**FINAL MINUTES OF THE MEETING OF THE BURIAL BOARD COMMITTEE HELD ON MONDAY 9th JUNE 2025 IMMEDIATELY AFTER THE MEETING OF RUDBY PARISH COUNCIL IN THE HUB, METHODIST CHURCH, HUTTON RUDBY**

**PRESENT:** Councillor Mortimer (Chairman), Councillors Bragg, Bury, Jopling, Simpson, Tate and Voke.

1. **To approve apologies for absence.**
   Councillors Barker, Puttick, Saxton and Webster. RESOLVED to accept.

2. **To approve the minutes of the meetings held 8th July 2024, 12th August 2024, 11th November 2024, 9th December 2024 and 12th May 2025 as a true and correct record.**
   Minutes previously produced were part of the Monthly meeting minutes and as such were not approved on an individual basis. It was thought that sub-committee meeting minutes should be approved individually, hence the recirculation of the Burial Board sub -committee minutes.
   Proposed that the minutes of 9th December be amended from 'Thanks to Councillors' to 'Thanks to Councillors Saxon and Tate'.
   RESOLVED to accept all as a true and correct record, with the one amendment.

3. **Declarations of interest.**
   None.

4. **Meeting open to the public.**
   None present

5. **Burial Ground extension**

Cllr Simpson consulted representatives from All Saints Church and Care for our Village, both were happy with the outlined principles for the redesign. He has also consulted Climate Action Stokesley and Villages for botanical advice.

The proposal is to plant large trees along the southern boundary combined with smaller trees in a zig zag pattern, interspersed with shrubs. Seating would be benches in the southwest and northeast corners

Estimated costs would be:-
Trees, shrubs, seeds, etc £2250 ex Vat
Benches and Groundworks £3000 ex VAT

It was noted the reserves allocation for the Burial Ground extension is £6618 (£4118 landscaping and £2500 benches) and the RPC Environment and Care for our Village Budget is £1300.

The ongoing maintenance is anticipated a couple days a year – estimated in the region of £500.
Planting would take place Oct/Nov and Benches and Groundworks during the Summer.

RESOLVED to proceed with proposed estimates and timescales.

**Meeting Closed 21.32**
**Minutes Published 15th July 2025**