.
- b. Staffing Committee** Councillor Mortimer proposed that Councillors Bragg, Jopling, and Simpson continue, seconded by Councillor Voke, agreed unanimously.
- c. Care for our Village.** Councillor Mortimer proposed that Councillor Webster be appointed as the liaison councillor, seconded by Councillor Simpson, agreed unanimously.
- d. Neighbourhood Plan Steering Group.** Councillor Mortimer proposed that he and Councillor Saxton, Simpson, and Voke be appointed, seconded by Councillor Jopling, agreed unanimously.
- e. Allotments** Councillor Mortimer proposed Councillors Barker, Bragg, and Puttick be appointed, seconded by Councillor Jopling, agreed unanimously.

9. Appointment of members to committees outside the Council:

- a. Village Hall Management Committee.** Councillor Mortimer proposed that Councillors Simpson and Voke remain as the two Trustees, seconded by Councillor Bragg, agreed unanimously.
- b. Yorkshire Local Councils Association.** Councillor Mortimer proposed he and Councillor Bragg

continue as RPC's representatives, seconded by Councillor Voke, agreed unanimously.

- c. Bathurst Education Foundation.** Former Councillor Thompson is RPC's current representative. The Clerk to check whether Mr Thompson is willing to continue. If not, Councillor Mortimer proposed that Councillor Simpson be appointed, seconded by Councillor Jopling, agreed unanimously.

North Yorkshire Councillor Hugill joined the meeting at this point.

- 10. Review and adoption of appropriate standing orders to include the following:**
- a. Complaints procedure**
 - b. Policy for dealing with the press/media.**
 - c. Policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation.**
 - d. Scheme of Delegation**
 - e. Staffing committee**

Councillor Mortimer proposed that all the above be readopted, seconded by Councillor Voke, agreed unanimously.

- 11. Codes of Conduct for approval and adoption:**
- a. North Yorkshire Standards arrangements.**
 - b. Councillor- Officer protocol.**

Councillor Webster proposed that both of the above be readopted, seconded by Councillor Voke, agreed unanimously.

- 12. Review of inventory of land and other assets including buildings and office equipment.**
Resolved to accept the Asset Register

- 13. Review and adoption of arrangements for insurance cover in respect of all insurable risks.**
Councillor Mortimer proposed the Clerk accepts the three year renewal quotation for a similar basis of cover as for the previous year. Councillor Jopling seconded, agreed unanimously. Councillor Simpson to undertake the annual review of the Risk Register.

- 14. Review and adoption of the Council's employment policies and procedures to include procedures for dealing with changes to pay and annual leave.**
Councillor Mortimer proposed to readopt the existing protocol, seconded by Councillor Bragg, agreed unanimously.

- 15. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 since the last annual meeting on 13th May 2024.**
There was no expenditure

- 16. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
It is proposed that the ordinary meetings be held on the second Monday of each month unless that falls on a public holiday, in which case the meeting will be held on the first working day after the second Monday of each month. The meetings to start at 19.30 and be held in the Hub (Methodist Chapel). **RESOLVED** to agree to the proposal

MINUTES OF THE MAY MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 12TH MAY 2025 AT THE HUB (METHODIST CHAPEL), HUTTON RUDBY IMMEDIATELY AFTER THE MONTHLY MEETING OF RUDBY PARISH COUNCIL

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Puttick, Saxton, Simpson, Tate, Voke, and Webster.

1. To approve apologies for absence.

Councillors Bury, and Puttick, and the Clerk

2. Declarations of interest.

None.

3. Meeting open to the public.

None present.

4. Burial Ground extension

Councillor Simpson had circulated previously a note on the possible enhancement of the burial ground extension. The proposal involved the planting of trees, shrubs, the provision of seating, and cut walkways around and the through the area. Councillor Jopling raised the importance of looking after the trees during their first few years and the need to consider the cost of maintenance. Councillor Mortimer thought it might be beneficial to plant Yew trees on part of the southern boundary. Councillor Webster raised the possibility of using part of the area for sporting facilities such as a glass sided Padle Tennis court. This was felt not to be in keeping with the conservation area and the purpose of the extension area.

Councillor Simpson agreed to come back to a latter meeting with firm proposals including costs for both initial development and longer term maintenance.

Minutes Published 3rd June 2025

FINAL MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 9th JUNE 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Bragg, Bury, Jopling, Simpson, Tate and Voke.

NYC Councillor Hugill arrived 19.34

1. **To approve apologies for absence.**
Councillors Barker, Puttick, Saxton and Webster. RESOLVED to accept.
2. **Declarations of interest.**
Item 37. Councillor Bragg - Friend.
Item 16. Stokesley Community Care Association correspondence – Councillor Bragg is a proposed trustee.
Item 7.g. 15 East Side – Councillor Tate – Friend.
3. **Confirm the minutes of the Parish Council Meeting and Annual Meeting both held 12th May 2025 as true and correct records.**
Resolved to Accept
4. **Meeting open to the public.**
Two members of the public present.

One member of the public spoke of inappropriate parking around the Village Hall. Councillor Mortimer confirmed that RPC do not have any enforcement powers. Councillor Bragg suggested, on behalf of the tennis club, that RPC writes to the Chairman of the Tennis Club with a request that away players reduce the number of cars they bring and make them aware there is limited parking and to ask members to preferably walk to the club. Suggested a similar letter is sent to the Bowls Club. The member of the public would also like RPC to make a collective comment to the Clubs who use the Village Hall Car Park.

Councillor Simpson commented that the Village Hall is getting increased use and also suggested writing to the Police.

RESOLVED to write to relevant clubs requesting that members/users park considerably.

5. Police Report.

A report for May was received from Hambleton Command:

Arson/Criminal Damage 1 (5 horses injured, possible dog attack)

1 Theft and 1 Violence against the person (Linked to each other)

2 Thefts (including from shops)

Noted

6. Report from North Yorkshire Councillor.

Circulated previously. NOTED

Councillor Tate asked why the Home to school transport policy was continuing with the present policy of providing funding for eligible pupils who attend their nearest school and when that school is greater than 2 miles from their home. Councillor Hugill said it was because it would save £3million, but also confirmed there would be an appeals process put in place for any non-standard cases.

Councillor Bragg commented on the Boundary Review. Councillor Mortimer confirmed that the Boundary Commission draft advised that NYC's most recent submission is also aligned with this position.

7. Matters arising.

a. Finance

- i. Employers Summary. NOTED
- ii. Finance Regulations - Model update draft revision has been circulated to the Finance Committee.
- iii. AGAR has been submitted to PKF Littlejohn and the Statutory Notices displayed.
- iv. Barclaycard - It was proposed to replace one of the current cardholders with Councillor Simpson. RESOLVED to accept.
- v. Barclays Mandates - Official complaint has been made to Barclays. Amendments to the Mandate submitted in December 2024 had not been processed. Barclays did not inform us. Subsequent incorrect instructions were given to us by a Barclays adviser. We have also not received an

explanation why a payment was not processed and returned unpaid at the end of March 2025. Barclays are investigating and will issue a letter. They have offered £100 donation as an apology. A Mandate has been signed by 4 authorised signatories to delete the unused bank account (previously used for the Allotments). NOTED

b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging

Councillor Mortimer attended the recent briefing session on the Local Plan and reported that it was very much what was expected. RPC was particularly interested in the spacial strategy on how NYC will distribute the housing target around the county. It was concerning that one of the key documents, the Settlement Hierarchy document, contained incorrect basic data e.g. Richmond is shown as having a railway station (it closed in the 1960's) – The Wensleydale Tourist rail line has been treated as providing a national rail service to Leyburn but not to Bedale which is on the same line. Hutton Rudby's bus service does not provide a pre 9am and post 5pm service to either Stokesley or Northallerton.

RPC requested that Councillor Hugill provides feedback to NYC that the Settlement Hierarchy document has errors and inconsistencies within it.

The Draft Plan is anticipated to be produced by quarter 4, 2027, to be submitted to Secretary of State 2028 and finalised 2029.

c. NYC Boundary Review

RPC's submission on the draft recommendations report has been made, and it is noted that NYC are in the same mindset as RPC. Boundary Commission final report will be published on 2nd September, then sent to parliament.

d. Paddocks End and Hutton Fields developments.

No updates, S106 process still ongoing.

e. Footpaths.

- i. Levenside - Andrew Brown NYC Legal Dept has emailed confirming they have no further information on the diversion. It was RESOLVED that no further document searches were required.
- ii. Blocked footpath Sexhow Lane-Stokesley Road - Sarah MacDonald, NYC Rights of Way Officer emailed to say a site visit had taken place which established that the footpath is clearly accessible now and the matter is closed to NYC

f. Sports Areas

- i. Station Lane. Fencing - Calverts Fencing starting work Monday 23rd June. Proposed to erect signs to close for the week (Mon-Fri) and post on HR Appreciation page, with the gate being locked on Sunday evening 22nd. RESOLVED to accept.

g. Village Green.

- i. 37 South Side - Draft response circulated. RESOLVED to approve the draft.
- ii. Clock – The Contractors who provided work for the previous boarding around the Clock, Andrew Milburn (Hutton Rudby) and Rob Henderson (carried out the work), both confirmed they would quote for more work. Their contact details have been given to Councillors Bragg and Tate to arrange for inspections. Noted.
- iii. 15 East Side - Correspondence from the resident has been received. RESOLVED to draft a response offering assistance (by Councillor Tate) in sourcing some materials and confirming the Village Green is continually monitored for maintenance.

h. Speed limits signs.

Working all ok, nothing to report.

i. Village Event

Banners bought and erected around the Village. Councillor Bury has requested inclusion in the D& S Times 'What's on' Section. Layout Plan has been produced and agreed with Councillors Barker and Tate for implementation. Road closure has been applied for by Community Traffic Management Ltd from 11am to 6pm. Noted.

j. HP Printer

Current Printer costs over a 3 year period providing 10,800 pages of printing - £485.64 (at the recent price Increase).

