

**MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 9<sup>th</sup> SEPTEMBER 2024 AT 7.30PM IN THE HUB, METHODIST CHAPEL, HUTTON RUDBY.**

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Horvath, Simpson, Tate and Voke. North Yorkshire Councillor Hugill (from 7.52pm). North Yorkshire police officer (from 7.40; left after agenda item 5)

**1. To approve apologies for absence.**

Councillors Jopling, Puttick, and Saxton. H Cope-Graham (Clerk). RESOLVED to accept.

Councillor Titterton has tendered her resignation. Councillors wished to record their thanks for all the work Councillor Titterton has undertaken for the Council.

In the absence of the Clerk, Councillor Simpson took the minutes.

**2. Declarations of interest.**

None.

**3. Confirm the minutes of the meeting held on 12<sup>th</sup> August 2024 as a true and correct record.**

RESOLVED to accept.

**4. Meeting open to the public.**

None present. Closed to the public.

**5. Police Report and Neighbourhood Watch.**

The previously circulated report noted 1 case of arson/criminal damage and 1 violence against the person.

In response to a query on a recent theft in Skutterskelfe, the attending police officer gave a very informative response on the current action being undertaken to tackle thefts especially involving youths on motorbikes. The public are encouraged to report any suspicious behaviour especially involving motorbikes with two people on board wearing balaclavas.

The Council were updated on two recent cannabis raids in the district.

A brief discussion was held on the benefits of installing cameras on the roads entering the village.

The police were thanked for their attendance and comprehensive report.

**6. Report from North Yorkshire Councillor.**

Councillor Hugill has been appointed North Yorkshire Council's (NYC) *Champion for Climate Change*. He sees this as a non-political role. There are concerns about how much funding there will be for the initiative and Councillor Hugill expects there will be a lot of "bottom up" actions.

One person has been assigned to handle verges across North Yorkshire and there are opportunities to save money and help biodiversity by better verge management.

NYC has concerns that the consultation on the National Planning Policy Framework (NPPF) changes would require NYC to allocate an additional 2,000ha for housing over the plan period.

The North Yorkshire Moors National Park and the Yorkshire Dales are only expected to contribute a very small number of dwellings over the NPPF period.

Councillor Hugill was disappointed the Paddocks End proposal did not go to the September planning meeting but expects it to go to the October meeting.

Councillor Tate raised the "Solar for Schools" initiative and will send Councillor Hugill details.

A list of local concerns forwarded to NYC some time ago will be copied to Councillor Hugill.

Councillor Hugill recently attended a presentation on how electric charging could be delivered at the roadside (e.g., Kerbcharge). It is not clear whether NYC's position of not allowing cables across pavements is going to change.

## **7. Matters arising.**

### **a. Parish Neighbourhood Plan and NYC Local Plan**

Progress on the NP is awaiting the outcome of the Paddocks End application.

As mention under 6. above, the review of the NPPF may result in NYC having to increase its housing delivery by 2/3rds; from 2,537 to 4,232/year

### **b. Footpaths.**

Councillor Horvath highlighted a number of hedges encroaching on the footpaths. Councillor Horvath to contact the Clerk on the matter.

Councillor Simpson mentioned the overgrown footpath behind Paddocks End which requires people to crawl on their hands and knees to get through. Councillor Simpson has reported it to NYC.

The NYC Footpaths' Officer will provide the Clerk with an update on the Leven Grove and Middleton footpaths on the Clerk's return.

NYC is liaising with the resident on Rudby Lea concerning the run off onto the pavement and road.

### **c. Sports Areas**

#### **i. Station Lane.**

Councillor Tate reported that litter (e.g., cans, bottles) is a problem. If this is run over by the grass cutter then it gets dispersed around the area. A suitable message highlighting the problem to be put on Facebook.

It was RESOLVED to accept the lower quote from Rob Alderson for trimming the hedge on one side of the Sports Area. The trees in the hedge are to be left untouched.

The annual equipment inspection will be undertaken in September.

