

**FINAL MINUTES OF THE MEETING OF RUDBY PARISH COUNCIL HELD 9<sup>th</sup> JUNE 2025 AT 7.30PM, IN THE HUB, METHODIST CHURCH, HUTTON RUDBY.**

**Present: Councillor Mortimer (Chairman), Councillors Bragg, Bury, Jopling, Simpson, Tate and Voke.**

NYC Councillor Hugill arrived 19.34

1. **To approve apologies for absence.**  
Councillors Barker, Puttick, Saxton and Webster. RESOLVED to accept.
2. **Declarations of interest.**  
Item 37. Councillor Bragg - Friend.  
Item 16. Stokesley Community Care Association correspondence – Councillor Bragg is a proposed trustee.  
Item 7.g. 15 East Side – Councillor Tate – Friend.
3. **Confirm the minutes of the Parish Council Meeting and Annual Meeting both held 12<sup>th</sup> May 2025 as true and correct records.**  
Resolved to Accept
4. **Meeting open to the public.**  
Two members of the public present.

One member of the public spoke of inappropriate parking around the Village Hall. Councillor Mortimer confirmed that RPC do not have any enforcement powers. Councillor Bragg suggested, on behalf of the tennis club, that RPC writes to the Chairman of the Tennis Club with a request that away players reduce the number of cars they bring and make them aware there is limited parking and to ask members to preferably walk to the club. Suggested a similar letter is sent to the Bowls Club. The member of the public would also like RPC to make a collective comment to the Clubs who use the Village Hall Car Park.

Councillor Simpson commented that the Village Hall is getting increased use and also suggested writing to the Police.

RESOLVED to write to relevant clubs requesting that members/users park considerably.

**5. Police Report.**

A report for May was received from Hambleton Command:

Arson/Criminal Damage 1 (5 horses injured, possible dog attack)

1 Theft and 1 Violence against the person (Linked to each other)

2 Thefts (including from shops)

Noted

**6. Report from North Yorkshire Councillor.**

Circulated previously. NOTED

Councillor Tate asked why the Home to school transport policy was continuing with the present policy of providing funding for eligible pupils who attend their nearest school and when that school is greater than 2 miles from their home. Councillor Hugill said it was because it would save £3million, but also confirmed there would be an appeals process put in place for any non-standard cases.

Councillor Bragg commented on the Boundary Review. Councillor Mortimer confirmed that the Boundary Commission draft advised that NYC's most recent submission is also aligned with this position.

**7. Matters arising.**

**a. Finance**

- i. Employers Summary. NOTED
- ii. Finance Regulations - Model update draft revision has been circulated to the Finance Committee.
- iii. AGAR has been submitted to PKF Littlejohn and the Statutory Notices displayed.
- iv. Barclaycard - It was proposed to replace one of the current cardholders with Councillor Simpson. RESOLVED to accept.
- v. Barclays Mandates - Official complaint has been made to Barclays. Amendments to the Mandate submitted in December 2024 had not been processed. Barclays did not inform us. Subsequent incorrect instructions were given to us by a Barclays adviser. We have also not received an

explanation why a payment was not processed and returned unpaid at the end of March 2025. Barclays are investigating and will issue a letter. They have offered £100 donation as an apology. A Mandate has been signed by 4 authorised signatories to delete the unused bank account (previously used for the Allotments). NOTED

**b. Parish Neighbourhood Plan/ NYC Local Plan/EV Charging**

Councillor Mortimer attended the recent briefing session on the Local Plan and reported that it was very much what was expected. RPC was particularly interested in the spacial strategy on how NYC will distribute the housing target around the county. It was concerning that one of the key documents, the Settlement Hierarchy document, contained incorrect basic data e.g. Richmond is shown as having a railway station (it closed in the 1960's) – The Wensleydale Tourist rail line has been treated as providing a national rail service to Leyburn but not to Bedale which is on the same line. Hutton Rudby's bus service does not provide a pre 9am and post 5pm service to either Stokesley or Northallerton.

RPC requested that Councillor Hugill provides feedback to NYC that the Settlement Hierarchy document has errors and inconsistencies within it.

The Draft Plan is anticipated to be produced by quarter 4, 2027, to be submitted to Secretary of State 2028 and finalised 2029.

**c. NYC Boundary Review**

RPC's submission on the draft recommendations report has been made, and it is noted that NYC are in the same mindset as RPC. Boundary Commission final report will be published on 2nd September, then sent to parliament.

**d. Paddocks End and Hutton Fields developments.**

No updates, S106 process still ongoing.

**e. Footpaths.**

- i. Levenside - Andrew Brown NYC Legal Dept has emailed confirming they have no further information on the diversion. It was RESOLVED that no further document searches were required.
- ii. Blocked footpath Sexhow Lane-Stokesley Road - Sarah MacDonald, NYC Rights of Way Officer emailed to say a site visit had taken place which established that the footpath is clearly accessible now and the matter is closed to NYC

**f. Sports Areas**

- i. Station Lane. Fencing - Calverts Fencing starting work Monday 23<sup>rd</sup> June. Proposed to erect signs to close for the week (Mon-Fri) and post on HR Appreciation page, with the gate being locked on Sunday evening 22<sup>nd</sup>. RESOLVED to accept.