A HP Smart Tank 7005, providing 12000 black or 8000 Colour pages would cost £199.99.

A HP Smart Tank 7305 providing 12000 black or 8000 colour pages plus an automatic document feeder would cost £319.99.

RESOLVED to Purchase a new HP Smart Tank 7305.

8. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/00845/FUL 6 Drumrauch Hall, Belbrough Lane, Hutton Rudby. Householder application for planning permission for the renewal and widening of entrance pillars to property access. RESOLVED to recommend approval

Decisions of North Yorkshire Planning

ZB25//00509/LBC 41 Enterpen, Hutton Rudby. Part retrospective application for listed building consent for works to remove existing gypsum plaster from ground floor walls, remove hardboard from underside of ceiling joists and to undertake replacement of plumbing and electrical rewiring. Proposed works to re-plaster ground floor walls using lime mortar and plasterboard between the ceiling joists and finish in gypsum plaster. GRANTED

ZB25/00404/TPO 20 Linden Close, Hutton Rudby. Application for works to fell a tree subject to a Tree Preservation Order 1967/45 (Pine Tree). GRANTED

ZB24/02337/FUL Hill House, Middleton on Leven. Application for the construction of an agricultural building for egg production with associated feed bins and hardstanding areas. GRANTED.

9. Hutton Bank.

Planning enquiry reply received from NYC. RESOLVED that Councillor Bury would approach a known contractor for guidance on repairs to existing railings on a like for like basis.

10. Steps across the village green to Church House

Still awaiting quote for tarmac.

11. IT/Website

No further updates.

12. Staffing Committee

Finalising revised Clerk Job Description this week. Noted.

13. Village Hall/Tennis Club Lease

Draft Lease received from Jackson's and amendments have been supplied. A 25-year term has been agreed with the Village Hall/Tennis Club.

RESOLVED that Councillor Mortimer is authorised sign the lease on behalf of RPC.

14. Social Media

Councillor Barker submitted a proposal that RPC operates a Facebook social media page. The Social Media Civility and Respect Guide was reviewed by him.

RESOLVED to approve for a trial period on the basis that NO COMMENTS can be made on posts and that the page administration remains manageable.

15. Accounts

Staff salary May 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
The Hub Invoice	£	216.00
Carol Banks (Audit)	£	180.00
Border Group (Portaloos hire)	£	354.00
LRSS Grass Cut Village Green (7/4/25 & 28/4/25)	£	1620.00
LRSS Grass Cut Burial Ground (7/4/25 & 28/4/25)	£	840.00
Design Display (Dog Poo Signs)	£	120.00

Vistaprint (Signs and Banners Village Event)	£ 148.33
Clear Council Insurance	£ 461.78
Animal Storey (VE)	£ 575.00
AR Entertainments (VE)	£ 3594.00

Money received.

Dales of Thirsk (Headstone erection Plot M76)	£ 135.00
Premium Account Interest	£ 299.32

16. Correspondence for decision.

- 27 May 2025 Email NYC Mobile Library - Cricket Club and Village Hall have been put forward as potential operational sites. To be inspected by The Mobile Library Service.
- 30 May 2025 Email Stokesley Community Care Ass. Banner requested on the Village Green. RESOLVED to allow for up two weeks for after the Village Event – Dates to be agreed.
- 30 May 2025 Email Leven Sub-Catchment meeting – Noted.
- 2 June 2025 Email Leven Sword. Permission to perform on the Village Green 23/6/25 RESOLVED to agree.

Correspondence for noting.

- 7 May 2025 Email Care for our Village planting timetable
- 7 May 2025 Email NYC Parish Liaison – Revenue and Benefits system upgrade
- 7 May 2025 Email NYC Parish Liaison – North Yorkshire Local Plan, meeting update
- 15 May 2025 Email AEDdonate – Defibrillator charity
- 19 May 2025 Letter Coop Legal Services. Resident death notice.

Meeting Ended 21.13

Minutes published 15th July 2025

FINAL MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 9th JUNE 2025 IMMEDIATELY AFTER THE MEETING OF RUDBY PARISH COUNCIL IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

PRESENT: Councillor Mortimer (Chairman), Councillors Bragg, Bury, Jopling, Simpson, Tate and Voke.

1. To approve apologies for absence.

Councillors Barker, Puttick, Saxton and Webster. RESOLVED to accept.

2. To approve the minutes of the meetings held 8th July 2024, 12th August 2024, 11th November 2024, 9th December 2024 and 12th May 2025 as a true and correct record.

Minutes previously produced were part of the Monthly meeting minutes and as such were not approved on an individual basis. It was thought that sub-committee meeting minutes should be approved individually, hence the recirculation of the Burial Board sub -committee minutes.

Proposed that the minutes of 9th December be amended from 'Thanks to Councillors' to 'Thanks to Councillors Saxon and Tate'.

RESOLVED to accept all as a true and correct record, with the one amendment.

3. Declarations of interest.

None.

4. Meeting open to the public.

None present

5. Burial Ground extension

Cllr Simpson consulted representatives from All Saints Church and Care for our Village, both were happy with the outlined principles for the redesign. He has also consulted Climate Action Stokesley and Villages for botanical advice.

The proposal is to plant large trees along the southern boundary combined with smaller trees in a zig zag pattern, interspersed with shrubs. Seating would be benches in the southwest and northeast corners

Estimated costs would be:-

Trees, shrubs, seeds, etc £2250 ex Vat

Benches and Groundworks £3000 ex VAT

It was noted the reserves allocation for the Burial Ground extension is £6618 (£4118 landscaping and £2500 benches) and the RPC Environment and Care for our Village Budget is £1300.

The ongoing maintenance is anticipated a couple days a year – estimated in the region of £500.

Planting would take place Oct/Nov and Benches and Groundworks during the Summer.

RESOLVED to proceed with proposed estimates and timescales.

Meeting Closed 21.32

Minutes Published 15th July 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL, HELD 14th JULY 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Jopling, Puttick, Saxton, Simpson, Tate, Voke and Webster.

1. **To approve apologies for absence.** None.
2. **Declarations of interest.** Item 8.f. Councillor Bragg (Friend). Item 17 East Side – Councillors Barker and Tate (Friends). Noted.
3. **Confirm the minutes of the Parish Council Meeting held 9th June 2025 as a true and correct record.** Resolved to accept.
4. **Confirm the minutes of the Burial Board Meeting held 9th June 2025 as a true and correct record.** Resolved to accept.
5. **Meeting open to the public.** 2 members of the public attended who enquired about updates to the proposed building sites on Paddocks End and Garbutts Lane. Councillor Mortimer commented that Garbutts Lane was still for sale and Paddocks End is still waiting for Section 106 to be agreed. Noted. Members of the public left the meeting.
6. **Police Report.**
1 report of Arson/Criminal damage and 2 reports of theft (including from shops). Noted.
7. **Report from North Yorkshire Councillor.**
North Yorkshire Councillor Hugill submitted his monthly report which had been circulated to Councillors. The report contained information on recent Broadband Projects, local plan update and Nature recovery. It was proposed that RPC would make a submission to the NYC consultation on the Nature Recovery Programme. RESOLVED that Councillor Simpson would draft the document.
8. **Matters arising.**
 - a. **Finance**
 - i. Employers Summary. Noted.
 - ii. Finance Regulations Model update. It was proposed that the draft be adopted, subject to two amendments which were highlighted in the document. RESOLVED to accept.
 - iii. AGAR. The Notice of Public Rights period has ended; notices will be removed from the Notice Boards.
 - b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**
A draft submission on the NYC Local Plan Consultation had been prepared by Councillor Mortimer. Subject to amendments highlighting RPC's priorities are with affordability, disability, long term care provision & elderly homes and delivering social housing, it was RESOLVED to accept and submit to NYC. No updates on Parish Neighbourhood Plan and EV Charging.
 - c. **Paddocks End and Hutton Fields developments.**
No updates.
 - d. **Footpaths.**
 - i. It was reported that the footpath which runs between the Spar and Paddocks end is impassible in places. It was suggested that Broadacres have some involvement with a ground's maintenance agreement. Clerk is to make enquiries.
 - ii. An update was requested on the legal proceedings with NYC regarding the Footpath which had been diverted at Leven Grove House. Clerk to make enquiries with NYC.
 - iii. It was noted that the verges alongside the footpath at Hutton Bank are very overgrown and encroaching on the pavement. Verges are the responsibility of NYC, but this area does not meet their criteria for cutting. Volunteers offered to do some tidying up.

- iv. The Burial Ground Footpath area was reported to be overgrown, and litter was collecting amongst the weeds. It was RESOLVED to instruct the Grass Contractors to provide strimming to the area and a volunteer group will do an initial tidy up.

e. **Sports Areas**

- i. Station Lane. Fencing has been completed and a wasp's nest removed from under one of the picnic benches. RESOLVED to book a contractor to trim the right-hand side hedge at the end of the growing/nesting season, around early October.
An email has been received from a resident regarding the recent post prom party/anti-social behaviour which had occurred at Station Lane. RESOLVED to thank the resident for the suggestions made and to monitor the situation in the future.

f. **Village Green.**

- i. 37 South Side. Resident has made contact with a Contractor for repair quotes. Noted.
- ii. Clock. Still awaiting quotes for the boarding.
- iii. Tree Report. The survey carried out in June recommended 13 Low and 3 Medium priority works to the trees. RESOLVED to ask Stephen Johnson Tree Surgeon to quote for the work. Further RESOLVED to send the report to a resident who expressed concern about a Sycamore tree on the Village Green.
- iv. Flagpole on Village Green. Reported to be in need of cleaning. Councillors Barker and Tate volunteered to attend to it.

g. **Speed limits signs.** Nothing to report.

