

MINUTES OF THE MAY MEETING OF RUDBY PARISH COUNCIL HELD ON MONDAY 12TH MAY 2025 AT THE HUB (METHODIST CHAPEL), HUTTON RUDBY IMMEDIATELY AFTER THE ANNUAL MEETING OF RUDBY PARISH COUNCIL

Present: Councillor Mortimer (Chairman), Councillors Barker, Bragg, Jopling, Saxton, Simpson, Tate, Voke, and Webster. North Yorkshire Councillor Hugill

1. To approve apologies for absence.

Councillors Bury, and Puttick, and the Clerk

2. Declarations of interest.

None

3. Confirm the minutes of the meeting held 14th April 2025 as a true and correct record.

RESOLVED to accept.

4. Meeting open to the public.

None present

5. Police Report.

1 anti-social behaviour nuisance, 1 arson/criminal damage, 1 theft of fuel, and 1 civil dispute. Noted

6. Report from North Yorkshire Councillor.

North Yorkshire (NY) Councillor Hugill's report had been circulated previously and his report was noted.

Councillor Hugill reported that there would be a presentation to NY councillors tomorrow (13th May) on the developing NY local plan. The current timescale would have the plan complete just prior to the 2027 local elections which is not ideal. NY council is looking to see if the date can be brought forward. There will be a presentation to city/town/parish councils on 15th and 19th May at 17.00. Councillor Mortimer encouraged councillors to sit in on the web presentations if possible. A brief discussion was held on the high cost of home to school transport.

7. Matters arising.

a. Finance

i. **Employer's Summary.** Noted.

ii. **Finance Regulations.** NALC has updated their model regulations.

iii. **End of Year Accounts.** Circulated previously and accepted.

iv. **Audit & AGAR.** Circulated previously. The internal auditor has signed off the accounts but noted some issues to be considered. The Clerk had circulated previously an action plan in response to these comments and the action plan was accepted.

The Chair read out the 8 statements from the AGAR that RPC had to either agree or disagree with. RPC agreed with all the 8 statements and **resolved** to approve the AGAR. Councillor Mortimer signed section 2 of the AGAR and the accounting statement and Councillor Simpson countersigned both.

v. **Insurance Renewal.** This was covered in the Annual Meeting held earlier in the evening.

b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging

KVA Planning have completed their review of the draft NP and their comments are broadly in line with those of NYC. The responses mainly have a difference of emphasis.

The Housing Needs Survey is awaiting printing and circulation.

Following the presentations on the developing NY local plan (15th/18th May), RPC should prepare their contribution. Any submission will need to be confirmed at the July meeting of RPC.

c. NYC Boundary Review

Councillor Mortimer has almost finished drafting RPC's response which supports the boundary commission's proposal for Rudby Parish following RPC's earlier submission.

d. **Paddocks End and Hutton Fields developments.**

The S106 is still outstanding so no progress.

e. **Footpaths.**

i. **Levenside.** It is not clear from the original documentation approving the movement the path who is responsible for maintenance. The document makes reference to other documentation that the Clerk is following up.

ii. **Blocked footpath Sexhow Lane-Stokesley Road.** This is a NY Council issue. The Clerk to check NY Council is following it up.

It was noted that any issues with pavements are the responsibility of NY Highways and should be reported to them.

f. **Sports Areas**

i. **Station Lane.** The fencing replacement is due to start in mid-June. Councillor Bragg and Tate have inspected the Sports Area and new football nets and movement of the goal posts would be beneficial.

g. **Village Green.**

i. **37 South Side.** Nothing to report.

ii. **Clock** Councillor Bragg and Tate have discussed the issue of extending the boarding to access the clock and are looking for a qualified contractor. The Clerk to see if she can find out who installed the existing boarding

h. **Speed limits signs.**

Nothing to report

i. **Village Event**

Councillor Bury has contacted the Darlington and Stockton Times to get the event in their Local Events calendar.