#### **ii. Middleton on Leven.**

Nothing to report

**d. Village Green.**

Awaiting response from the resident of 37 South Side re their obligations under the access agreement. Clerk is in contact with the resident.

The tree work by Stephen Johnson has been carried out.

It was RESOLVED to seek advice during the next tree inspection survey on the potential pruning of the sycamore tree on North End. If possible, a councillor will accompany the surveyor.

The Clerk has replied to the resident who has concerns over the access to bins at the bottom of North End. Dwellings with similar access issues in other parts of the village are provided with bin bags by NYC.

A letter of thanks has been sent to the resident who donated a power washer.

**e. Speed limits signs.**

The office of the mayor has acknowledged the clerk's enquiry but not responded substantively.

The speed limit signs on Stokesley Road have been moved closer to the corner which means they are only visible shortly before entering the 30mph limit. NYC did not support the Parish Council's request to locate the signs before the corner

**8. Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

**a. 21/02719/FUL Paddocks End, Hutton Rudby.** Application for 50 new dwellings.

Now anticipated to go to the October planning meeting.

**b. ZB24/01512/FUL Chestnut Cottage, 29 Enterpen, Hutton Rudby.** Application for single storey glass roof located at the rear of the property.

RESOLVED to recommend approval.

**c. ZB24/01398/LBC Gardenstone Cottage, Gardenstone Farm, Station Lane, Hutton Rudby.** Additional semi-internal window and amended layout to approval ZB23/02072LBC

RESOLVED to recommend approval.

**d. ZB24/01660/CAT Street Record, South Side, Hutton Rudby.** Application for works to trees in a conservation area.

RESOLVED to recommend approval.

**e. ZB24/01605/FUL - 18-20 North End, Hutton Rudby** - retrospective single storey timber pagoda to rear garden area with pitched roof

RESOLVED to recommend approval.

**9. Decisions of North Yorkshire Planning**

**a. ZB24/01153/FUL 3 Woodside, Hutton Rudby. Granted**

b. ZB24/01512/FUL Chestnut Cottage, 29 Enterpen, Hutton Rudby. **Granted**

**10. Hutton Bank.**

The review of historical maps by Harrison Hix has not shed any light on the ownership of the wall.

The original condition report does not indicate any need for urgent intervention. Decision deferred on action required until a later meeting.

RESOLVED to replace dead hedging with new hedging at a cost of approximately £50 plus delivery. Councillor Simpson will re-plant later in the year at the appropriate time.

**11. Allotments**

RESOLVED to appoint Councillor Bragg as Councillor Titterton's replacement on the allotment committee.

RESOLVED to accept the quote from Jack Charlton for the purchase and installation of additional compost bins. The funding is to come from the residual capital in the allotment account with the balance from the general reserve.

**12. EcoGreen project.**

Nothing to report.

**13. Chappies Field.**

Nothing to report.

**14. Steps across the village green to Church House**

Awaiting quotes for making good the steps

**15. Website.**

The supplier quotes/proposals have been reviewed and some clarification questions are required. Councillor Mortimer will pick these up with Clerk when the Clerk returns from leave. Subject to the suppliers responding quickly, a substantive report should be available at the next meeting.

**16. Fireworks**

The Clerk is organising (reusable) banners/signage. The Clerk would like responses to the artwork as soon as possible. Enquiries have been made about potentially extending the display to a 20min duration but it is not feasible to extend to 20mins at a reasonable cost.

The fireworks will require to be collected from Middlesbrough

**17. Remembrance Sunday**

Community Traffic Management have submitted the TTRO application to NYC. The Clerk has ordered the wreaths.

Need to confirm at the next meeting which trained councillors are available to assist with the road closure.

## **18. Boundary Commission Parish Sector Briefing**

Councillor Mortimer updated the Council on the briefing he had attended on the review of boundaries by the Boundary Commission. The first stage is for the Boundary Commission to decide on the number of North Yorkshire councillors which does not involve consultation with Parish Councils or the public.