- h. **Village Event.** Several messages of thanks had been received, and positive feedback. RESOLVED to make a social media post highlighting the many Charities and local groups which had been supported this year. Further RESOLVED to write to a resident who provided power from their home for the PA system and to PC Lodge for attending the event. RESOLVED to purchase new bunting, with a budget inline with the surplus spending allocated to this year's event.
RESOLVED that next years Village Event will be held on Saturday 27th June 2026.

- i. **HP Printer.** A new printer has been purchased. Added to the purchase was a support and warranty package costing an additional £30, however the purchase had a £40 cashback offer, therefore the overall cost was £10 less that anticipated. Noted.

9. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01052/CAT 1 South Side, Hutton Rudby. Application for works to trees in a Conservation Area T1 T2 T3 – Beech. RPC had made a submission, but new information has since come to light. NYC's Tree and Woodland Service have recommended refusal on the grounds that the proposed work is likely to be ineffective and harmful to the trees. Following consideration of the new information it was RESOLVED to reverse RPC's initial recommendation and recommend refusal of the application.

The Clerk was requested to contact the North Yorkshire Tree and Woodland Service to obtain a copy of the Councils adopted tree and woodland policy.

ZB25/01082/FUL 2A Garbutts Lane, Hutton Rudby. Application for conversion on existing dwelling unit into 2 No. private residential flats, including single storey extension. RESOLVED to make observations on parking allocation and net nutrient neutrality, but not to make a recommendation for or against.

ZB25/00845/FUL 6 Drumrauch Hall, Belbrough Lane, Hutton Rudby. Amended plans submission for the renewal and widening of entrance pillars to property access. RESOLVED to recommend approval.

Decisions of North Yorkshire Planning

ZB25/00620/FUL 2 Linden Close, Hutton Rudby. Application for proposed 1.8m high garden fence. New duo pitched roof over extension building as amended by revised plan received 28th May 2025. GRANTED.

- 10. **Hutton Bank.** KS Fabrications are attending soon to discuss possible repair and maintenance of the railings. Noted.

- 11. **Steps across the village green to Church House.** Awaiting contractors' quotations.

- 12. IT/Website.** Nothing to report.
- 13. Staffing Committee.** The new Job Description for the Clerk/RFO role has been approved. A salary review will shortly be undertaken. Noted.
- 14. Village Hall/Tennis Club Lease.** Awaiting final draft from Solicitors. Clerk to chase. Noted.
- 15. Social Media.** So far the new Social Media page on Facebook for RPC is proving successful. RESOLVED to continue with the trial for a further month.

16. Accounts

Staff salary June 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HMRC Employers Tax & NI for Q1 paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
Whitegates Nursery	£	506.42
Elliott Consultancy Ltd	£	456.00
CPRE Membership Renewal	£	36.00
Allotment Plot 15 Deposit refund 2024	£	20.00
Allotment Plot 15 Deposit refund 2025	£	20.00
Allotment Plot 9 Half Deposit & Rent refund	£	21.25
TP Jones Payroll services Q1	£	64.40
Pestforce Wasp Nest removal	£	84.00
Bilsdale Silver Band	£	200.00
Design Display (Dog Dirt Signs)	£	120.00
Charity donation awayout.com	£	120.00
Charity donation bloodrun.co.uk	£	120.00
Sam Turner banner posts	£	34.90

Money received.

Dales of Thirsk additional Headstone Inscription	£	90.00
Allotment Plot 9 Qtr plot rent and deposit)	£	21.25
Allotment Plot 15 Qtr plot rent and deposit	£	21.25
Allotment Plot 15 Qtr plot rent and deposit	£	21.25
Barclays apology credit	£	100.00
Burial Plot N63 renewal	£	95.00
Barthram Funeral Services Ashes Interment V72	£	165.00
Village Event stallholder charity donations	£	240.00
Banking interest	£	299.32

17. Correspondence for decision.

- 5 June 2025 Email Resident regarding parking around the Village Hall. Resolved to write to The Village Hall, Bowls Club and Tennis Club requesting consideration when parking and walking when possible.
- 5 June 2025 Email (3) Resident, 15 East Side, weeding and cobbles. Resolved to confirm the maintenance schedule of the Village Greens.
- 26 June 2025 Email Resident, repurposing telephone box. Resolved to confirm the box is not available as it is currently used, successfully, as a book exchange.

Correspondence for noting.

5 June 2025	Email	Area2 Thirsk, Closure of Woodside and Greenlands 17/18 June.
6 June 2025	Email	Leven Sub Group – Meeting Agenda 24/6/25
9 June 2025	Letter	Barclays. Mandate change confirmation.
10 June 2025	Letter	Barclays. Regarding failed sweep
19 June 2025	Email	Stokesley Neighbourhood Police Team update
25 June 2025	Email	Quickline Broadband rollout
25 June 2025	Letter	Barclays Complaint

28 June 2025	Email	Resident, Parking abuse @village event
1 July 2025	Email	NYC Road restriction notice
2 July 2025	Email	NYC Highways and Streetworks information
3 July 2025	Email	NYC Parish Liason – changes to waste collection notice
4 July 2025	Letter	CPRE Public Consultation

Minutes published 12th August 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 11th August 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors, Barker, Bury, Jopling, Puttick, Saxton, Simpson, Tate, Voke and Webster. North Yorkshire Councillor Hugill.

1. **To approve apologies for absence.**
Councillor Bragg. RESOLVED to accept.
2. **Declarations of interest.**
Councillors Barker and Tate – Item 7.f.i. – friends.
3. **Confirm the minutes of the Parish Council Meeting held 14th July 2025 as a true and correct record.**
RESOLVED to accept.
4. **Meeting open to the public.**
3 Members of the public attended.

Previous reports of potholes and poor road condition at the entrance to South Side, leading to Goldie Hill had been reported to RPC. Broadacres and North Yorkshire Council have declined to repair the road. 2 residents offered information and photographs regarding the development of the road over the last 60 years approx. Many thanks to the residents for the useful information provided.

5. **Police Report.**
No incidents recorded in July. Noted.
6. **Report from North Yorkshire Councillor.**
Councillor Hugill reported that bin collection dates may have changed for some residents, those affected should have received letters notifying them.

Project Gigabit is underway – Building Digital UK has awarded broadband provider Quickline a contract to provide around 36,300 premises across North Yorkshire, including rural areas, with access to high-speed gigabit-capable broadband.

A map of the locations can be viewed at:-

<https://www.gov.uk/guidance/project-gigabit-network-build-contract-north-yorkshire>

Councillors noted that in Hutton Rudby the provision is to the premises boundary – not the front door and that some properties may have been missed from the survey. Councillor Hugill suggested a possible community meeting with Quickline and residents may be useful and he would make enquiries to set one up.

7. **Matters arising.**
 - a. **Finance**
 - i. Employers Summary. Noted
 - ii. Standing Orders Model update. Finance committee approved circulation to Councillors, for adoption at the next meeting. Noted.
 - iii. Q1 Accounts, Budget Monitoring & Asset Register. Councillor Simpson approved the Bank reconciliation for Q1. RESOLVED to accept. Councillor Jopling to retain back-up copies.
 - b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**
No updates.
 - c. **Paddocks End and Hutton Fields developments.**
No updates.

d. **Footpaths.**

Broadacres has been contacted regarding the overgrown hedge boundary on the footpath between Paddocks End and the Spar. Contractors have carried out some work, but the majority cannot be completed until after August 31st, due to the Countryside and Wildlife Act 1981 which prohibits work until then. Noted.

e. **Sports/Play Areas**

- i. Play Area inspections. RoSPA Play Safety scheduled to take place in September at a cost of £80 plus VAT per area. RESOLVED to accept.

f. **Village Green.**

- i. 37 South Side. Resident reported a Contractor was providing an estimate to carry out works to the access road. Noted.
- ii. 15 East Side. Resident emails have been received regarding Village Green area adjacent to their property. Recent renovations have resulted in damage to the Village Green cobbled area which the resident has been requested to repair. RESOLVED to request in writing that the work be completed within the next 3 months.
- iii. Clock. RESOLVED that the Clerk should contact previous contractors to provide cost indications to extend the inspection platforms.
- iv. Tree Report. Stephen Johnson Tree Surgeon has provided a quotation of £690 plus VAT to carry out the recommended work in the tree report provided by Elliott Consultancy Ltd. Clerk has submitted planning applications to NYC for permission to carry out works to trees in a conservation area and to a tree with a preservation order. RESOLVED to accept Stephen Johnsons quotation, subject to the relevant planning permission being received.

g. **Speed limits signs.**

Signs have been moved, no data retrieved this month, although a resident has reported what appears to be increased speed of vehicles since the extension of the 30mph speed restriction zone on Stokesley Road. Data will be analysed in the coming month.

h. **Online data Storage and sharing**

Councillor Barker suggested an online data storage which could house maps etc useful to Councillors. RESOLVED to incorporate within the new website specification.

i. **Roadworks/repairs**

South Side – RESOLVED that the Clerk and Councillor Simpson should continue looking at archive material and historical documents to ascertain ownership or responsibility of the road.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01389/CAT Street Record, South Side, Hutton Rudby. Notification of proposed works to trees in a Conservation area: Work to 14 trees, including 3 saplings. RESOLVED to recommend approval.

Decisions of North Yorkshire Planning

ZB25/00845/FUL 6 Drumrauch Hall, Belbrough Lane, Hutton Rudby. Widening of entrance pillars to property access. GRANTED

ZB25/00623/FUL Poppy Cottage, 15 South Side, Hutton Rudby. Two storey rear extension including demolition of existing rear single storey projection. GRANTED.

ZB25/01052/CAT 5 The Wynd, Hutton Rudby. Application for works to trees in a Conservation area T1, T2 and T3 Beech. Decision made was Tree Preservation Order No.11 Served.