The proposed layout has been forwarded to Councillors Barker and Tate to review.

A draft poster for the event has been produced – a few details need finalising before distributing.

Quotes for banners for the event have been obtained. Councillor Bury believes that a banner on the Linen Mill fence and on the Village Green would be good for getting the word out. Designs and costs for the banner are scheduled to be complete this week and will be circulated for approval.

The next organising meeting will be on 21st May at 7pm

j. **Litter Pick**

The Scouts are out this evening doing a litter pick. The rubbish will be collected tomorrow or the following day. If it is felt necessary, a litter pick later in the year will be arranged.

k. **Printer**

It was considered appropriate to seek a new printer with a 3 year contract. It was agreed that the Clerk should arrange a printer/contract provided the cost is £400 or less.

8. **Planning applications.**

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

ZB25/00620/FUL 2 Linden Close, Hutton Rudby. Application for proposed 1.8m high garden fence. New duo pitched roof over extension building. RESOLVED to recommend approval

ZB25/00650/FUL Bumble Cottage, 20 North Side, Hutton Rudby. Application for front bay window and porch extension and rear garage conversion to sun room. This application would change the street scene and style of the property on the Green. Councillor Tate, seconded by Councillor Simpson, proposed that RPC should object to the proposal. This was agreed.

Decisions of North Yorkshire Planning

ZB25/00354/FUL 8 Eden Close, Hutton Rudby. Application for single storey side extension. GRANTED

ZB25/00284/LBC Ober Green Farm North, Campion Lane, Hutton Rudby. Application for listed building consent for the replacement of decayed wood windows with double glazed units. GRANTED

9. Hutton Bank.

The Clerk has contacted NYC concerning planning requirement and design standards for a replacement fence. Awaiting a response. The recently planted hedge does not appear to have taken very well.

10. Steps across the village green to Church House

Nothing to report

11. IT/Website

Nothing to report. The Chairman said he will ask the Clerk if she has any spare capacity to help progress the matter.

12. Staffing Committee

Councillor Bragg said he is concerned about the Clerk's workload vs her contracted hours.

Councillor Bragg has drafted a revised Job Description for the Clerk and the Clerk has fed back some comments. The Job Description is hoped to be finalised by the next meeting of RPC.

13. Village Hall/Tennis Club Lease

No reply has been received from Jacksons. RPC is very disappointed with the lack of progress

14. 80th VE Celebrations

RPC thanked Councillor Barker and Tate for organizing the event on the Village Green. The Clerk to write to the resident on the Green for providing power

15. Accounts

Staff salary April 2025, paid in accordance with contract. Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
National Archives Plan Search	£	8.40
Google Play Extra Storage	£	12.99
KVA Planning	£	930.00
Clerk and Councils Direct Subscription renewal (Cllr Tate)	£	15.50

Money received.

HMRC VAT refund Parish Account (Qtr 3 & 4 2024-25)	£	2616.96
HMRC VAT refund Burial Account (Qtr 3 & 4 2024-25)	£	120.00
Burial Plot J59 Renewal	£	95.00
N Yorks Council Precept 2025-26 1 st Payment	£	25,662.50

16. Correspondence for decision.

16 April 2025	Email	Clear Councils Insurance renewal. Agreed in the Annual Meeting
17 April 2025	Email	The Hub. Agreement for additional use of rear room at meeting. Agreed.
23 April 2025	Email	Resident regarding Advertising board on Village Green. As this was a commercial advert RPC did not approve.

17. Correspondence for noting.

12 April 2025	Email	Resident regarding Burial Ground gates/locks
14 April 2025	Email	NYC Let's Talk Skills Survey
16 April 2025	Email	Resident, Blocked footpath Sexhow Lane-Stokesley Road
16 April 2025	Email	Care for our Village Group
1 May 2025	Email	Tees River Trust – Meeting 24/6/25