**g. Village Green.**

- i. 37 South Side - Draft response circulated. RESOLVED to approve the draft.
- ii. Clock – The Contractors who provided work for the previous boarding around the Clock, Andrew Milburn (Hutton Rudby) and Rob Henderson (carried out the work), both confirmed they would quote for more work. Their contact details have been given to Councillors Bragg and Tate to arrange for inspections. Noted.
- iii. 15 East Side - Correspondence from the resident has been received. RESOLVED to draft a response offering assistance (by Councillor Tate) in sourcing some materials and confirming the Village Green is continually monitored for maintenance.

**h. Speed limits signs.**

Working all ok, nothing to report.

**i. Village Event**

Banners bought and erected around the Village. Councillor Bury has requested inclusion in the D& S Times 'What's on' Section. Layout Plan has been produced and agreed with Councillors Barker and Tate for implementation. Road closure has been applied for by Community Traffic Management Ltd from 11am to 6pm. Noted.

**j. HP Printer**

Current Printer costs over a 3 year period providing 10,800 pages of printing - £485.64 (at the recent price Increase).

A HP Smart Tank 7005, providing 12000 black or 8000 Colour pages would cost £199.99.

A HP Smart Tank 7305 providing 12000 black or 8000 colour pages plus an automatic document feeder would cost £319.99.

RESOLVED to Purchase a new HP Smart Tank 7305.

## 8. Planning applications.

The following applications have been received by the Council. Full details of any responses are available on <https://planning.hambleton.gov.uk/online-applications>

**ZB25/00845/FUL 6 Drumrauch Hall, Belbrough Lane, Hutton Rudby.** Householder application for planning permission for the renewal and widening of entrance pillars to property access. RESOLVED to recommend approval

### Decisions of North Yorkshire Planning

**ZB25//00509/LBC 41 Enterpen, Hutton Rudby.** Part retrospective application for listed building consent for works to remove existing gypsum plaster from ground floor walls, remove hardboard from underside of ceiling joists and to undertake replacement of plumbing and electrical rewiring. Proposed works to re-plaster ground floor walls using lime mortar and plasterboard between the ceiling joists and finish in gypsum plaster. GRANTED

**ZB25/00404/TPO 20 Linden Close, Hutton Rudby.** Application for works to fell a tree subject to a Tree Preservation Order 1967/45 (Pine Tree). GRANTED

**ZB24/02337/FUL Hill House, Middleton on Leven.** Application for the construction of an agricultural building for egg production with associated feed bins and hardstanding areas. GRANTED.

## 9. Hutton Bank.

Planning enquiry reply received from NYC. RESOLVED that Councillor Bury would approach a known contractor for guidance on repairs to existing railings on a like for like basis.

## 10. Steps across the village green to Church House

Still awaiting quote for tarmac.

## 11. IT/Website

No further updates.

## 12. Staffing Committee

Finalising revised Clerk Job Description this week. Noted.

## 13. Village Hall/Tennis Club Lease

Draft Lease received from Jackson's and amendments have been supplied. A 25-year term has been agreed with the Village Hall/Tennis Club.

RESOLVED that Councillor Mortimer is authorised sign the lease on behalf of RPC.

## 14. Social Media

Councillor Barker submitted a proposal that RPC operates a Facebook social media page. The Social Media Civility and Respect Guide was reviewed by him.

RESOLVED to approve for a trial period on the basis that NO COMMENTS can be made on posts and that the page administration remains manageable.

## 15. Accounts

Staff salary May 2025, paid in accordance with contract.

Staff Pension contribution paid in accordance with contract

HP Ink	£	11.99
Lebara Mobile Phone	£	5.00
The Hub Invoice	£	216.00
Carol Banks (Audit)	£	180.00
Border Group (Portaloos hire)	£	354.00
LRSS Grass Cut Village Green (7/4/25 & 28/4/25)	£	1620.00
LRSS Grass Cut Burial Ground (7/4/25 & 28/4/25)	£	840.00
Design Display (Dog Poo Signs)	£	120.00

Vistaprint (Signs and Banners Village Event)	£ 148.33
Clear Council Insurance	£ 461.78
Animal Storey (VE)	£ 575.00
AR Entertainments (VE)	£ 3594.00

**Money received.**

Dales of Thirsk (Headstone erection Plot M76)	£ 135.00
Premium Account Interest	£ 299.32

**16. Correspondence for decision.**

- 27 May 2025 Email NYC Mobile Library - Cricket Club and Village Hall have been put forward as potential operational sites. To be inspected by The Mobile Library Service.
- 30 May 2025 Email Stokesley Community Care Ass. Banner requested on the Village Green. RESOLVED to allow for up two weeks for after the Village Event – Dates to be agreed.
- 30 May 2025 Email Leven Sub-Catchment meeting – Noted.
- 2 June 2025 Email Leven Sword. Permission to perform on the Village Green 23/6/25 RESOLVED to agree.

**Correspondence for noting.**

- 7 May 2025 Email Care for our Village planting timetable
- 7 May 2025 Email NYC Parish Liaison – Revenue and Benefits system upgrade
- 7 May 2025 Email NYC Parish Liaison – North Yorkshire Local Plan, meeting update
- 15 May 2025 Email AEDdonate – Defibrillator charity
- 19 May 2025 Letter Coop Legal Services. Resident death notice.

Meeting Ended 21.13

Minutes published 15<sup>th</sup> July 2025