9. **Hutton Bank.**

Councillor Bury has liaised with an Engineering Company who have agreed to report and provide costings on possible repairs to the railings. Noted.

10. **Steps across the village green to Church House**

Awaiting costings for Tarmac. Noted.

11. IT/Website

Nothing to report.

12. Staffing Committee

National pay agreement has been received. RESOLVED to implement its recommendations. Research into pay scales is being undertaken following amendments to the Clerks job description. Noted.

13. Village Hall/Tennis Club Lease

Jacksons have provided a satisfactory Deed of Surrender and new Lease for Hutton Rudby Tennis Club but require further information regarding Charity Commission requirements. RESOLVED to speak with Hutton Rudby Village Hall Trustees for confirmation.

Further RESOLVED to remind Jacksons that their fee quote also included the work for the first registration remaining work for Hutton Rudby Village Hall and associated land.

14. Fireworks Display

RESOLVED to authorise the purchase of fireworks from the same supplier as last year at a cost not to exceed the approved budget of £2500 plus VAT.

SLCC has provided guidance to the Clerk on incorporating some aspects of the incoming Terrorism Protection of Premises Act 2025, also known as Martyn's Law into Risk Assessments. RESOLVED that Councillor Barker would undertake safety training online.

15. Remembrance Day Parade

Community TM Ltd have been booked to provide road closure and traffic management. The scouts are providing 7 trained volunteers to assist. Wreaths have been ordered. As there is not a Bugler able to attend this year, RPC has been requested to provide the PA system with a recording of the Last Post. RESOLVED to source a power supply. Further RESOLVED that Councillor Bury will lay the wreath on behalf of RPC.

A memorial bench and steel tommie's will be sourced. RESOLVED to allow a budget of £2000 plus VAT.

16. Xmas Tree

RESOLVED to order a Tree from Maynards Nurseries with an expected cost similar to last year of £400 and delivery on Friday 28th November 2025.

Further RESOLVED to source new Christmas lights within the approved budget of £2000.

17. Accounts

Staff salary July 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HMRC Employers Tax & NI for Q1 paid in accordance with contract

HP Instant Ink (June)	£	13.49
HP Instant Ink (July)	£	13.49
Lebara Mobile Phone	£	5.00
LRSS Groundworks Ltd (Burial May & June)	£	840.00
LRSS Groundworks Ltd (Village May & June)	£	1620.00
SLCC Membership renewal	£	190.00
Community TM Ltd (VE 2025)	£	834.00
Scout's prizes for Children's races	£	54.16
Vistaprint posters & banners	£	148.33
HP Printer	£	347.99
Defib Store	£	150.00
Station Software Web Hosting	£	40.00

Money received.

HP Cashback offer	£	40.00
Barclaycard Cashback	£	2.00
Barclaycard Cashback	£	4.00

18. Correspondence for decision.

8 July 2025 Email Resident regarding removal of Bin at Hutton Bank. NYC has confirmed that it removed the bin. RESOLVED to write to NYC expressing RPC's disappointment and to request that the bin be reinstated or that the bin at Linen Mill gate be upgraded to a double bin to allow for increased usage.

27 July 2025 Email Resident regarding weeds at Village Green. RESOLVED to write to resident.

19. Correspondence for noting.

12 July 2025 Email Resident Burial Ground maintenance concerns

17 July 2025 Email NYC Environment and Regulation. Burial ground data request.

19 July 2025 Email Resident acknowledging Tree Report

20 July 2025 Email RoSPA Play Inspection date notification.

24 July 2025 Email YLCA National Joint Salary Increase for year 1/4/25-31/3/26

30 July 2025 Email PKF Littlejohn AGAR query

31 July 2025 Email NYC Consultation on submitted Neighbourhood Plans

4 August 2025 Email Crake & Mallon Headstone proposal – Plot X68

Minutes published 9th September 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON 8th SEPTEMBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

PRESENT: Councillor Mortimer (Chairman), Councillors Bragg, Bury, Puttick, Simpson, Tate and Voke. North Yorkshire Councillor Hugill. Councillor Webster arrived at 7.32pm.

1. **To approve apologies for absence.**
Councillors Barker, Jopling and Saxton. RESOLVED to accept.
2. **Declarations of interest.**
Item 7 i.i. – Councillor Bragg, Friend.
Item 7.i.ii. – Councillor Tate, Friend.
Item 8. The Gallop Planning Application – Councillor Tate, Friend.
3. **Confirm the minutes of the Parish Council Meeting held 11th August 2025 as a true and correct record.**
RESOLVED to accept.
4. **Meeting open to the public.**
One member of the public present.
5. **Police Report.**
One report of anti-social behaviour. Noted.
6. **Report from North Yorkshire Councillor.**
Councillor Hugill circulated his report prior to the meeting which outlined difficulties for the waste and street team with the implementation of the new waste policy, particularly with street cleansing. Reports of overflowing waste bins in several locations have been received. Staff shortages have been addressed with agency staff.
NYC continues to have consultations on the boundary review following changes to proposals, none of which affect our Parish.
The recent moorland wildfires have raised questions on cost of the disaster to NYC. Central Government operate The Bellwin Fund which assists authorities with immediate actions to safeguard life and property, it is hoped this fund will cover most of NYC's outlay.

Questions were asked about the lack of progress by NYC in resolving the issues with the footpath at Leven Grove House which were reported in late 2022. The Council would like a written response from the relevant officers. Councillor Hugill agreed to make enquiries.
7. **Matters arising.**
 - a. **Finance**
 - i. Employers Summary. NOTED
 - ii. Standing Orders – revised 2025. Subject to one typo correction it was RESOLVED to adopt the revised document.
 - iii. AGAR Notice of conclusion of audit. The Statutory inspection notice period has ended. NOTED.
 - b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**
Nothing new to report. The next NYC consultation on the Local Plan is expected in late 2026. Councillor Mortimer said there is no official NYC consultation on the Call for Sites proposals at this time.
 - c. **Local Government Boundary Commission**
Councillor Mortimer reported that 64 of the 89 new divisions are settled (including our proposed new division). There is to be further consultations on the remaining 25 divisions, none of which are in our immediate locality. The Boundary Commission is not seeking comments on the 64 settled divisions, so no further action is needed from the Council. The final report is due on 14th January 2026. Noted.
 - d. **Paddocks End and Hutton Fields developments.**
No progress updates on S106 and no new documents to view on the planning portal.

e. **Footpaths and hedges**

Clerk has chased Broadacres for a date when the hedge will be cut between Paddocks End and The Spar. Nothing has been received yet.

Reports of debris blocking the path at Leven Grove House were reported to NYC with photographs. Sarah Macdonald, Public Rights of Way Officer (Hambleton and Richmondshire) reported that despite legal letters being sent, the case has not been assigned to a member of the legal team for enforcement action. As above, NYC Councillor Hugill has been asked to assist.

A resident reported that the footpath from Sexhow Lane to Potto, past the bridge is totally impassible (this is outside the Parish Boundary). It has been reported to NYC and Clerk is to report it to Potto Parish Council also.

A discussion regarding numerous overgrown hedges within the parish was RESOLVED to make a public statement on RPC Facebook page requesting action from residents to maintain their hedges and ensure the footpaths are accessible to all.

It was reported that the wooden Public Footpath Sign at Greenbank Terrace is still not repaired. RESOLVED that the Clerk would report it to NYC again.

f. **Allotments**

- i. Regulations on Fires/Incinerators
- ii. A report of smoke coming from the Allotments was received from one resident. Enquiries revealed a small incinerator had been used for a short time at the Allotments, but neighbouring properties had also had fires in their gardens in recent weeks. It was RESOLVED to monitor the issue and review the rules later in the year.
- iii. Compost bins/green waste disposal
- iv. The compost bins are overflowing. RESOLVED to ask the grass cutting contractors to remove the waste as soon as possible and ask for a proposal for ongoing management and for the Allotment Committee to carry out consultations with the allotment holders for a long-term solution.
- v. Proposal for Allotments notice board
- vi. A suggestion of a notice board for better communication with tenants was RESOLVED that the Clerk would obtain costings.

g. **Linen Mill**

The capping is still outstanding on the wall. RESOLVED that the Clerk would obtain some costings to supply and install reclaimed/heritage capping.

h. **Sports/Play Areas**

New Football nets have been purchased; it is hoped to install them in the coming weeks. NOTED.

i. **Village Green.**

- i. 37 South Side
The resident has requested a patching repair rather than a full reinstatement due to costs. RESOLVED to accept a repair, subject to it meeting satisfactory safety standards.
- ii. 15 East Side
Further correspondence was received from the resident. RESOLVED to reiterate RPC's position that the Village Green should be reinstated to its original condition as per historic documents in our possession. Further RESOLVED to restate to the resident the work should be carried out within 3 months of the date of our previous letter (14/8/25)
- iii. Clock
Budget estimates have been obtained. RESOLVED to proceed with formal quotes to install access platform.
- iv. Tree Report. Work quotation & planning.
Clerk reported Planning permission has been Granted for the work to Trees at South Side and North End. RESOLVED to asked Stephen Johnson Tree Surgeons to proceed with the work as per their recent quote.
Noted that permission has not yet been received for the one tree subject to a TPO at the Village Hall.
- v. Christmas Tree Lighting – The Hub suggested Monday 1st December. RESOLVED to accept.

j. Speed limits signs

Nothing to report.

k. Roadworks/repairs

South Side/Goldie Hill

A wayleave agreement between Hambleton District Council and RPC has been located which refers to the area of road in need of repair. RESOLVED that the Clerk would submit the document to NYC and request they repair the road and to copy Councillor Hugill in correspondence.

Further RESOLVED to obtain copies of planning documents relating to permissions for Goldie Hill Bungalows in 1964 and beyond.

8. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01414/TPO Hutton Rudby Village Hall, Hutton Rudby. Application for works to a tree subject to a Tree Preservation Order (Pine). RESOLVED to recommend approval

ZB25/01513/FUL The Gallop, Skutterskelfe, Yarm. Retrospective application for erection of an agricultural building. A resident made a representation at the meeting. Following discussions it was RESOLVED to recommend no objection.

Decisions of North Yorkshire Planning

ZB25/00086/CLP 6 Levendale, Hutton Rudby. Application for a lawful development certificate for the proposed extension to the rear of the bungalow. GRANTED.

ZB25/01389/CAT Trees at South Side and North End, Hutton Rudby. Proposed works to Trees in a Conservation Area. GRANTED

9. Hutton Bank.

Councillor Bury has obtained quotes for 2 options for repairs to railings. It was RESOLVED to accept Options 2 and 3 - Straightening metal posts, replacing damaged handrails, sanding and painting at a cost of £3500 plus VAT.

10. Steps across the village green to Church House

Nothing to report.

11. IT/Website

Online data storage and sharing.

Councillor Mortimer reported that 5 suppliers were approached for fee quotes, 2 were subsequently shortlisted. Following a discussion on quote comparison and proposed work it was RESOLVED to accept Catch Design's proposal.

12. Staffing Committee

Due to confidentiality the one resident present at the meeting and the Clerk were requested to leave the meeting. There was a submission from The Staffing Committee regarding revisions to the Clerks terms of Employment. Clerk returned when the discussion ended.

13. Village Hall/Tennis Club Lease

The Solicitors rejected the recently signed and submitted lease, citing an engrossment version was required.

RESOLVED to instruct Jacksons to send the new version to the Tennis Club Secretary and request the recent invoice be withdrawn with no further charges made until the matter is finished, as per our agreement.

14. Fireworks Display

Although the recent terrorism legislation (Martyn's Law) has been made Law, its implementation is anticipated to take 24 months. Best practice guidance advice recommends a review of risk assessments should be undertaken now to prepare. Following our review, it was RESOLVED that a secondary exit point from the Cricket Club ground should be sourced.

15. Remembrance Day Parade

NYC has confirmed acceptance of the road closure request submitted by Community TCM Ltd. Community TCM Ltd have increased their fees to £375 plus VAT (last year £325 plus VAT). RESOLVED to accept.

The bugler has retired, and no replacement can be found. RPC has offered to play a recording of the last post and Top to Toe Beauty has kindly offered use of an electric point. Noted with thanks.

16. Accounts

Staff salary August 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£	5.00
PKF Littlejohn LLP External Audit	£	378.00
Harrod Sport (Goal Nets)	£	203.15
Microsoft 365 automatic renewal	£	84.99
Defib Store. Pads	£	79.20

Money received.**17. Correspondence for decision.**

14 August 2025 Email Resident regarding Village Green cobbles.

RESOLVED in item 7.i.ii

26 August 2025 Email Resident regarding Cherry Tree felling.

RESOLVED to write to resident informing them of the response received from NYC following our report to them and also to request an update from NYC on the issue.

27 August 2025 Email Resident regarding rubbish burning at the allotments.

RESOLVED in item 7.f. and to write to the resident accordingly.

18. Correspondence for noting.

21 August 2025 Email Area2 Thirsk notification of road closure – Remembrance Day parade

24 August 2025 Email NYC Parish Precept arrangements 2025/26 & 2026/27

27 August 2025 Text Resident report of impassible footpath Sexhow Lane-Potto

27 August 2025 Email NYC Rubbish collection update

Minutes published 14th October 2025

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 8th SEPTEMBER 2025 IMMEDIATELY AFTER THE MEETING OF RUDBY PARISH COUNCIL IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

PRESENT: Councillor Mortimer (Chairman), Councillors Bragg, Bury, Puttick, Simpson, Tate, Voke and Webster.

- 1. To approve apologies for absence.**
Councillors Barker, Jopling and Saxton. RESOLVED to accept.
- 2. Declarations of interest.**
None.
- 3. Meeting open to the public.**
None present.
- 4. Burial Ground extension landscaping project**
Quotation to provide two bench bases has been received at a cost of £1225 plus VAT. RESOLVED to accept.
- 5. Adoption of proposed updates to Burial Ground rules**
Draft revised rules had been circulated previously.
The Clerk reported a request for burial of Foetal remains. This is not a legal requirement for a foetus under 24 weeks of pregnancy.
RESOLVED to accept interment in Row V of the Burial Ground, subject to receiving legal guidance from the relevant authorities.
Further RESOLVED to accept the updated rules, with an addition for the inclusion of Foetal remains.
- 6. Report on ground maintenance**
Clerk reported that memorial inspections for safety purposes should be carried out every 5 years. RESOLVED to obtain fee quotes from suitably qualified contractors.
- 7. Proposal to install new notice board**
Due to historic burials, the notification of revised rules at the burial ground is extremely difficult to publish. Following a discussion, it was RESOLVED to install a notice board (a spare is already available) and install a platform, possibly laid by the contractor installing the bench bases, subject to costings.

Meeting closed 22.17

Minutes Published 14th October 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON 13th OCTOBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present Councillor Mortimer (Chairman) Councillors Barker, Bragg, Jopling, Puttick, Saxton, Simpson, Tate, Voke and Webster. NYC Councillor Hugill

- 1. To approve apologies for absence.**
Councillor Bury. RESOLVED to accept.
- 2. Declarations of interest.**
None.
- 3. Confirm the minutes of the Parish Council Meeting held 8th September 2025 as a true and correct record. Resolved to accept**
RESOLVED to accept.
- 4. Confirm the minutes of the Burial Board Meeting held 8th September 2025 as a true and correct record.**
RESOLVED to accept.
- 5. Meeting open to the public.**
Two members of the public who wished to observe the meeting only.
- 6. Police Report.**
Report contained notice of 2 Residential Burglaries. Noted
- 7. Report from North Yorkshire Councillor.**

Councillor Hugill reported that previous issues regarding overflowing bins appeared to be clearing and that the 4 day per week collections seems to be working, with more recycling being noted.

NYC has introduced a robust policy on flags. When seen to be a danger, steps will be taken to remove them.

Broadband – NYC Engagement Officer has reported that the installation of Quickline Broadband is almost completed within our Parish.

Councillor Hugill reported of a meeting he had with Rights of Way Officer Sarah MacDonald and another meeting with the Landowner at Leven Grove Right of Way. Currently the situation is still with NYC's Legal department, with no definite timescales for progression. Councillor Hugill understands the Landowners Solicitors have written to NYC. It was hoped that as other legal enforcements will soon be resolved, Leven Grove could be brought to the forefront.

Councillor Mortimer confirmed RPC's position is that there should be a definitive unobstructed route that could be used and encouraged consultation meetings with all parties involved, including neighbours affected by the diversion of the Right of Way

The Clerk asked Councillor Hugill for his assistance in obtaining a reply from NYC Property and Area 2 Highways regarding road repairs at South Side/Goldie Hill.

Councillor Saxton gave information of a grant which has been approved by the Government (up to 75% of the cost, maximum £350) for laying cables across pavements to provide car charging facilities, he wondered if this was something that NYC will be offering. Councillor Hugill confirmed that NYC are considering various options. He will keep RPC updated.

- 8. Matters arising.**
 - a. Finance**
 - Employers Summary. Noted.
 - Barclays Bank have made some payment errors involving the sweep mechanism, including payroll. The Clerk has raised a complaint. RESOLVED to move payroll payments to 25th of each month.

b. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**

Nothing to report

c. **Paddocks End and Hutton Fields developments.**

Nothing to report

d. **Footpaths and hedges**

A resident reported vegetation encroaching on the footpath at Woodside. The Clerk has reported the issue to Northern Powergrid who is believed to be the landowner. RESOLVED that Councillors will make some remedial trimming.

e. **Allotments**

The Allotment Committee submitted a report on overflowing compost bins.

It was RESOLVED to have the bins emptied once or twice a year, on a trial basis for 12 months, with the possibility of offering subsidised compost bins to individual plot holders. Clerk to obtain costings.

f. **Linen Mill**

The padlock and chain securing the vehicular access gate had been removed by persons unknown.

Councillor Saxton has installed a new chain and number padlock and pinned a notice showing a telephone number to call for access details. Noted.

Copings to complete the wall restoration have been delivered. It was noted that some damage had occurred in transit and that the issue had been notified to the supplier.

AL Robinson has been instructed to proceed with the work with an additional question on the possibility of pinning some of the copings, which may incur modest additional costs.

g. **Sports/Play Areas**

Play Safety Inspections have been carried out and reported: -

Middleton on Leven Play area – The rubbish bin is broken. Arrangements have been made with NYC to provide a replacement.

Station Lane Playing Field – The report said warning signs on the approach road should be installed. It was noted there are already two installed.

Other areas highlighted in the report questioned stability of a signpost and one fitness equipment, earth being insufficient as a surfacing under equipment, damaged football nets and updates needed to contact information signs.

It was RESOLVED that Councillors Voke and Webster would investigate the recommendations and report to The Council. It was noted that new football nets have been purchased and will be installed soon.

h. **Village Green**

Following the bi-annual Elliott Tree Report, planning permission has been obtained for the recommended work. Stephen Johnson Tree Surgeons will be doing the work before the end of the year.

Care for our Village anticipated costs for Autumn Planting estimated at £500. RESOLVED to accept.

Clock Boarding – Two estimates have been obtained to install a safety walkway for access to the Clock. RESOLVED to seek confirmed costings which include a handrail and submit proposals to the Clock repairers and to The Methodist Chapel for their approval.