It is expected that many divisional boundaries within the County will have to change so that each new division will have approximately the same number of registered electors. The next stage in the process is that the Boundary Commissioners will hold a consultation to gather information which will be used to help decide where the new boundaries should be located. Parish Councils and the public can participate in this stage. The Parish Council believe strongly that the existing parishes (Hutton Rudby, Middleton, Rudby, and Skutterskelfe) should be kept together in the same division. It was RESOLVED that the council should make a submission to the consultation setting this out as its position.

## **19. Staffing Committee**

RESOLVED to adopt the Staffing Committee's Terms of Reference subject to "All resolutions must be carried by at least two ordinary votes" being replaced by "All resolutions must be carried by a majority of the ordinary votes". It was RESOLVED to appoint Councillors Bragg, Jopling and Simpson to the committee.

RESOLVED to bring forward for adoption as soon as possible amendments to the scheme of delegation to make it consistent with the Staffing Committee's Terms of Reference. In the interim, in the event of conflict, the Staffing Committee's Terms of Reference shall prevail.

The Clerk is aiming at acquiring the Certificate in Local Council Administration – this qualification is needed for the Parish Council to use the General Power of Competence. To achieve this, it is necessary for the Clerk to undertake some foundational training first with a view to starting on the CiLCA in about 12 months time.

RESOLVED to approve the following training for the Clerk:

- Introduction to Local Council Administration – self-study modules over 12 months @ £120
- 3 short courses from the Society of Local Council Clerks @ £36 each
  - Reforms to the NPPF
  - Allotment management including H&S
  - Quotes, tenders and project management.

## **20. Village Hall/Tennis Club Lease**

RESOLVED to approve expenditure of £1,100 + VAT & disbursements on deed of variation to amend lease to include the correct title plans.

The Clerk would like any further comments on the Land Registry DL form as soon as possible.

## **21. Finance.**

- a. Employer's summary June 2024

- b. AGAR – PKF Littlejohn. The audit has been completed with no issues raised in the external auditor’s report. RESOLVED to authorise the clerk to make arrangements for the publication of the “Notice of conclusion of audit” no later than 30<sup>th</sup> September for a period of 14 days.

## 22. Accounts

Staff salary August 2024, paid in accordance with contract.	
Staff Pension contribution paid in accordance with contract	
Ink payment HP Aug-Sept 2024	£ 11.99
Lebara Mobile Phone Contract (DD)	£ 5.00
SLCC Membership renewal	£ 188.00
Scouts Races Prizes VE	£ 32.92
Community TM Training	£ 252.00
Refund Crake and Mallon (burial ground) [Overpayment refunded]	£ 110.00
2 Vacant allotment deposit refunds	£ 40.00
PKF Littlejohn AGAR	£ 378.00
LRSS grass cut Village Greens (1x 8/7/24 1x 26/7/24)	£ 840.00
LRSS grass Cut Burial Ground (1 x 8/7/24 1x 26/7/24)	£ 720.00

### Money received

Crake and Mallon Interment	£ 440.00
Allotment Plot Rent and Deposit	£ 40.00
Burial Account VAT Refund 2023-24	£ 474.60
Community Account VAT Refund 2023-24	£4662.96
Premium Account Interest	£ 323.49
Community Account Interest	£ 0.77
Barclaycard Cashback	£ 4.00

## 23. Correspondence for decision.

19 August 2024	Email	Parish Online Technology – noted. No action.
20 August 2024	Email	Resident request additional compost bins at Allotments – see 11.
22 August 2024	Email	NYC Training Invitation – code of conduct Fri 13 <sup>th</sup> @ 10am 90min
27 August 2024	Email	Resident regarding bin storage, North End – see 7. d. above.
28 August 2024	Email	Resident regarding tree trimming North End – see 7. d. above.
3 September 2024	Email	YLCA Training Procurement Act 2023 update – noted. No action.

## 24. Correspondence for noting.

13 August 2024	Email	North Yorkshire Local Plan update.
21 August 2024	Email	NYC Highways, road restrictions, North End, Deepdale and Woodside
27 August 2024	Email	NYC Highways 30mph speed limit order, Stokesley Road
29 August 2024	Email	NYC Highways, road restrictions Doctors Lane

Meeting closed at 21.23