Church House Steps and footpath across the Village Green – Following the resolution at the meeting held 9th December 2024 to repair and maintain the current steps, multiple endeavours to obtain two estimates to carry out the renovations have been unsuccessful. An estimate has been obtained from A L Robinson of £4460.85 plus VAT for step renovations and £4545.95 plus VAT for tarmac path and handrail replacement. Following a vote, it was RESOLVED to accept both quotes from A L Robinson. Councillors Barker and Tate requested that their objections be noted.

Following the recent storms numerous branches are littering the Village Green. LRSS have quoted £100 plus VAT to remove them. RESOLVED to accept.

i. **Speed limits signs**

Statistics for Garbutts Lane incoming show the last 2 months:

Daily average count of 1400 vehicles - an average of 390 a day doing 35mph, 170 a day doing 40mph, 35 a day doing 45mph and 5 a day doing 50mph. The fastest recorded was **65mph**.

Statistics for Stokesley Road Outgoing show in the last 2 months:

Daily average count of 1000 vehicles - an average of 110 a day doing 35mph and 3 a day doing 40mph. The fastest recorded was **50mph**.

j. **Roadworks/repairs**

i.. South Side/Goldie Hill

Following a report from a resident of potholes at the entrance to South Side/Goldie Hill, enquiries have revealed a Wayleave Agreement in force between Hambleton District Council and RPC for the installation of a trench housing cables, which appears to be the area where potholes are located. The Agreement and request for repairs have been submitted to NYC Property and Area2 Highways. No reply has been received, and The Clerk has requested assistance from NYC Councillor Hugill.

Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01714/CAT 18 Enterpen, Hutton Rudby. Proposed works to trees in a Conservation Area. Fell T1 (Pear Tree) and fell T2 (Fir Tree). RESOLVED to recommend no objection

Decisions of North Yorkshire Planning

ZB25/01414/TPO Hutton Rudby Village Hall, Enterpen, Hutton Rudby. Application for works to a Tree subject to a Tree Preservation Order. **GRANTED**

ZB25/01569/FUL 2 Willowgarth, North Meadow, Hutton Rudby. Householder application for planning permission for works or extension to a dwelling: Pitched roof extension to rear of property, various internal alterations to main building and attached double garage, removal of existing roller shutters to doors and windows. **GRANTED**

9. **Hutton Bank.**

K S Site Services have been instructed for repairs to the railings and hope to start work by end November. Noted

10. **IT/Website**

Work has begun with the new Website provider, Catch Designs. Councillor Mortimer asked for volunteers to help himself and the Clerk with the work. RESOLVED that Councillor Barker would also be a contact for the Website.

A new logo for the Council was circulated. RESOLVED to accept.

Information requested by Catch included photographs and Councillors contact information. It was RESOLVED not to supply Councillors contact information.

11. **Staffing Committee**

Payroll changes have been implemented. Noted.

12. **Business Continuity Plan**

YLCA has recently made a request for our Business Continuity Plan. A draft plan has been circulated to Councillors for consideration. One requirement is the need for an additional keyholder for the Council's document Cabinets, alongside the Clerk. RESOLVED that Councillor Simpson would be the second keyholder.

13. **Assertion 10/ Data Protection**

New Assertion 10 in the Annual Governance and Accountability Return (AGAR) for Year Ended 31/03/2026 has been introduced. This relates to Digital and Data Compliance. The Clerk is preparing new draft documents. The new Website is already incorporating some of the requirements. Noted.

14. Village Hall/Tennis Club Lease

The new Tennis Club Lease and Deed of Surrender documents have been signed by RPC and Hutton Rudby Tennis Club and will be returned to Jacksons. The draft of the First Registration of the Village Hall and surrounding Land has been received and approved (with one question) to Jacksons. As the work is almost complete it was RESOLVED to settle the invoice received in July.

15. Fireworks Display

Agreement has been reached with The Cricket Club Bar to allow limited reserved disabled parking which has been booked with the Cricket Club Bar, with arrival of authorised vehicles only before 5.15pm. It was noted there may be one or two additional staff vehicles scheduled to arrive around 5.30pm. RESOLVED that vehicles will only be admitted if it is safe to do so, and only those on an approved list containing Registration Numbers.

16. Remembrance Day Parade

A new Sustainable, British Grown Oak Bench has been ordered with the engraving 'Lest we Forget' and will be installed beside the War Memorial. New Tommie's have also been purchased. Road closures will be in operation from 9.20am – 11.30am

17. Accounts

Staff salary September 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£ 5.00
Wave Water	£ 54.76
Oxfordshire Association of Local Councils	£ 174.00
SLCC Membership	£ 190.00
LRSS (Payment made in July by Barclays in error)	£ 1620.00
RoSPA Playsafety Inspection	£ 321.60
TP Jones & Co LLP	£ 64.40
Reclaimed Brick Company (Sample)	£ 145.00
RBLI Tommie's	£ 350.00
Reclaimed Brick Company (Copings)	£ 4405.00
PWLB	£ 5165.58
HMRC Q2	£ 885.71
Teak Garden Furniture (Burial)	£ 4801.50
Teak Garden Furniture (Parish)	£ 1696.50

PWLB £4300.00 entry noted on the agenda was a duplicated administrative error, now removed. RESOLVED to accept

Money received.

Precept 2 nd Instalment	£25,662.50
Burial Plot Reservation Y32	£ 135.00

Q2 Cashbook and Budget Monitoring has been circulated. RESOLVED to accept.

18. Correspondence for decision.

24 September 2025 Email CFOV notice of Autumn Planting. RESOLVED in item 8.h

Correspondence for noting.

3 September 2025	Email Resident, advertising sign attached to School warning post.
15 September 2025	Email Resident regarding wildlife
15 September 2025	Email Resident East Side Cobbles
15 September 2025	Email NYC Community Governance Review
26 September 2025	Email NYC Nature Recovery Strategy acknowledgement.
28 September 2025	Email Resident Burial Plot sizes
1 October 2025	Email Resident regarding loose cobbles East Side/The Wynd

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 13th OCTOBER 2025 IMMEDIATELY AFTER THE MEETING OF RUDBY PARISH COUNCIL IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Puttick, Saxton, Simpson, Tate, Voke and Webster

1. To approve apologies for absence.

Councillor Bury. RESOLVED to accept.

2. Declarations of interest.

None.

3. Meeting open to the public.

None present.

4. Burial Ground extension landscaping project

Councillor Simpson reported that trees and shrubs have been sourced from Hill & Sons and will probably cost less than previously thought. Planting is hoped to commence mid-November.

Three sustainably grown British Oak Benches have been ordered for the Burial Ground. Two will be used in the new landscaping project and one will replace the damaged existing bench.

RESOLVED to ask Charlton Services to install the bench bases as per the estimate approved in the last meeting.

5. Updates to Burial Ground rules

The Clerk had recently completed an Institute of Cemetery and Crematorium Management (ICCM) training course. A report was submitted to Councillors outlining recommendations for updating the current administrative procedures of RPC Burial Board. It was RESOLVED that the Clerk would prepare draft Forms and revised Burial Ground Rules.

The Clerk reported that Memorial Headstone Safety Inspections should be carried out at least every 5 years to ensure structural stability of headstones within the Burial Ground. Two quotations to provide the service have been obtained.

It was RESOLVED to accept the lower cost from Memsafe at £3.75 plus VAT per memorial.

6. New Notice Board

Councillor Tate is preparing the Notice Board which he has in storage and Councillor Puttick offered to clear vegetation from the area near to where the Board will be erected.

RESOLVED to ask Charlton Services for costings to install the Board, probably at the same time the bench bases are constructed.

Meeting concluded 22.10

Minutes Published 11 November 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 10th NOVEMBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Puttick, Saxton, Tate and Webster. NYC Councillor Hugill.

1. To approve apologies for absence.

Councillors Bury and Simpson. RESOLVED to accept.

2. Declarations of interest.

Item 8.f.iii. Councillors Barker & Tate – Friends.

Councillor Bury arrived 7.32pm

3. Confirm the minutes of the Parish Council Meeting held 13th October 2025 as a true and correct record.

RESOLVED to accept.

4. Confirm the minutes of the Burial Board Meeting held 13th October 2025 as a true and correct record.

RESOLVED to accept.

5. Meeting open to the public.

3 Members of the public were present.

2 wished to observe the meeting only.

1 member of the public addressed the Council requesting consideration be given to erecting the Union Jack Flag on the Village Green for the majority of the year and was advised the request would be discussed under item 8.f.ii.

6. Police Report.

Police report showed no reported incidents in October.

7. Report from North Yorkshire Councillor.

Councillor Hugill reported discussions regarding a banking hub in Stokesley, the request has been rejected as it did not meet criteria regarding access for cash withdrawals. Councillor Hugill is requesting assistance from local communities to reverse the decision by writing to The Clerk at Stokesley Parish Council and to the Secretary of the NYC Richmond & Northallerton Area Committee. RESOLVED that RPC Clerk would contact Stokesley Parish Council Clerk and obtain information on how RPC could offer support. A resident had written to Councillor Hugill regarding hedging at Hutton Bank, this was further discussed in item 10.

Footpath at Leven Grove – Councillor Hugill reported little progress, a scheduled meeting had not happened due to NYC legal representatives being unable to attend. It was hoped progress will be made at the next planning meeting. Councillor Puttick expressed concern that a meeting between interested parties, which was requested at the last meeting, still not had been arranged. Councillor Hugill would like to speak with NYC Legal Services before progressing further and anticipates having some constructive movement early in the New Year.

NYC has been awarded funding to deliver EV charging points at up to 14 Sites across North Yorkshire, this was discussed further in Item 8.a.

8. Matters arising.

a. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging.

Nothing to report on the Neighbourhood Plan.

NYC Local Plan call for sites closes at the end of November, and it was noted that NYC itself has submitted some of its own land into the call for sites. The next stage for consultations is understood to be in around a years' time.

NYC Funding for EV Charging Points has been awarded, following discussions it was agreed that RPC could not meet the criteria to be considered for the scheme.

Councillor Webster provided information on a Tesla Supercharger Station. Following discussions, it was decided that this was a commercial scheme not suitable for RPC requirements.

b. **Footpaths and hedges**

Councillor Jopling provided photographic evidence of recent inconsiderate parking on pavements and hazardous vehicle charging cables across footpaths and pavements. RESOLVED to write to the resident requesting a safer method of charging their vehicle and to place an information notice on the Boards and social media reminding residents to park courteously and lawfully.

The hoardings at the Broadacres Site on Garbutts Lane, opposite Spar have been reported as being damaged. RESOLVED that the Clerk would email again to Broadacres and request that they are repaired, as soon as possible.

c. **Allotments**

A tenant has reported several thefts of tools recently from the allotments.

Despite emptying the green waste from the communal compost bin recently, it was disappointing that they had been refilled with waste almost immediately. Because the compost is not being turned and used, it was accepted that this facility will not be able to continue to be provided.

RESOLVED that an inflationary increase in rents for 2026 would be invited to renew at £48 for a whole plot, £24 for a half and to advise tenants at renewal that the communal compost bins would be removed within the coming months and tenants will be responsible for disposal of their own waste.

Councillor Simpson arrived 8.30pm

d. **Linen Mill**

Reclaimed copings which were purchased have been delivered with some damaged and uneven depths. AL Robinson agreed to sort the stones at a cost of £200 plus VAT which resulted in two useable depths of stones, 70mm and 90mm approx. The suggestion is to lay the 70mm on the flat run and use the 90mm on the rise and slope of the wall. AL Robinson have reported that an additional 3-4m run of copings to replace the damaged ones would be required. RESOLVED that the suggestion of laying the two depths is acceptable, if the supplier is unable to provide replacements at either 70mm or 90mm for consistency and to request replacements for the damaged goods.

A report that some ash saplings had been cut down at the Linen Mill had been received. RESOLVED to make enquiries that this was authorised work.

e. **Sports/Play Areas**

i. Play Safety Inspections.

Following the recent safety inspections a working party provided a report to Councillors on the recommendations made by the inspector.

RESOLVED to obtain replacement capping's and carry out routine maintenance to equipment and goal posts/netting. Also, the Clerk is to contact the inspector for recommendations as to the type of matting which should be used and Councillor Barker to obtain costings for replacement sign, to include emergency contact information.

f. **Village Green**

i. Village Green Management Plan

There was a discussion regarding Flag Flying on the Village Green and the residents' request for raising the flag for the majority of the year. UK Flag Protocol was consulted, www.flaginstitute.org/wp/uk-flags/british-flag-protocol which states "Flags are normally flown from sunrise to sunset but they may also be flown at night, when they should be illuminated". It was also noted that it was not practicable for RPC to comply with this protocol over extended periods. It was also noted that the current RPC protocol is to raise the flag on designated flag days, funerals and other commemorative events, it was felt that to raise the flag permanently would detract from the significance of the flag at those times.

It was RESOLVED to adopt the Village Green Management Plan with the addition of the UK Flag Protocol recommendations and amendment that the Christmas Tree is erected outside of the Methodist Chapel.

ii. East Side

Work to reinstate the Village Green cobblestones has not commenced.

RESOLVED that the Clerk will make an appeal on social media to source any reclaimed cobblestones which may be available to purchase of a similar specification and to identify, if possible, companies which may be available to supply some.

iii. Clock

Still awaiting revised quotations for handrail.

g. **Speed limits signs**

An email has been received from Monk Fryston PC regarding Speed Indicator Devices (SIDs). They are seeking support from other Parish Councils in North Yorkshire to request that NYC change its VAS protocols which currently permits only standard Vehicle Activated Signs (VAS) while Speed Indicator Devices (SIDs) are not authorised. Research has shown that SIDs are more effective at reducing speeding. RESOLVED that the Clerk would write in support.

h. **Roadworks/repairs**

i.. South Side/Goldie Hill

The Clerk has sent numerous emails to NYC departments requesting implementation of the Wayleave Agreement to repair the damage to the road channel. No response to our request has been received and Councillor Hugill was asked to investigate.

9. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/01632/LBC Linden Grange, Hutton Rudby. Application for listed building consent for removing the existing roof and reroofing, replace box gutter sections and bay top window covering. Re-bed coping stones. RESOLVED to submit no objection.

ZB25/00650/FUL Bumble Cottage, 20 North Side, Hutton Rudby. Application for front bay window extension as amended by revised plan received 24 October 2025. RESOLVED to recommend approval.

Decisions of North Yorkshire Planning

ZB25/01426/FUL The Bungalow, Windy Hill Farm, Stokesley. Application for planning permission for works or extension to a dwelling: alterations and additions to existing bungalow and new detached garage. GRANTED

ZB25/01714/CAT 18 Enterpen, Hutton Rudby. Proposed works to trees in a Conservation Area. Fell T1 (Pear Tree) and fell T2 (Fir Tree). GRANTED

10. **Hutton Bank.**

KS Site Services intend to commence work to the Pedestrian Railings on 24/11/25. Stephen Johnson has kindly offered to replace the failed beech hedging again (for a third time) after the railing work is finished. Letter has been sent to residents of East Side advising of potential disruption during the works.

Councillor Hugill spoke of a resident contacting him about the failed hedging and vehicle manoeuvring. It was RESOLVED that the Clerk would write to the resident advising that this is the final attempt at growing the Beech Hedge and requesting assistance with watering when necessary and to confirm that the railings are for pedestrian guidance only, they are not for vehicle safety purposes, and no reliance should be placed on them during vehicle manoeuvres.

11. **IT/Website**

Work on the new website has commenced and the new .gov domain name has been secured. A new RPC Logo has been designed at a small additional cost. New email addresses are anticipated to be implemented from January 2026

12. **Staffing Committee**

Nothing to report.

13. Business Continuity Plan

Subject to the addition of updating the spare laptop every 6 months it was RESOLVED to adopt.

14. Assertion 10/ Data Protection

- i. GDPR Policy/General Privacy Notice. RESOLVED to adopt
- ii. IT/Email Policy. RESOLVED to adopt
- iii. RPC Privacy Notice for Employees and Councillors. RESOLVED to adopt

15. Village Hall/Tennis Club Lease

Awaiting a reply from Jackson's Solicitors regarding the Land Registration, once received the Registration and Leases should be completed.

16. Fireworks Display

Positive feedback has been received from residents following this year's display with no reported incidents or accidents. Thanks to all who participated. Donations of £2300.61 have been received.

Councillor Barker requested waterproof covers be purchased to protect the speakers during wet weather. RESOLVED that the Clerk would purchase some.

17. Remembrance Day Parade

Positive comments from Residents regarding the new Tommie's and Remembrance Bench have been received. A notice of thanks has been posted on social media for the decoration of the War Memorial and assistance given by the Scouts and other volunteers. Councillor Bury was thanked for representing RPC by giving a reading at the Church and laying a wreath.

18. Accounts & Finance

Staff salary October 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£ 5.00
Catch Designs	£ 745.20
Eset Security	£ 34.99
Eset Security (second laptop)	£ 15.00
CPRE	£ 36.00
PDK Charnwood Ltd (Collection Buckets)	£ 20.86
LRSS (Burial Ground Sept & Oct)	£ 840.00
LRSS (Village Cut Oct + Compost + Branches)	£ 1860.00
Whitegates Nursery	£ 435.81
AW Nicholson Plot N70	£ 300.00
Fergus Osborne Wreaths	£ 52.50
Maynards Xmas Tree	£ 420.00
Community TM Ltd (Remembrance Day parade)	£ 450.00

Money received.

VAT reclaim Q1 & Q2 Parish A/C	£ 2860.14
NYC CIL Payment	£ 2293.20

Employers Summary. Noted.

2026/2027 Budget

Draft budget proposals have been circulated.

It was RESOLVED to allocate the CIL reserve to the Burial Ground Benches and Church House steps works.

It was RESOLVED to accept the allocation of funding and reserves allocation.

It was reported that due to low burial rates and increases in running costs a significant increase in Burial Fees would be required to maintain a balanced budget for the Burial Ground. RESOLVED to increase the Burial fees by approximately 25% in 2026.

Barclays Complaint

A letter from Barclays has not given satisfactory reasons for the failed sweep. RESOLVED that the Clerk would request more information from Barclays.

19. Correspondence for decision.

9 October 2025 Email Resident regarding overgrown hedges at electric sub-station, Woodside, Rudby.

Councillors cleared most of the hedging which was encroaching on the footpath. The Clerk contacted Northern Powergrid who also said they would attend the site. Resident has confirmed the matter is now satisfactory.

10 October 2025 Emails Resident regarding grass cutting of verges at Rudby (2)
Two emails from the same resident have been received regarding grass cutting on verges.

RESOLVED that the Clerk would write to the resident advising that RPC only cut grass on land which is owned by RPC.

29 October 2025 Email Bathurst Educational – Trustee nomination
RESOLVED to nominate Mr Mallinson for a further term (2025-2029).

20. Correspondence for noting.

N/A

Meeting ended 21.48
Minutes published 9th December 2025

MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 8th DECEMBER 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.

Present: Councillor Mortimer (Chairman) Councillors Barker, Bragg, Bury, Saxton, Simpson, Tate, Voke and Webster.

1. **To approve apologies for absence.**
Councillors Jopling and Puttick. RESOLVED to accept
2. **Declarations of interest.**
Item 7.f.ii. Councillors Barker and Tate – Friends
Item 14. Councillor Bragg – Trustee of SCCA
3. **Confirm the minutes of the Parish Council Meeting held 10th November 2025 as a true and correct record.**
Subject to amendment of wording for item 8.f.ii to ‘source some copings’ – RESOLVED to accept.
4. **Meeting open to the public.**
2 Members of the Public.
5. **Police Report.**
Report of 2 Anti-Social behaviour, 1 Auto Crime, 1 dog bite and 1 other crime (5 in total). Noted RESOLVED to make enquiries with the Police regarding the anti-social path issue and dog bite.
6. **Report from North Yorkshire Councillor.**
Cllr Hugill was unable to attend the meeting, but provided updates on ongoing matters between NYC and RPC;
Wayleave Agreement South Side/Goldie Hill – RPC have been waiting a response from NYC since 9/9/25, Councillor Hugill has requested a response from NYC Property Services.
Waymark damage Greenbank Terrace reported 20/5/25 – Cllr Hugill reports this is on the list of works due to be carried out by NYC, date unknown.
Leven Grove Footpath – No further information from the Landowner or NYC Legal team.
7. **Matters arising.**
 - a. **Parish Neighbourhood Plan/ NYC Local Plan/EV Charging.**
Draft S106 notice is now available to view on NYC planning portal regarding the site on Garbutts Lane. Points to note is the inclusion of 10 affordable rental units and 5 affordable shared ownership units of the 50 total units available. Full details can be accessed using reference 21/02719/FUL.
Cllr Bragg suggested a request be made to NYC that some of the low-cost housing units be started early in the development. RESOLVED to submit comments.
 - b. **Footpaths and hedges**
Report was received from a resident that some of the footpath from Sexhow Lane to Potto has been cleared. Thanks to NYC
Clerk was requested to circulate a report to councillors regarding outstanding Footpath issues with NYC. Agreement from the Landowner has been received to install a further handrail at Crow Bank Steps. RESOLVED Councillor Saxton would provide location and work specification requirements to enable the Clerk to obtain contractor quotes.
 - c. **Allotments**
Draft renewal letter has been previously circulated to Councillors. RESOLVED to accept
 - d. **Linen Mill**
Due to adverse weather the Contractors are running behind with work schedules but hope to have the copings installed before the Christmas break.
Ash saplings were diseased have been removed. It was proposed to replace them with a Cherry, Rowan and Holly tree. RESOLVED to fund from the environment budget.

e. **Sports/Play Areas**

i. Play Safety Inspections

Following recommendations from RoSPA Play Safety Inspector, two contractors have supplied quotations to install the recommended rubber matting around three pieces of equipment and some routine maintenance work. RESOLVED to accept the lower quotation from AB Playgrounds of £2650.00 (no VAT)

Councillor Barker is sourcing a new information sign, in line with the recommendations of the Safety Inspector.

f. **Village Green**

ii. East Side

Clerk has sourced some cobbles from a reclamation yard which appear to be a similar standard to others around the Village Green. RESOLVED to purchase the Cobblestones. Further RESOLVED to contact the resident offering to supply the cobblestones, at cost and giving a further 30 days to acknowledge they will do the work.

iii. Clock

Agreement to the safety boarding access work has been received from Hutton Rudby Methodist Church. Two quotes have been obtained to carry out the work, including safety handrail. RESOLVED to accept the revised lower quote from A B Milburn of £1585 plus VAT subject to confirming with Smith of Derby (Clock Repairers) that the work would meet their requirements.

iv. War Memorial Garden

Councillor Tate reported concerns that large conifer shrubs, which are in close proximity to the memorial, have the potential to cause foundation damage to the War Memorial.

RESOLVED to ask Stephen Johnson Tree Surgeon for advice on management of the conifers, with potential to remove.

g. **Speed limits signs**

Nothing to report

h. **Roadworks/repairs**

v. South Side/Goldie Hill – See item 6.

vi. School Parking Signs - A request for funding from Hutton Rudby Primary School to provide safety parking signs was received. Resolved that in pursuance of the powers conferred by S.137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves expenditure in the region of £183.55 in respect of one pavement parking sign.

Councillor Simpson suggested that RPC should have a policy with criteria for S137 funding. RESOLVED that Cllr Simpson would submit a proposal.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/02070/FUL – 2 Willowgarth, Hutton Rudby. Application for the removal and installation of windows, rendering building with through coloured render system, installation of folding doors to rear and glazed screen. Internal alterations and remodelling. Deadline for response 18/12/2025. RESOLVED to recommend approval

Decisions of North Yorkshire Planning

ZB25/00650/FUL Bumble Cottage, 20 North Side, Hutton Rudby. Application for bay window extension as amended by revised plan received 24/10/25. GRANTED.

9. **Hutton Bank.**

i. Railings - Work to the railings has been completed and a conclusion of work email has been sent to a resident. Noted

ii. Walling - The contractor carrying out the work to the railings informed RPC that a small boundary wall nearby was in poor repair. RESOLVED to pass the information from the contractor to the owner of the wall.

10. IT/Website

New Email addresses should be live by mid-January.

Councillor Simpson has drafted a new Environment Policy report which will replace the 'Trees for Tomorrow' page on the current website. RESOLVED that the Clerk will circulate for approval.

11. Staffing Committee

Nothing to report

12. Village Hall/Tennis Club Lease

Jacksons Solicitors agreed that reference to the Charity Commission should be made within the HM Land Registry Document. They have prepared the document and will submit to HM Land Registry upon receipt of a fee for £495. RESOLVED to settle the fee subject to receipt of invoice confirming the charge.

13. Accounts & Finance

Staff salary October 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

Lebara Mobile Phone	£	5.00
G2 Fireworks	£	3000.00
The Hub room rental	£	168.00
Reclaimed Brick Company	£	65.00
Box Music (PA speaker Covers)	£	146.50
Next Day Paint (Bench Oil)	£	157.29
LRSS (Burial Ground Nov)	£	420.00
Hill Nurseries (Burial Ground)	£	1450.88
LRSS (Village Greens Nov)	£	810.00
R D Alderson (Station Lane Hedge)	£	180.00
Memsafe Memorial Inspection	£	1501.80
Charlton Services (Burial Bench Bases)	£	1470.00
KS Site Services (Railings)	£	4200.00

Money received.

Fireworks Donations	£	2300.61
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Employers Summary Noted.

Allocation of CIL Funding to projects

RPC have received two CIL Funding Grants one in Oct 22 for £12,820.50 and one in November 2025 (Skutterskelfe) for £2293.20. Total £15,113.70

Recent projects to refurbish Church House Steps and install new Benches and trees at the Burial Ground have total anticipated costs of £15,442.11.

RESOLVED to allocate the expenditure to the CIL Funding and the Clerk to draft a report for RPC approval, ready to submit to NYC.

Budget

The budget had been circulated to Councillors previously. RESOLVED to accept.

An email from North Yorkshire Council Community Governance Review has been received which asks RPC to give consideration of the possibility of merging RPC with Potto Parish Council. There was no provision made for costs of a merger in the Councils' budget and there would be significant impacts if one took place. Following a lengthy discussion, it was RESOLVED that Councillor Mortimer and the Clerk would make a submission to NYC rejecting their suggestion.

Precept

Following the discussion on the budget it was RESOLVED to request a precept of £53,275 which represents an increase of 3.8% or £1950 on last year.

14. Correspondence for decision.

12 November 2025 Email Resident regarding parking at Northside close to the Bay Horse. RESOLVED to write to the resident advising RPC has no authority to restrict parking and to give details of where Residents Parking Schemes can be accessed.

21 November 2025 Email Resident regarding Charging Cables South side. RESOLVED to write to resident confirming NYC Highways and NYC Police have official authority and that RPC can only make a request regarding safety.

1 December 2025 Email SCCA Funding request. Councillor Bragg in his capacity of trustee of SCCA made a presentation to RPC outlining challenges faced by SCCA with increased operating costs and lower income which has resulted in a £20,000 approx. budget deficit for the charity. They are therefore seeking donations/grants from local Parish Councils whose residents benefit from their service. Currently in our Parish 1 resident uses the befriending service, 6 sitting service, 55 car journeys, 18 bus passengers, 236 car journeys and 1 day centre user. RESOLVED to offer a one-off donation of £1800, subject to confirmation that similar contributions will be made by other Councils.

15. Correspondence for noting.

12 November 2025 Email Scouts – Message of thanks for Remembrance Parade organisation

13 November 2025 Email NYC Budget Consultation

18 November 2025 Email NYC Mobile Library Service – operating out of VH Car Park Jan 26

Minutes published 13 January 2026

MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 8th DECEMBER 2025 IMMEDIATELY AFTER THE MEETING OF RUDBY PARISH COUNCIL IN THE HUB, METHODIST CHURCH, HUTTON RUDBY

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Bury, Saxton, Simpson, Tate, Voke and Webster

1. To approve apologies for absence.

Apologies Councillors Jopling and Puttick. RESOLVED to accept.

2. Declarations of interest.

None

3. Meeting open to the public

None present

4. Memorial Stone Inspections

Following the recent Memorial Stone Safety Inspection, 50 failed stones were identified. Responsibility for maintenance of the stones rests with the owner of the grave. It was RESOLVED that safety warning signs should be placed close to the failed headstones.

The Clerk has obtained two quotes to supply the safety signs and mounting stakes. It was RESOLVED to accept the quotation from DBS for 50 Aluminium Signs at a cost of £199.50 plus VAT, but not the mounting stakes.

Once the signs have been installed it was RESOLVED that the Clerk would contact owners of the graves to advise that repairs are required.

5. Burial Ground extension landscaping project

Three new benches have been installed. Thanks to Councillors Simpson and Voke and volunteers who have planted numerous trees and shrubs.

6. Updates to Burial Ground rules

Revised rules and Burial Documents which incorporate ICCM guidance have been circulated. RESOLVED to accept, subject to the addition of GDPR.

7. New notice board

The legs have been installed, and Councillor Voke is refurbishing the board. Noted.

Meeting closed 21.41

Minutes Published 13 January 2026